

# Holme East Waver Parish Council

4<sup>th</sup> May 2016

Dear Member,

Your attendance is required at the Annual Meeting of the Parish Council to be held on Thursday 12<sup>th</sup> May 2016 following the Annual Parish Meeting in the Village Hall, Newton Arlosh.

The business to be transacted is as shown on the accompanying agenda.

Yours sincerely,

M Abbs

\_\_\_\_\_ (Clerk to the Council)

**1.1 To elect chairman**, who will then sign the form of acceptance of office

**1.2 Apologies for absence and declarations of interest.**

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force with regard to the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

**1.3 To elect vice chairman**

**1.4 To elect** representatives to BTC Neighbourhood Forum and Allerdale ALC

**1.5 To consider re-adoption or amendment of standing orders**

**1.6 To appoint** one member as Highways contact

**2 Minutes**

**2.1 To approve** the draft minutes of the meeting of the Parish Council held on Thursday 10<sup>th</sup> March 2016

**3 Report on action taken...**

3.1 ...by members of the Council

3.2 ...by the clerk

**3.3 Public participation.** (At the chairman's discretion)

## Holme East Waver Parish Council

### 4 Correspondence

To review correspondence received and take any appropriate action.

- 4.1 Connecting Cumbria Broadband update.
- 4.2 Footway Lighting - Current situation.
- 4.3 Newton Arlosh Community Committee - current situation and possible related action.
- 4.4 Via CALC – NALC revised financial regulations.
- 4.5 WNE Cumbria Success Regime response document.

### 5 New business

- 5.1 Playground – report on developments since last meeting and current situation.
- 5.2 Parish Council Auditor and PAYE arrangements.
- 5.3 Community Access Defibrillators – information update and possible decision.
- 5.4 Audit and Transparency Regime – new requirements.  
CALC update.
- 5.5 Current situation concerning re-cycling facilities.
- 5.6 Natural England – payment agreement for mossland.
- 5.7 Newton Arlosh Traffic Survey/speeding request update.
- 5.8 Condition of the bench at The Acre – possible action required.
- 5.9 Pension Regulator – latest on required action.

### 6 Finance

#### 6.1 Information

- 6.1.1 **To approve** annual return: governance statement.
- 6.1.2 **To approve accounts** to March 31st 2016 (circulated with this agenda)  
print-out of Receipts & payments book; 3-year comparative summary;  
bank reconciliation & explanation of variance;  
bank statements to 31<sup>st</sup> March 2016
- 6.1.3 **To approve** annual return: accounting statements.
- 6.1.4 **To note** report of internal auditor
- 6.1.5 **To approve** accounts to April 30<sup>th</sup> (available at meeting)
- 6.1.6 **To note** Information Commissioner: confirmation of registration renewal to 6/4/17
- 6.1.7 **To note** VAT return: refund submitted for 2015/2016 **£175.50**
- 6.1.8 **To note** Allerdale BC: precept and CTRS: instalment 1- **£3274.92**
- 6.1.9 **To note** Via CALC – confirmation of S.137 spending limit of £7.42 per elector for 2016/17.
- 6.1.10 **To note** – Changes to The Accounts and Audit Regulations 2015.

#### 6.2 To approve the following payments

- 6.2.1 Clerk: salary **£300.30**
- 6.2.2 Clerk: expenses: phone £4.00 broadband £10.66, postage etc. £10.13, mileage 32 miles at 36p /mile £11.52,  
Total **£36.31**
- 6.2.3 - CALC: subscription renewal 2016/17 – **£130.00**
- 6.2.4 - CALC – Transparency Code Uploads **£12.00**
- 6.2.5 - AON Insurance renewal – **£369.86**
- 6.2.6 - P L Gauntlett: share of invoice (£100) for PAYE services **£33.00**
- 6.2.7 - P L Gauntlett: internal audit fee **£50.00**
- 6.2.8 – Colvilles Grounds Maintenance £111.48 + £22.30 VAT - **£133.78**

### 7 Highways

- 7.1 Highways steward (report from PL).

## Holme East Waver Parish Council

### 8 Planning.

#### 8.1 Applications on which Allerdale BC decision is awaited.

8.1.1 – 2/2015/0470 Outline application for the erection of 10 dwellings etc. West Farm, Newton Arlosh. (Mr J Atkinson).

8.1.2 – PB/2015/0039 – Removal of telephone and replacement of defibrillator phone box, adjacent to village hall, Newton Arlosh.

8.1.3 – 2/2016/0013 Application for amended plot layout – retrospective, Plot 1, The Oaks, Newton Arlosh, Wigton.  
(Mr A Monkhouse)

8.1.4 – 2/2016/0181 Proposal: New dwelling to replace dwelling previously granted permission, The Oaks, Newton Arlosh.  
(Mr P Minns)

8.1.5– 2/2016/0049 Reserved matters application for a single dwelling following outline approval 2/2015/0160, Land at Watch Hill Farm, Newton Arlosh. (Mr A Long)

#### 8.2 Applications decided by Allerdale BC.

None

#### 8.3 Applications dealt with under standing order.

8.3.1 – 2/2016/0181 Proposal: New dwelling to replace dwelling previously granted permission, The Oaks, Newton Arlosh.  
(Mr P Minns)

8.3.2- 2/2016/0238 Proposal: Reserved matters application for a single dwelling following outline approval 2/2015/0160  
Land at Watch Hill Farm, Newton Arlosh. (Mr A Long)

#### 8.4 Applications to be considered at this meeting.

8.4.1- 2/2016/0238 Proposal: Reserved matters application for a single dwelling following outline approval 2/2015/0160  
Land at Watch Hill Farm, Newton Arlosh. (Mr A Long)

#### 9.1 Documents received for comment.

None.

#### 9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circulars for February and March.

9.2.2 WNE Cumbria Success Regime.

9.2.3 Cumbria CC – new Highways Hotline number 0300 303 2992

10.1 Any information brought by members of the Council

10.2 Any information brought by Borough Councillor.

10.3 Any information brought by County Councillor.

10.4 Any information from the clerk.

10.5 Police report

### 11 Meeting dates.

11.1 Date of next meeting Annual Parish Meeting followed by Parish Council Meeting on **Thursday July 14th 2016 at 7. 30p.m in Newton Arlosh Village Hall**

11.2 Future date: **Thursday 8<sup>th</sup> September 2016 at 7.30p.m. in Newton Arlosh Village Hall**