

Kirkbride Parish Council



4th September 2017

Dear Member,

Your attendance is required at the meeting of the Parish Council to be held on Tuesday, 12th September 2017 at 7.00pm in the Kirkbride School.

The business to be transacted is as shown on the accompanying agenda.

Yours sincerely,

M Abbs

_____ (Clerk to the Council)

1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 11th July 2017

Note 1: reminder that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

3 Report on action taken

3.1. by councillors

3.1.1 Play area –

See also item 4.4

3.1.2 Footpaths -

3.1.3 Highways steward -

3.1.4 Newsletter group -

3.2- by the clerk -

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3.3 Public participation (at the Chairman's discretion)

- 3.3.1 Report from the Borough Councillor
- 3.3.2 Report from the County Councillor

4 New business

- 4.1 Mc Donald memorial/ Brighton House – update and discussion/approval of any required action. Consideration of letter from Mr T Cartmel.
- 4.2 Hedge Cutting in the village latest situation and any required decision.
- 4.3 Grass cutting specifications for 2018.
Review of the current tender procedure and possible action.
- 4.4 Playground - Arrangement of inspection and any other matters requiring attention including purchase of new equipment.
Update on approved painting work.
- 4.5 Consideration of the situation concerning parking problems and provision in the village.
- 4.6 Kirkbride Primary School – letting agreement.
- 4.7 Possible reprinting of footpath maps. Consideration of amendments and printing quotation.
- 4.8 Placement of acquired nest boxes and decision on a donation to Watchtree Nature Reserve.

5 Correspondence

To review correspondence received and take any appropriate action.

- 5.1 AON Insurance – changes to future insurance arrangements.
- 5.2 Cumbria County Council – Cumbria Minerals & Waste Local Plan - availability of Inspector's Report.
- 5.3 Kirkbride Bowling Club – letter concerning road signage.
- 5.4 Wigton Rotary Club – Purple 4 Polio initiative.

6 Finance

6.1 Information

- 6.1.1 To approve accounts to 31st July and 31st August 2017 – available at the meeting.
- 6.1.2 Allerdale BC – receipt of second Precept payment + CTRS grant – amounts to be confirmed at the meeting.
- 6.1.3 **The acceptance and approval** of the BDO Audit Annual return and certificate.

6.2 Payments to approve.

- 6.2.1 Clerk's salary: **£498.93**
- 6.2.2 Expenses: postage etc. £6.41; telephone and broadband £13.25 = £19.66,
travel 20m @ 36p= £7.20, total **£26.86**
- 6.2.3 Colville Ground Maintenance: grass cutting (VAT £45.44) **£272.60**
Further invoices to be advised at the meeting.
- 6.2.4 BDO Audit Fee (VAT £20.00) **£120.00**
- 6.2.5 B Day – planter refurbishment **£24.14**
- 6.2.6 Croft Surgery - newsletter printing **£30.00**

7 Planning

7.1 Applications outstanding with Allerdale Borough Council and Cumbria CC.

- 7.1.1 – 2/2016/0362 Extension to existing buildings and dairy, Townhead Farm (Mr A Hedworth and A&C Hedworth)

7.2 Applications dealt with under standing order.

None

7.3 Applications decided by Allerdale BC / Cumbria CC

- 7.3.1 – 2/2016/0277 Stopping up of public footpath 240005, Townhead Farm (Mr A Hedworth and A&C Hedworth)
- diversion approved.

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7.4 Applications for consideration by this Parish Council meeting.

None

8 Documents received for comment

8.1 Cumbria CC – Draft Design Guide (available online)

8.2 Documents received for information (available on request to the clerk)

8.2.1 CALC Circulars.

8.2.2 Toolstation catalogue.

9 Claypit Charity

9.1 Charity Commission Return Completed.

9.2 To note receipt of wayleave payment **£115.55**

10 Any items of information brought by...

10.1 Clerk

10.2 Councillors

11 Meeting dates

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 14^h November 2017 at 7.00 p.m. in Kirkbride School.

11.2 **Future meetings: on Tuesdays:** 9th January 2018 at 7.00 p.m. in Kirkbride School.