

Kirkbride Parish Council



Minutes of the Meeting of the Parish Council Held on Tuesday 11th July 2017 at 7.00 p.m. in Kirkbride School

Present:

Councillors: Hedworth (Chair), Day, Kirk, Irving, Mostyn, Noblett and Willis.

County Councillor: Fairbairn.

Public attendance: Mrs M Neaves.

Clerk: M Abbs

1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

The clerk advised that apologies had been received from Cllr Little and his explanation was considered 'fair reason' for absence. PCSO Donaughee had also sent apologies.

Cllr Hedworth declared an interest in respect of item 7.1.1 and 7.1.2

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force in respect of the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 9th May 2017

Note 1: reminder that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

Cllr Noblett arrived at this point.

3 Report on action taken

3.1. by councillors

3.1.1 Play area – Playground report.

See item 4.3

3.1.2 Footpaths –

Cllr Willis had reported signpost on various paths which required attention to the authorities. Clearance of gullies at Chapel Bank had been requested. Cllr Day had been approached about poor signage where users of a footpath were required to cross the B5307. He felt that signage to warn drivers would be beneficial and Cllrs **agreed** that he should take this forward with the clerk. It was hoped that the long grass on some footpaths would be tackled soon by the authorities.

3.1.3 Highways steward –

Bad parking in the village remained an issue and it was **agreed** that the clerk should write to the owner of a local cattery expressing the Council's concern.

3.1.4 Newsletter group -

Cllr Willis advised that a road sweeper had been requested and some potholes reported.

3.2- by the clerk -

Relevant item would be reported later.

3.3 Public participation (at the Chairman's discretion)

Mrs Neaves requested clarification as to whether item 4.7 concerned a complaint about her son. The clerk advised that he was not aware of the names of the individuals involved and mentioned that the item had featured on agendas previously following public concern. Cllrs Kirk and Noblett provided more background and the clerk outlined the legal position on the use of quad bikes on bridleways; information that had been supplied by Cllr Fairbairn.

3.3.1 Report from the Borough Councillor

Cllr Hedworth advised that there were no significant developments to report.

3.3.2 Report from the County Councillor

Cllr Fairbairn was aware that bad parking was an issue the village and reminded Cllrs that parking on footpaths is an offence and a Police matter. A discussion followed in which the 'fair parking' initiative in Keswick was mentioned and the possible use of double yellow lines in Kirkbride to alleviate the problem.

The County Council had met and an administration had been formed.

With regard to the possible installation of a SID (see item 4.4) in the village Mr Groom of the County Council was investigating but had not submitted a report to Cllr Fairbairn and his colleagues.

Item 4.7 was taken at this point. Following discussion the clerk was asked to check on the legal position regard quad bikes on the Highway.

Mrs Neaves left the meeting.

4 New business

4.1 Mc Donald memorial / Brighton House – update and discussion /approval of any required action.

It was **noted** that the anticipated report from Mr T Carmel had not yet been received. The clerk confirmed that Mrs Taylor had now examined some of the Council historical minutes at the Learning Centre. At his point Cllrs considered that no further action could be taken.

4.2 Update on BDO Audit.

The clerk confirmed that the legal requirements concerning the posting of information on the website and notice boards had been met. The clerk had not received completed audit papers back yet but had received a communication from the auditors requesting information on any significant spending on projects which the Council may have. Following consultation with the Chairman the clerk advised that the Council were investigating Speed Indicator Devices and probable new playground equipment. No further communication had been received. – **noted**.

4.3 Play area – consideration of the Inspection Report and painting update. Possible equipment purchase.

Adult playground equipment was being investigated by Cllrs and contact would be made with the Glasson Community Association which had already installed some. Other options would be explored with the view to the clerk making contact with appropriate companies to arrange visits, if necessary, and prepare quotations. It was the Council's intention to replace the see-saw. The item would be discussed further at the September meeting. The clerk said he would contact the painting contractor to ascertain when the authorised work would be carried out. Cllrs **agreed** that a new sign and at least one rubbish bin was desirable and options would be explored.

Kirkbride Parish Council

4.4 Speeding traffic and related issues: Speed Indication Device (SID) possible purchase and signage near the school.

Consideration of 'wheelie bin stickers'.

Following discussion, it was **agreed** that the stickers were not appropriate particularly given the concern over blocked footpaths (See item 4.8). Cllr Kirk had obtained a quotation for a SID but no action was taken at this point as Cllr Fairbairn had requested the County Council to explore providing one.

Cllr Hedworth had been notified by the School that they were seeking improved/new warning signage in the area of the school.

4.5 Possible reprinting of footpath maps.

Cllr Day confirmed that the previous electronic file was still available. Cllrs **agreed** that a planning meeting was required to discuss any necessary amendments with a view to obtaining a quote for reprinting the map. The clerk would include the item on the September agenda.

4.6 Kirkbride Primary School – letting agreement.

Cllrs considered the new letting document that the School had produced. Cllr Kirk believed that the Council had a right to use the school free of charge for Council meetings and the clerk said he would check on this and if necessary contact the school.

4.7 Quad bikes on bridleways – discussion and possible action.

See item 3.3

4.8 Hedge Maintenance in the Parish.

Following discussion, Cllrs **agreed** that footpath access was still an issue in the village particularly near the shop. The clerk was instructed to produce a letter which would be distributed to householders in the area requesting them to maintain their hedges adjoining the footpaths.

5 Correspondence

To review correspondence received and take any appropriate action.

5.1 AON Insurance – Confirmation of insurance renewal.

The clerk advised that a somewhat delayed confirmation had been received. – **noted**.

5.2 Connecting Cumbria Broadband update.

The clerk advised that Mr Ruston had enquired again if a public information meeting was likely to take place. The Council had sought expressions of interest from the public but no support for the initiative had been forthcoming. It was **agreed** that the clerk should advise Mr Ruston of the position.

5.3 Pension Regulator – Staging date requirements.

The clerk reported that the Council's Declaration of Compliance had been submitted which confirmed that the Council had no employees eligible for enrolment into a pension scheme. – **noted**.

5.4 Quaker Lonning/ Bull Lees – Update on possible nest box purchase.

The clerk informed Cllrs of Mr Mawby's response to the enquiry concerning nest boxes. Cllrs **agreed** that the available boxes should be obtained from Mr Mawby.

5.5 Seafarers UK – Merchant Navy Day information.

The clerk provided details which were **noted without action**.

5.6 Citizens Advice Allerdale – request for support.

The clerk provided details which were **noted without action**.

5.7 NALC – reform of data protection legislation.

The clerk provided details which he felt had little impact on the Council. These were **noted without action**.

5.8 Smaller Authorities Audit Appointments – audit fees.

The clerk provided details which he felt had little impact on the Council as it was hoped that the Council would not require an external audit next year. These were **noted without action**.

5.9 Chief Constable Cumbria Constabulary – Engagement with Parish Councils.

The clerk provided details which were **noted**.

5.10 Local Government Boundary Commission – final recommendations for 2019 elections.

The clerk provided details which were **noted**

5.11 ACTion – Household Emergency Planning leaflets.

The clerk handed out the sample leaflets he had received which were **noted without action**.

6 Finance

6.1 Information

6.1.1 **To approve accounts** to 31st May 2017 and 30th June 2017 – available at the meeting. – **approved**.

6.1.2 **To note** HMRC VAT repayment **£244.97** – **noted**.

Kirkbride Parish Council

6.2 Payments to approve.

6.2.1 Clerk's salary: **£498.93 – approved.**

6.2.2 Expenses: postage etc. £8.50; telephone and broadband £13.25 = £21.75, travel 4m @ 36p= £1.44, total **£23.19 – approved.**

6.2.3 Colville Ground Maintenance: grass cutting (VAT £34.08) £204.45 – **approved.**

Additional invoices may be brought to the meeting.

The clerk confirmed that all received invoices were included on the agenda.

6.2.4 Bowness on Solway PC – Share of consumables **£23.66 – approved.**

6.2.5 Allerdale BC: Play area inspection (£56.00 + £11.20 VAT) **£67.20 – approved.**

7 Planning

7.1 Applications outstanding with Allerdale Borough Council and Cumbria CC.

7.1.1 – HRN/2014/0002 Hedgerow removal application, Townhead Farm, Kirkbride (Mr A Hedworth & A and C Hedworth).

7.1.2 – 2/2016/0362 diversion of bridleway 240005, Townhead Farm, Kirkbride. (Mr A Hedworth and A&C Hedworth)

The above were noted.

7.2 Applications dealt with under standing order.

None – **noted.**

7.3 Applications decided by Allerdale BC

7.3.1 HOU/2017/0099 Demolition of existing conservatory garage and off shoot and erection of two storey end extension, Red Barn, Wigton. (Mr P Castles) Resubmission of HOU/2017/0026. – permission granted.

7.3.2 HOU/2017/0018 Side extension to form bedroom and bathroom, West End Bungalow, Kirkbride. (Ms J Hedworth). – permission granted.

Both the above were **noted.**

7.4 Applications for consideration by this Parish Council meeting.

None – **noted.**

8.1 Documents received for comment

None – **noted.**

8.2 Documents received for information (available on request to the clerk)

8.2.1 CALC Circulars.

8.2.2 Toolstation product information.

8.2.3 HSBC letter information concerning Commercial Banking.

8.2.4 ACT Gazette Issue 27 Summer 2017.

All the above were noted.

9 Claypit Charity

Nothing. – **noted.**

10 Any items of information brought by...

10.1 Clerk

The clerk advised that an invoice/receipt had been received from Cllr Day in respect of planter refurbishment expenses.

The Croft Surgery had submitted an invoice in respect of the newsletter printing.

Both would need to be handled under the Standing Order procedure.

10.2 Councillors

Cllr Irving commented on an individual in a car he had observed acting suspiciously and asked for vigilance.

11 Meeting dates

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 12th September 2017 at 7.00 p.m. in Kirkbride School.

11.2 **Future meeting:** on Tuesdays: 14th November 2017 at 7.00 p.m. in Kirkbride School.

The above were noted.

The Chairman closed the meeting at 9.10p.m.