

Kirkbride Parish Council



26th April 2016

Dear Member,

Your attendance is required at the Annual Meeting of the Parish Council to be held on Wednesday 4th May 2016 following the Annual Parish Meeting in Kirkbride School.

The business to be transacted is as shown on the accompanying agenda

Yours sincerely,

M Abbs

_____ (Clerk to the Council)

AGENDA

1.1 To elect chairman, who will then sign the form of acceptance of office

1.2 Apologies for absence and declarations of interest.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force in respect of the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

1.3 To elect vice chairman

1.4 To elect representatives to BTC Neighbourhood Forum, Allerdale ALC

1.5 To consider re-adoption or amendment of standing orders

1.6 To appoint: One member as Highways contact.

2 Minutes (previously circulated).

2.1 To approve the draft minutes of the Meeting of the Parish Council held on Tuesday 8th March 2016

Note 1: reminder that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

Kirkbride Parish Council

3 Report on action taken

3.1. by councillors

3.1.1 Play area: report from RT

3.1.2 Footpaths: (AN);

Current situation concerning the obstructed footpath.

3.1.3 Highways steward (SW)

3.1.4 Newsletter group

3.2- by the clerk

3.3 Public participation (at the Chairman's discretion)

4 New business

4.1 To consider the re-appointment of PL Gauntlett Accounts Ltd to handle PAYE for the Council.

To note completion of paperwork for 2015 -16.

4.2 To consider the re-appointment of PL Gauntlett Accounts Ltd to handle the Internal Audit for the Council.

4.3 Hedge Cutting in the village - latest situation and any required decision.

4.4 Footway Lighting – update on repairs and consideration of any required action.

4.5 Consideration of the situation concerning the introduction of Superfast Broadband to the Parish.

4.6 Playground - consideration of any required action. Inspection latest.

4.7 HSBC – changes to terms and conditions.

4.8 Kirkbride Learning Centre – application for support.

5 Correspondence

To review correspondence received and take any appropriate action.

5.1 Mc Donald memorial / Brighton House – update and discussion / approval of any required action. Consultation findings.

5.2 Allerdale BC/CALC – Discussion of letters/e-mails concerning Precept/Concurrent Grant.

5.3 Pensions Regulator situation update.

5.4 British Red Cross – request for support.

5.5 Allerdale BC - changes to re-cycling provision.

5.6 Via CALC – NALC revised financial regulations.

5.7 WNE Cumbria Success Regime response document.

6 Finance

6.1 Information

6.1.1 **To approve** annual return: governance statement.

6.1.2 **To approve accounts** 31st March 2016

print-out of Receipts & payments book; 3-year comparative summary;

bank reconciliation & explanation of variance;

bank statements to 31st March 2016

6.1.3 **To approve** annual return: accounting statements

6.1.4 **To note** report of internal auditor.

6.1.5 **To note and confirm** details of asset register.

6.1.6 **To approve** accounts to April 30th April 2016 (available at meeting).

6.1.7 **To note** Information Commissioner: confirmation of registration renewal to 6/4/17.

6.1.8 **To note** VAT return: refund submitted for 2015/2016 **£261.46**

6.1.9 **To note** Allerdale BC: precept: instalment 1 including CTRS grant of £119.37 - **£4969.37**

6.1.10 **To note** Via CALC – confirmation of S.137 spending limit of £7.42 per elector for 2016/17.

6.1.11 **To note** – Changes to The Accounts and Audit Regulations 2015.

6.2 Payments to approve.

6.2.1-Clerk's salary: **£471.90**

Expenses: postage etc. £10.13; telephone £4.00/broadband £10.66 = £24.79,

travel 12m @ 36p= £4.32, total **£29.11**

6.2.2- Information Commissioner: **£35.00** by direct debit and confirmation of renewal of registration

6.2.3- Aon Insurance: renewal premium **£286.19**

Kirkbride Parish Council

- 6.2.4- A N Other: chairman's allowance **£60.0**
- 6.2.5- L Gauntlett: internal audit fee (**anticipated**) **£50**
- 6.2.6 CALC: subscription renewal 2016/17 – **£157.00**
- 6.2.7 - P L Gauntlett: share of invoice (£100) for PAYE services **£33.00**
- 6.2.8 - Colvilles Grounds Maintenance – Payment for grass cutting –
£113.58 + £22.72 VAT = **£136.30**

7 Planning

7.1 Applications outstanding with Allerdale Borough Council / Cumbria CC.

7.1.1 - PB/2015/0038 – Removal of telephone and replacement by defibrillator at phone box, The Lees Kirkbride.

7.1.2 - 2/2016/0130 Four bedroom house, Sutherland House, Kirkbride, Wigton.
Mr Gareth Clayton.

7.2 Applications dealt with under standing order

7.2.1 - 2/2016/0130 Four bedroom house, Sutherland House, Kirkbride, Wigton.
Mr Gareth Clayton.

7.3 Applications decided by Allerdale BC / Cumbria CC

7.3.1 - 2/2015/0606 Hangar 17 Kirkbride Airfield Hazardous substance consent for the storage of Amonium Nitrate. (Mr C Stamper R I Stamper Haulage Ltd). – Consent Granted.

7.4 Applications for consideration by this Parish Council meeting.

None

8.1 Documents received for comment

None

8.2 Documents received for information (available on request to the clerk)

8.2.1 CALC Circular

8.2.2 WNE Cumbria Success Regime

8.2.3 Cumbria CC – new Highways Hotline number 0300 303 2992

9 Claypit Charity

Nothing

10 Any items of information brought by...

1-members of the Council

2- the Borough Councillor

3-the County Councillor

4- the Clerk

5-Police report

11 Meeting dates (Provisional on Item 1.5)

11.1 Date of next meeting: Parish Council Meeting:

Tuesday 12th July 2016 at 7.00 p.m. in Kirkbride School.

11.2 Future meetings: on Tuesdays:

Tuesday 13th September 2016 at 7.00 p.m. in Kirkbride School.