

## Kirkbride Parish Council



### Minutes of the Meeting of the Parish Council Held on Tuesday 12<sup>th</sup> September 2017 at 7.00 p.m. in Kirkbride School

Present:

Councillors: Hedworth (Chair and Borough Cllr), Irving, Kirk, Mostyn and Noblett.

Public attendance: None

Clerk: M Abbs

#### 1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

Apologies had been received from Cllrs Willis, Day and Little. The medical reasons supplied by Cllrs Day and Little were accepted as 'fair reason'. County Cllr Fairbairn had also sent his apologies due to illness. PCSO Donaughee had also sent apologies.

#### REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No requests were made.

#### DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Cllr Hedworth declared an interest with regard to item 7.1.1.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

*If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.*

#### 2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 11<sup>th</sup> July 2017 – **approved**.

**Note 1: reminder** that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

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### 3 Report on action taken

#### 3.1. by councillors

Cllr Hedworth provided details of an enquiry concerning a planning application he had received from Mr T Gordon concerning an 'Ivydene' Planning matter. He had responded to this with assistance from the clerk and nothing further had been heard. – **noted**.

##### 3.1.1 Play area –

See also item 4.4. This was considered later in the Agenda.

##### 3.1.2 Footpaths –

Cllr Noblett had been in contact with David Clare at the County Council concerning the clearing of vegetation on the footpath behind the shop. At this point he had not responded. The footpath near the 'Turf field' close to the sewage works had been reported to Cllrs as being in a muddy condition. The clerk clarified the situation; the landowner was legally empowered to work on the land but had to make good any damage to the footpath. – **noted**.

##### 3.1.3 Highways steward –

Cllr Kirk confirmed that the problem with the drains near Chapel Bank had been reported to Cllr Fairbairn.

Cllr Mostyn commented on the damaged footpath opposite the shop and it was **agreed** that the clerk should report this to Cllr Fairbairn. Cllr Fairbairn had reported to the clerk that there was news concerning the possible speed indicator device (SID) near the school. Following discussion, it was agreed that the clerk would make enquiries in a nearby Parish concerning the device employed.

##### 3.1.4 Newsletter group -

There was no news to report.

#### 3.2- by the clerk –

A telephone query from a potential house purchaser in the village had been handled and the enquiry referred to the Allerdale BC planning department.

### 3.3 Public participation (at the Chairman's discretion)

#### 3.3.1 Report from the Borough Councillor

Absent

#### 3.3.2 Report from the County Councillor

No matters were reported by Cllr Hedworth.

### 4 New business

#### 4.1 Mc Donald memorial/ Brighton House – update and discussion/approval of any required action. Consideration of letter from Mr T Cartmell.

The clerk advised that Mrs Taylor had examined historic minutes again on several occasions since the last meeting.

Cllrs then discussed the previously circulated correspondence from Mr Cartmell. It was **agreed** that, subject to written confirmation from Mr and Mrs Taylor that they were prepared to meet all costs, the Council would appoint Minihan McAlister to apply to the Land Registry to register the Parish Council title to the land registered as CL272 at the Commons Registry. Written confirmation would also be required from the Taylors that only the area constituting the garden land would be the subject of any sale to them, leaving the McDonald Memorial area in the ownership of the Parish Council. It was **noted** that if the registration was successful, and a sale of the land subsequently agreed upon, the Council would need to appoint its own solicitors to facilitate this.

#### 4.2 Hedge Cutting in the village latest situation and any required decision.

Cllrs **authorised** a further cut and Cllr Hedworth said he would arrange this.

The hedges near the shop and the surgery in Kirkbride are still perceived to be a problem by the Cllrs and some residents.

Cllrs felt that the County Council representative was not particularly helpful, and somewhat undermined the Parish Council, by saying that he could not see an issue. In the light of this and ongoing concern about the hedges it was **agreed** that the clerk should contact County Cllr Fairbairn asking for the situation to be re-evaluated by the County Council.

#### 4.3 Grass cutting specifications for 2018.

Review of the current tender procedure and possible action.

The existing specification was examined and discussed. It was **agreed** that no changes were necessary along with the contractors to be approached and invited to submit tenders. The clerk would consult Cllrs as to the suitability of other applicants if the Council was approached by other contractors wishing to submit tenders for the work.

#### 4.4 Playground - Arrangement of inspection and any other matters requiring attention including purchase of new equipment.

Update on approved painting work.

It was **agreed** that when approached by Allerdale BC that the inspection should be arranged. The area was considered to be in a satisfactory condition and was inspected regularly. The clerk confirmed that the painting contractor had been authorised to undertake the required work but to date this had not been carried out. Cllr Irving advised that he and Cllr Day had yet to visit and inspect the Glasson Playpark with the Bowness Cllr to obtain information on the equipment there, but he hoped that the visit would take place soon. Cllrs **agreed** that the 'spinner' should be repaired and approved spending of up to £200 on a new

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bearing, subject to an inspection by Cllrs confirming that replacement was feasible. Cllrs then **agreed** to the purchase and installation, for approximately £5000, of a new see-saw from Miracle Design and Play. Cllr Kirk would take this forward with the clerk who would keep Cllrs informed of progress.

4.5 Consideration of the situation concerning parking problems and provision in the village.

Cllrs were aware that parking was still a problem in the village. Cllr Mostyn advised that the Kirkbride Surgery did not wish to purchase a piece of nearby land to provide additional parking. – **noted**.

4.6 Kirkbride Primary School – letting agreement.

The letting agreement was discussed and following confirmation from the clerk that there would be no charge for the use of the school **approved** and signed by the authorised signatories.

4.7 Possible reprinting of footpath maps. Consideration of amendments and printing quotation.

Cllr Noblett gave a report on the amendments to the original leaflet but not all Cllrs had seen these. Cllr Noblett would circulate the document and subject to its approval Cllrs **agreed** to the printing of 1000 at a cost of £353.00.

4.8 Placement of acquired nest boxes and decision on a donation to Watchtree Nature Reserve.

The clerk had contacted Mr Mawby and requested the delivery of the nest boxes to Cllr Hedworth. It was hoped that the Youth Club would assemble these. Cllrs were aware that many locals utilised and benefited from the many recreational facilities at Watchtree and **approved** a donation of £100.

## 5 Correspondence

To review correspondence received and take any appropriate action.

5.1 AON Insurance – changes to future insurance arrangements.

The clerk informed Cllrs of a letter from AON informing the Council that they were ceasing their involvement in the Local Council market. No action need to be taken at this point as cover would continue to renewal. BHIB Insurance Brokers would be taking over and had written separately to the Council confirming this and stating that they would write again to the Council about renewal three week before the renewal date. -**noted**.

5.2 Cumbria County Council – Cumbria Minerals & Waste Local Plan - availability of Inspector's Report.

The clerk updated Cllrs on the latest position which was **noted without action**.

5.3 Kirkbride Bowling Club – letter concerning road signage.

The clerk read out a letter from Mr Briggs of Kirkbride Bowling Club requesting road signage. Following discussion, and consideration of some guidance from Cllr Fairbairn, Cllrs **agreed** that they were in favour of the request and instructed the clerk to ask the Club to request the signage from the County Council via Cllr Fairbairn.

5.4 Wigton Rotary Club – Purple 4 Polio initiative.

The clerk reminded Cllrs of the initiative who supported the campaign. Cllrs discussed possible sites but without knowing how large an area was being considered were unable to make a decision. The clerk was **instructed** to obtain more details.

## 6 Finance

### 6.1 Information

6.1.1 To approve accounts to 31<sup>st</sup> July and 31<sup>st</sup> August 2017 – available at the meeting. -**approved**.

6.1.2 Allerdale BC – receipt of second Precept payment + CTRS grant – amounts to be confirmed at the meeting.

The clerk advised that no notification of payment had been received from the authority up to that point. He would monitor the situation closely and keep Cllrs updated. – **noted**.

6.1.3 **The acceptance and approval** of the BDO Audit Annual return and certificate.

The return and certificate were examined carefully and **accepted and approved**.

### 6.2 Payments to approve.

6.2.1 Clerk's salary: £498.93 -**approved**.

6.2.2 Expenses: postage etc. £6.41; telephone and broadband £13.25 = £19.66, travel 20m @ 36p= £7.20, total **£26.86 -approved**.

6.2.3 Colville Ground Maintenance: grass cutting (VAT £45.44) **£272.60 -approved**.

Further invoices to be advised at the meeting.

The clerk confirmed that there were no further invoices to consider. – **noted**.

6.2.4 BDO Audit Fee (VAT £20.00) **£120.00 -approved**.

6.2.5 B Day – planter refurbishment **£24.14 -approved**.

6.2.6 Croft Surgery - newsletter printing **£30.00 -approved**.

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### 7 Planning

#### 7.1 Applications outstanding with Allerdale Borough Council and Cumbria CC.

7.1.1 – 2/2016/0362 Extension to existing buildings and dairy, Townhead Farm (Mr A Hedworth and A&C Hedworth) – **noted**.

#### 7.2 Applications dealt with under standing order.

None – **noted**.

#### 7.3 Applications decided by Allerdale BC / Cumbria CC

7.3.1 – 2/2016/0277 Stopping up of public footpath 240005, Townhead Farm (Mr A Hedworth and A&C Hedworth) - diversion approved. - **noted**

#### 7.4 Applications for consideration by this Parish Council meeting.

None – **noted**.

### 8 Documents received for comment

8.1 Cumbria CC – Draft Design Guide (available online)

The clerk briefed Cllrs of the option to comment which was **noted without action**.

#### 8.2 Documents received for information (available on request to the clerk)

8.2.1 CALC Circulars.

8.2.2 Toolstation catalogue.

The above were **noted**.

### 9 Claypit Charity

9.1 Charity Commission Return Completed.

The clerk confirmed that the required return had been completed and presented this for inspection.

9.2 To note receipt of wayleave payment **£115.55**

The above were **noted and approved**.

### 10 Any items of information brought by...

10.1 Clerk

No matters were reported.

10.2 Councillors

Cllr Kirk informed Cllrs that the bench at Beach Lea required some attention. Cllr Hedworth said he would a local contractor for a quote for repairs.

### 11 Meeting dates

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 14<sup>h</sup> November 2017 at 7.00 p.m. in Kirkbride School.

11.2 **Future meetings: on Tuesdays:** 9<sup>th</sup> January 2018 at 7.00 p.m. in Kirkbride School.

**The dates were noted and the Chairman closed the meeting at 9.30 p.m.**