

Holme East Waver Parish Council

4th May 2017

Dear Member,

Your attendance is required at the Annual Meeting of the Parish Council to be held on Thursday 11th May 2017 following the Annual Parish Meeting in the Village Hall, Newton Arlosh.

The business to be transacted is as shown on the accompanying agenda.

Yours sincerely,

M Abbs

_____ (Clerk to the Council)

1.1 To elect chairman, who will then sign the form of acceptance of office

1.2 Apologies for absence and declarations of interest.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force with regard to the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

1.3 To elect vice chairman

1.4 To elect representatives to BTC Neighbourhood Forum and Allerdale ALC

1.5 To consider re-adoption or amendment of standing orders

1.6 To appoint one member as Highways contact

2 Minutes

2.1 To approve the draft minutes of the meeting of the Parish Council held on Thursday 9th March 2017

3 Report on action taken...

3.1 ...by members of the Council

3.2 ...by the clerk

3.3 Public participation. (At the chairman's discretion)

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4 Correspondence

To review correspondence received and take any appropriate action.

- 4.1 Newton Arlosh Community Committee - current situation and possible request for support.
- 4.2 Via CALC – NALC revised financial regulations.
- 4.3 Beaty & Co – Letter of enquiry concerning the estate of Mrs S Wilson.
- 4.4 Connecting Cumbria – Promotion of Broadband.
- 4.5 Farmers Flood Group – request for support.

5 New business

- 5.1 Playground – report on developments since last meeting and current situation. Consideration of the Inspection Report and any required action.
- 5.2 Parish Council Auditor and PAYE arrangements.
- 5.3 Audit and Transparency Regime – CALC update.
- 5.4 Notice board – current situation and purchase decision.

6 Finance

6.1 Information

- 6.1.1 **To approve** annual return: governance statement.
- 6.1.2 **To approve accounts** to March 31st 2017 (circulated with this agenda)
print-out of Receipts & payments book; 3-year comparative summary;
bank reconciliation & explanation of variance;
bank statements to 31st March 2017
- 6.1.3 **To approve** annual return: accounting statements.
- 6.1.4 **To note** report of internal auditor
- 6.1.5 **To approve** accounts to April 30th (available at meeting)
- 6.1.6 **To note** Information Commissioner: confirmation of registration renewal to 6/4/18
- 6.1.7 **To note** VAT return: refund submitted for 2016/2017 **£246.70**
- 6.1.8 **To note** Allerdale BC: precept and CTRS: instalment 1- **£3274.92**
- 6.1.9 **To note** Via CALC – confirmation of S.137 spending limit of £7.57 per elector for 2017/18.

6.2 To approve the following payments

- 6.2.1 Clerk: salary **£317.50**
- 6.2.2 Clerk: expenses: phone and broadband £13.25, postage etc. £14.85, mileage 41 miles at 36p /mile £14.64,
Total **£42.74**
- 6.2.3 - CALC: subscription renewal 2017/18 – **£132.60**
- 6.2.4 - CALC – Transparency Code Uploads
Invoice may be brought to the meeting.
- 6.2.5 - AON Insurance renewal – **£378.30**
- 6.2.6 - P L Gauntlett: share of invoice (£100) for PAYE services **£33.00**
- 6.2.7 - P L Gauntlett: internal audit fee **£50.00**
- 6.2.8 – Colvilles Grounds Maintenance £55.74 + £11.15 VAT = **£66.89**
- 6.2.9 Newton Arlosh Parish Hall – Hall Hire **£125.00**

7 Highways

- 7.1 Highways steward (report from PL).
- 7.2 Consideration of the condition of 'fingerposts'.

8 Planning.

8.1 Applications on which Allerdale BC decision is awaited.

- 8.1.1 – 2/2015/0470 Outline application for the erection of 10 dwellings etc. West Farm, Newton Arlosh. (Mr J Atkinson)
- 8.1.2 – 2/2017/0154 Conversion of barn to create 2 bed annex, Church House Farm, Newton Arlosh (Mr R Masters)

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8.2 Applications decided by Allerdale BC.

8.2.1 – 2/2016/0747 Outline application for residential development, Part Field 7800, Newton Arlosh. (Mr K Foster)
Permission refused.

8.3 Applications dealt with under standing order.

8.3.1 – 2/2017/0154 Conversion of barn to create 2 bed annex, Church House Farm, Newton Arlosh (Mr R Masters)

8.3.2 – 2/2016/0747 Outline application for residential development, Part Field 7800, Newton Arlosh. (Mr K Foster)
Permission refused. Possible submission to the Development Panel.

8.4 Applications to be considered at this meeting.

None

9.1 Documents received for comment.

9.1.1 Cumbria CC – Consultation on the draft Cumbria Minerals and Waste Local Plan Main Modifications and Sustainability Appraisal Update.

9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circulars for February and March.

9.2.2 Wicksteed Playground Information

10.1 Any information brought by members of the Council

10.2 Any information brought by Borough Councillor.

10.3 Any information brought by County Councillor.

10.4 Any information from the clerk.

10.5 Police report

11 Meeting dates. (Provisional on item 1.5)

11.1 Date of next meeting Parish Council Meeting is **Thursday July 13th 2017 at 7. 30p.m in Newton Arlosh Village Hall**

11.2 Future date: Thursday 14th September 2017 at 7.30p.m. in Newton Arlosh Village Hall