

## Kirkbride Parish Council



### Minutes of the Meeting of the Parish Council Held on Tuesday 8<sup>th</sup> November 2016 at 7.00 p.m. in Kirkbride School

Present:

Councillors: Hedworth (Chair and Borough Cllr), Day, Irving, Kirk, Noblett.

County Councillor: Absent

Public attendance: H. Mostyn and R. Mostyn. Mr D and Mrs L Taylor

Clerk: M Abbs

#### 1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

The clerk advised that apologies had been received from Cllr Willis, County Cllr Fairbairn and PCSO P Nichol.

#### REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force in respect of the Precept.

No additional requests were made.

#### DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Cllr Hedworth declared an interest with respect to item 7.1.1.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

*If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.*

#### 2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 13<sup>th</sup> September 2016 – **approved and signed.**

**Note 1: reminder** that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

#### 3 Report on action taken

3.1. by councillors

3.1.1 Electricity North West – planned work to maintain Wayleave.

The Chairman reported on the site meeting with the clerk and Mr James Smith of Electricity North West concerning proposed work on the Wayleave near Claypit Charity land. Authorisation was given for the work and the relevant paperwork completed. The Chairman was thanked for taking this forward.

3.1.2 Play area –

Cllrs confirmed that the area was being inspected on a weekly basis. Equipment had been cleaned and an old bench removed. Some painting had taken place.

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### 3.1.3 Footpaths –

No news on footpaths was given at this point.

### 3.1.4 Highways steward –

Update on proposed one-way system.

Cllr Day reported that he had received verbal confirmation that the proposal for a one-way system near Birch Hill Lane had been dropped.

### 3.1.5 Newsletter group -

Cllr Day confirmed that a newsletter was planned soon and suitable items were discussed.

### 3.2- by the clerk -

The clerk confirmed the change of e-mail address for the Council and confirmed that all key parties had been notified.

## 3.3 Public participation (at the Chairman's discretion)

### 3.3.1 Report from the Borough Councillor

Cllr Hedworth had no news to report.

### 3.3.2 Report from the County Councillor

Absent.

Mr and Mrs Mostyn expressed their continued concern over speeding vehicles in the Parish. Instances of dangerous driving were given. Registrations had been supplied to the Police but there seemed to be little interest in their opinion. They would like the Council to continue to ask for the mobile camera van to visit the village. They expressed their thanks to Mrs S Hayman MP for her support and concern.

Mr Mostyn highlighted the fact that Himalayan Balsam was growing close to watercourses in the Parish. Cllrs Hedworth and Irving assured him that The Environment Agency was aware of the problem and mentioned how difficult it was to eradicate the plant.

Mrs and Mrs Taylor spoke about the Brighton House situation and handed a cheque to the clerk to pay for the recent survey and valuation. They confirmed acceptance of the valuation figure and requested the Council to make contact with Mr T Cartmel to obtain a further legal opinion on taking the matter further. They affirmed their willingness to pay for all costs associated with this action. The Taylors confirmed that they would write to the clerk confirming their acceptance and request. Contact details would be provided. See item 4.3 which was discussed at this point following their submission.

Mr and Mrs Taylor left the meeting after this item.

## 4 New business

### 4.1 Grass cutting tender consideration and awarding of contract for 2017.

The discussion began with consideration of the two submitted tenders for grass cutting. Following discussion of some issues this year the tender from Colvilles Grounds Maintenance was unanimously **accepted**. The clerk was instructed to write accordingly and express the Council's concern over the number of cuts carried out this year and the timing of the actioning of the shrub/hedge trimming.

### 4.2 Annual Donation to Poppy Appeal. Decision required.

A donation of £120 was **agreed** in accordance with its powers under section 137 of the Local Government Act 1972. The expenditure, in the opinion of the council, being in the interest of the area and its inhabitants.

### 4.3 Mc Donald memorial / Brighton House – update and discussion/approval of any required action.

Having considered, and discussed, the submission from Mr and Mrs Taylor it was **agreed** that the clerk should approach Mr Cartmel for his legal opinion and if necessary subsequently to contact Burnetts Solicitors for their opinion. Cllrs agreed that the clerk could provide all necessary documentation to the solicitors concerned from the Council's records.

### 4.4 Playground Inspection update. Consideration of any required action including hedge cutting.

The clerk advised that he had not yet been approached by Allerdale BC with regard to the annual playground inspection but anticipated that this would happen soon. The Chairman confirmed that the hedges had been cut recently and the clerk advised that no invoice had yet been received. – **noted**.

### 4.5 Affordable Housing - review of Parish situation.

Cllr Day believed that it was important for affordable housing to be available in the village. Following discussion, it was **agreed** that the clerk should write to Mr D Tweddle to ascertain if he intended to fulfil the affordable housing provision which had formed part of his original planning application for the approved housing development. This would enable the Council to assess current and planned provision.

### 4.6 Transparency Code and Audit arrangements update and discussion of any required action.

The requirements of the transparency code had been met. The clerk had had discussions with the internal auditor concerning the timetable for the 2017 audit and the appropriate paperwork would now be completed and sent to the BDO. – **noted**.

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4.7 Vacancy on the Council. Confirmation of resignation of Mr R Taylor and return of Code of Conduct. Allerdale BC correspondence and procedure now required.

Mr Taylor had confirmed his resignation in writing and returned a copy of the Code of Conduct to the clerk. The clerk confirmed that the required procedure had been followed with Allerdale Borough Council and local notification to residents. The Authority had subsequently advised that an election would not be required and the clerk reminded Cllrs of the need to fill the vacancy by co-option. Cllrs were reminded of the procedure and **agreed** a vacancy notice which would be advertised locally.

4.8 Update on planter purchase.

Cllr Day advised that he had not been successful yet in sourcing a planter for the village but hoped to do so soon.

Cllrs would be kept informed and **agreed** an expenditure of £150 plus VAT.

Cllr Noblett arrived giving her apologies.

She confirmed that she had checked the playground and brought the recent work on the footpath near Powhill/Laithes to the attention of Cllrs. Giving her apologies once more she left the meeting.

Mr and Mrs Mostyn left the meeting.

## 5 Correspondence

To review correspondence received and take any appropriate action.

5.1 Speeding in the village current position.

Following consideration of the current position and the submission by Mr and Mrs Mostyn Cllrs **agreed** that the clerk should contact the Police again for an update. Cllrs and Mr and Mrs Mostyn would be kept informed of developments.

5.2 HSBC variation of terms and additional information.

The clerk provided details which were **noted**.

5.3 Local Government Boundary Commission – Electoral review of Allerdale Warding arrangements.

The clerk provided details which were **noted without action**.

5.4 Great North Air Ambulance – request for grant support.

A donation of £120 was **agreed** in accordance with its powers under section 137 of the Local Government Act 1972. The expenditure, in the opinion of the council, being in the interest of the area and its inhabitants.

## 6 Finance

### 6.1 Information

6.1.1 To approve accounts to 30<sup>th</sup> September 2016 and 31<sup>st</sup> October 2016 – available at the meeting. – **approved**.

6.1.2 **Budget** for 2017/18: see prepared sheet

& therefore **precept request to Allerdale BC for 2017/18**.

The clerk explained the latest situation relating to the setting of the Precept and reminded Cllrs of their current financial position. Members then considered the estimates for the rest of this year, and at the same time considered the grants usually paid to parish organisations. Together with the anticipated expenditure for 2017/18 and some allowance for possible contingency, the budget was approved it was agreed unanimously that the precept request for 2017/18 should again be £9700. It was noted that the Council may receive further additional income attributable to the Council Tax Reduction Scheme from Allerdale Borough Council. The Clerk was authorised to send the precept to Allerdale District Council.

6.1.3 Electricity North West – Wayleave receipt - **£3.39 – noted**.

6.1.4 Confirmation of receipt of second Precept payment from Allerdale BC (£4850 + CTRS £119.36) **£4969.36 – noted**.

### 6.2 Payments to approve.

6.2.1 Clerk's salary: **£471.90 – approved**.

6.2.2 Expenses: postage + stationery £6.23; broadband £10.66 + phone £4.00, travel 28 miles @ 36p= £10.08, total **£30.97**

6.2.3 - CGM Grass cutting (£56.79 + £11.36) **£68.15**

Additional invoices may be brought to the meeting.

The clerk informed members that an additional invoice had been received and a payment totalling £136.30 was **approved**.

6.2.4 Bowness on Solway PC – share of consumables **£16.51 – approved**.

## 7 Planning

### 7.1 Applications outstanding with Allerdale Borough Council and Cumbria CC.

7.1.1 – HRN/2014/0002 Hedgerow removal application, Townhead Farm, Kirkbride Mr A Hedworth & A and C Hedworth. – **noted**.

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### **7.2 Applications dealt with under standing order.**

None – **noted.**

### **7.3 Applications decided by Allerdale BC**

7.3.1 – 2/2016/0277 Extension to existing buildings and dairy, Townhead Farm, Kirkbride (Mr A and A&C Hedworth)  
Permission granted. – **noted.**

7.3.2 – 2/2016/0495 Extension to Hangar K1 to provide storage, Kirkbride (Mr D Tweddle)  
Permission granted – **noted.**

### **7.4 Applications for consideration by this Parish Council meeting.**

None. – **noted.**

### **8.1 Documents received for comment**

8.1.1 Cumbria CC - Budget Consultation.

The clerk advised that the consultation had not yet been launched. – **noted.**

8.1.2 West, North and East Cumbria Success Regime – Health care consultation.

-**noted without comment**

8.1.3 Natural England – Potential Solway Firth Special Protection Area (pSPA)

-**noted without comment**

### **8.2 Documents received for information** (available on request to the clerk)

8.2.1 CALC Circular for October and November and Annual Report.

8.2.2 Greenfingers product/service information.

8.2.3 Cumbria CC -Community Grants Information.

8.2.4 Allerdale BC – Information concerning leaf fall clearance.

The above were **noted.**

## **9 Claypit Charity**

9.1 Receipt of questionnaire from Community Foundation.

The clerk provided details which were **noted.**

## **10 Any items of information brought by...**

10.1 Clerk

Details of an e-mail were given which concerned the status of the book club and the position of the Learning Centre.

10.2 Councillors

Cllr Kirk commented that a new head would be commencing at the school in January and thought it would be appropriate for a message of welcome to be sent.

Cllr Hedworth enquired if any progress had been made concerning a handrail for the public footpath at Wyne Lonning.

Cllr Willis, who was not present at this meeting, would be consulted to ascertain progress.

## **11 Meeting dates**

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 10<sup>th</sup> January 2017 at 7.00 p.m. in Kirkbride School.

11.2 **Future meetings: on Tuesdays:** 14<sup>th</sup> March 2017 at 7.00 p.m. in Kirkbride School.

The above dates were noted.

The Chairman closed the meeting at 9.10p.m.