

Holme East Waver Parish Council

Minutes of the Meeting of the Parish Council Held in the Parish Hall, Newton Arlosh on Thursday 12th January 2017 at 7.30pm.

Present: Chairman V Hodgson
Councillors: Bell, Logan, Roper and Wallace.
Borough Councillor: Absent
County Councillor: Cllr A Markley
Public attendance: None
Clerk: M Abbs

1.1 Apologies for absence and declarations of interest.

The clerk advised that apologies had been received from Cllr Stockdale and the reason given was accepted as a fair reason. Apologies were also given on behalf of Borough Cllr Hedworth and PCSO Nichol.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No requests were made.

An on-going dispensation is in force with regard to the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Cllr Bell declared an interest with regard to items 8.3 and 8.4.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes

2.1 To approve the draft minutes of the meeting of the Parish Council held on Thursday 10th November 2016

Following discussion, a minor amendment requested by Cllr Bell was accepted and the minutes **approved and signed**.

3 Report on action taken...

3.1 ...by members of the Council

No matters were raised.

3.2 ...by the clerk

A reminder had been forwarded from Allerdale Borough Council for Cllrs to check that their Declaration of Interests Forms were up to date.

3.3 **Public participation.** (At the chairman's discretion)

None

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4 Correspondence

To review correspondence received and take any appropriate action.

4.1 Allerdale BC/CALC – Discussion of letters/e-mails concerning Precept/Concurrent Grant and possible action.

The clerk briefed Cllrs on the letter he had received from the Authority concerning the precept and confirming that the Council Tax Reduction Scheme grant for 2017/18 would be £33.22. Confirmation was given that the Precept request had been submitted to Allerdale BC following the November meeting as authorised. The information was **noted**.

4.2 CALC -Capping, Section 137 limit and Transparency Code.

The clerk advised that the Government was not going to cap Parish Council in setting the Precept for 2017/18.

Progress had been made on the website and the clerk would contact the developer with regard to training on its use. – **noted**.

4.3 Royal British Legion receipt and thanks for donation.

The clerk provided details which were **noted**.

4.4 Connecting Cumbria Broadband update.

The clerk advised that he had, disappointingly, no news to report and Cllrs confirmed that no work had taken place around the box since its installation. – **noted**.

4.5 Newton Arlosh Traffic Survey and related issues.

The clerk said that there was still a 'backlog' and that he was continuing to press the County Council on the matter. He had also been in contact with the Police but was uncertain as to whether they had deployed a traffic monitoring device in the village. It was believed that the speed camera was now visiting the village more regularly. – **noted**.

4.6 St John's Church – Letter of thanks for the grant support.

The clerk provided details which were **noted**.

4.7 Newton Arlosh Parish Hall – Letter of thanks for grant support.

The clerk provided details which were **noted**.

4.8 ISS Facility Services change of address.

The clerk provided details which were **noted**.

5 New business

5.1 Playground – report on developments since last meeting and current situation. Playground repair - possible decision on any required action.

Cllr Wallace confirmed that she was carrying out regular inspections and that there were no major issues. The clerk advised that an invoice for the previously authorised work had just been received. It was **agreed** that payment should be withheld until Cllrs were satisfied that all the work had been carried out to the required standard. Cllr Hodgson commented that he felt that some of the equipment would benefit from pressure washing and offered to do this. This offer was **accepted** with thanks. The clerk confirmed that the inspection had been arranged. – **noted**.

5.2 Consideration of the situation concerning the formation of the new Internal Drainage Board.

The clerk and Cllr Hodgson updated Cllrs on the recent meeting that had taken place.

The Cllr Hodgson regretted that there were no significant developments to report. – **noted**.

5.3 Asset register and Risk Assessments.

The clerk advised that he had reviewed the Council's systems and documentation covering Control and Governance and believed that the assessment of risks faced by the Council were being adequately covered by the Internal Controls and Insurance cover. After discussion and consideration of the existing risk assessment it was **agreed** that the existing arrangements were fit for purpose and **approved**.

Similarly, after consideration, it was **agreed** that no changes were necessary to the Asset Register.

5.4 Confirmation of acceptance of grass cutting contract.

The clerk confirmed that the appointed contractor had accepted the contract. – **noted**.

5.5 AON Insurance – Information on the forthcoming Insurance ACT 2015.

The clerk advised Cllrs of the communication concerning a change in the law which was **noted**.

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Cllr Markley arrived and was invited by the Chairman to give his report.

The availability of some grant money was mentioned.

The recent improvement of the road to Kirkbride was commented upon.

The County Council had an ongoing budget consultation.

He considered it likely that the planning application 2/2016/0747 (see item 8.4.1) would be 'called in' for consideration by the Authority's Planning Committee.

Cllr Markley gave his apologies and left the meeting.

5.6 Notice board – consideration of replacement.

Following discussion of the options available a specification was **agreed** and the clerk instructed to take the matter forward. Cllr Bell said she would speak to a member of the Hall Committee and obtain permission to replace the existing board with the selected item.

5.7 Possible vacancy for representation on the AONB.

Cllr Hodgson confirmed that due to work commitments he had resigned his position on the AONB. The clerk advised that he had not at that point heard from the AONB but invited Cllrs to express an interest to him if they were willing and able to serve. He understood that a single representative from Bowness on Solway, Kirkbride and Holme East Waver Councils was required. The clerk was aware that a Cllr from Kirkbride PC had expressed an interest which was welcomed by Bowness Cllrs.

5.8 CALC – Nomination process for the Buckingham Palace Garden Party on 23rd May 2017.

The clerk provided details which were **noted** without action.

5.9 Sue Hayman MP – correspondence relating to Community Bus Service.

The clerk read out a letter from Cumbria CC concerning the lack of a service to Wigton from Bowness. Whilst not currently having direct relevance to Newton Arlosh the clerk said he would keep Cllrs advised of any significant developments. – **noted**.

6 Finance

6.1 Information

6.1.1 To approve accounts to 30th November and possibly 31st December 2016 (available at the meeting)- **approved**.

6.1.2 **Budget** for 2017/18: **see prepared sheet**

& therefore **precept request to Allerdale BC for 2017/18**

The clerk provided an updated budget which reflected the Council Tax Reduction Scheme grant which was now known – see item 4.1. Cllrs **approved** the budget and **agreed** that no changes to the Precept request were necessary.

6.2 To **approve** the following payments

6.2.1 Clerk: salary **£300.30 – approved**.

6.2.2 Clerk: expenses: phone and broadband £13.25, postage etc. £7.65, mileage 16 miles at 36p /mile £5.76, share of SLCC membership £25.66, computer maintenance and software upgrade £20.00 Total **£72.32 – approved**.

7 Highways

7.1 Highways steward

No new matters were reported.

8 Planning.

8.1 Applications on which Allerdale BC decision is awaited.

8.1.1 – 2/2015/0470 Outline application for the erection of 10 dwellings etc. West Farm, Newton Arlosh. (Mr J Atkinson) – **noted**.

8.2 Applications decided by Allerdale BC.

8.2.1 – HOU/2016/0028 Two storey extension etc., 2 Sunny Bank, Newton Arlosh. (Ms Carrie Taylor)

The clerk confirmed that no objections had been raised and the Authority advised. – permission granted. – **noted**.

8.3 Applications dealt with under standing order.

8.3.1 – 2/2016/0746 Erection of a dwelling, Part Field 7800, Newton Arlosh. (Mr K Foster) – **noted**.

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8.4 Applications to be considered at this meeting.

8.4.1 – 2/2016/0747 Outline application for residential development, Part Field 7800, Newton Arlosh. (Mr K Foster)

Following examination of the papers which had been circulated prior to the meeting it was **agreed** that the Council was generally supportive of the proposed development, especially the affordable housing element, but had some concern over its proximity to Pear Tree Farm.

9.1 Documents received for comment.

9.1.1 Cumbria County Council consultation Draft Budget Proposals 2017/18. – **noted without action**

9.1.2 Allerdale BC budget consultation 2017/18 – **noted without action**

9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circular for December.

9.2.2 Elements – festival update and publication.

The above were **noted**.

10.1 Any information brought by members of the Council

No matters were raised.

10.2 Any information brought by Borough Councillor.

Absent

10.3 Any information brought by County Councillor.

The report had been given earlier.

10.4 Any information from the clerk.

The clerk provided details of the forthcoming surgery being held by the Police and Crime Commissioner in Silloth.

10.5 Police report

The clerk gave the report and reminded Cllrs that it was now available online. – **noted**.

11 Meeting dates.

11.1 Date of next meeting **Thursday 9th March 2017 at 7.30p.m in Newton Arlosh Village Hall**

11.2 Future date: **Thursday 11th May 2017 at 7.00p.m. in Newton Arlosh Village Hall**

The dates were noted and the Chairman closed the meeting at 9.25p.m.