

Holme East Waver Parish Council

Minutes of the Meeting of the Parish Council Held in the Parish Hall, Newton Arlosh on Thursday 14th September 2017 at 7.30pm.

Present: Hodgson (Chair)
Councillors: Bell, Roper and Stockdale.
Borough Cllr Hedworth.
County Cllr Markley
Clerk: M Abbs
There was no public attendance.

1.1 Apologies for absence and declarations of interest.

Apologies had been sent to the clerk from Cllr Logan and PCSO Nichol.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No dispensations were requested.

An on-going dispensation is in force with regard to the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Cllr Bell declared an interest with regard to item 7.1.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes

2.1 To approve the draft minutes of the meeting of the Parish Council held on 13th July 2017. (previously circulated) – **approved and signed.**

3 Report on action taken...

3.1 ...by members of the Council

No matters were reported.

3.2 ...by the clerk

He advised that Cllr Logan had notified him of work being carried out locally on Broadband provision.

Holme East Waver Parish Council

3.3 Public participation. (at the chairman's discretion)

None present.

4 Correspondence

To review correspondence received and take any appropriate action.

4.1 AON Insurance – changes to future insurance arrangements.

The clerk informed Cllrs of a letter from AON informing the Council that they were ceasing their involvement in the Local Council market. No action need to be taken at this point as cover would continue to renewal. BHIB Insurance Brokers would be taking over and had written separately to the Council confirming this and stating that they would write again to the Council about renewal three week before the renewal date. **-noted.**

4.2 Cumbria County Council – Cumbria Minerals & Waste Local Plan - availability of Inspector's Report.

The clerk updated Cllrs on the latest position which was **noted without action.**

5 New business

5.1 Playground – report on developments since last meeting and current situation.

Including progress on repairs/improvements and arrangement of inspection.

The playground was considered to be in a satisfactory condition. The condition of the hedges was discussed and it was **agreed** that Cllr Hodgson would contact a local contractor for a quote to carry out maintenance. He would consult with a local farmer who may be affected by the work. The clerk was asked to contact the current grass cutter and advise him of the planned work.

5.2 Grass cutting specification for 2018.

Review of the current specification, tender procedure and invited contractors.

The existing specification was examined and discussed. It was **agreed** that no changes were necessary along with the contractors to be approached and invited to submit tenders. The clerk would consult Cllrs as to the suitability of other applicants if the Council was approached by other contractors wishing to submit tenders for the work.

5.3 Notice board – current situation and latest on the purchase decision.

The clerk updated Cllrs on the current position concerning the quotation and permissions.

Cllr Bell also confirmed that she had spoken to the Chairman of the Parish Hall Committee and obtained approval for the planned board and location. Cllrs then **agreed** to accept a quotation from the Noticeboards Online Ltd for £1196 + VAT for the board. The clerk was asked to arrange delivery and any minor necessary details with Cllr Bell.

Borough Cllr Hedworth and County Cllr Markley arrived.

6 Finance

6.1 Information

6.1.1 **To approve accounts to 31st July 2017 - approved.**

6.1.2 **To approve accounts to 30th August 2017 (available at meeting). – approved.**

6.1.3 **To note and approve** -Allerdale BC – receipt of second Precept payment £3250 + £16.61 CTRS grant = **£3266.61**

Anticipated amount shown.

The clerk advised that no notification of payment had been received from the authority up to that point. He would monitor the situation closely and keep Cllrs updated. – **noted.**

6.1.4 **The acceptance and approval** of the BDO Audit Annual return and certificate.

The return and certificate were examined carefully and **accepted and approved.**

Holme East Waver Parish Council

6.2 To approve the following payments

6.2.1- Clerk: salary **£317.50 – approved.**

6.2.2 – Clerk: expenses: phone and broadband £13.25, postage etc. £6.41, mileage 16 miles at 36p /mile £5.76 Total **£25.42 – approved.**

6.2.3 - Colvilles Grounds Maintenance (£167.22 + £33.45 VAT) **£200.67 – approved.**

Invoices for later cuts may be brought to the meeting.

7 Highways

7.1 Highways steward

Correspondence from Mr Burfield concerning condition of roads at Saltcotes.

The clerk provided details of additional correspondence on this matter from Mrs F Moore.

Cllr Bell, whilst offering information when requested, played no part in the decision making for this item.

The clerk reminded Cllrs that the Parish Council had no jurisdiction on highways matters.

The Council were aware that the poor condition of the road had been reported earlier in the year and that road repairs had been carried out. These had been subsequently inspected by a Highways Officer.

The present condition of the road was discussed and it was **agreed** that the clerk should contact the Highways Authority and request a further inspection of the road surface. County Cllr Markley wished to be copied into this request. Mr Burfield would be notified of this request.

The Council was still aware of the poor state of the road near Wylie Cottage, alongside those near Saltcotes and Cllr Markley asked for these concerns to be put to him in writing so that he could raise the matter. It was **agreed** that the clerk would do this.

8 Planning.

8.1 Applications on which Allerdale BC decision is awaited.

8.1.2 – 2/2017/0268 The conversion of an existing set of barns, currently used as storage for the residential dwelling, into a dwelling, White Hill Saltcoats, Kirkbride. (Mr James Howe & Rev. Ann Thompson). – **noted.**

8.2 Applications decided by Allerdale BC.

8.2.1 – 2/2017/0304 Erection of slurry store, Moss Side House, Newton Arlosh. (Mr D Reed) - permission granted. -**noted.**

8.2.2 – 2/2017/0315 Proposed replacement slurry tower to replace existing dilapidated slurry tower, Newewater Farm, Kirkbride. (Mr R Bell). – permission granted. - **noted.**

8.3 Applications dealt with under standing order.

8.3.1 – 2/2017/0268 The conversion of an existing set of barns, currently used as storage for the residential dwelling, into a dwelling, White Hill Saltcoats, Kirkbride. (Mr James Howe & Rev. Ann Thompson).

The clerk advised that no objections had been raised. -**noted.**

8.3.2 - 2/2015/0470 - Outline application for the erection of 10 dwellings including access and scale, West Farm, Newton Arlosh. (Mr J Atkinson). Opportunity to speak at the Development Panel.

The clerk advised that no additional submission had been made or a request made to the Panel. **Noted.**

8.4 Applications to be considered at this meeting.

8.4.1 - 2/2015/0470 - Outline application for the erection of 10 dwellings including access and scale, West Farm, Newton Arlosh. (Mr J Atkinson)

The clerk informed the meeting that he had just been informed by Allerdale BC that the application had been withdrawn. – **noted.**

9.1 Documents received for comment

9.1.1 Cumbria CC – Draft Design Guide (available online).

The clerk briefed Cllrs of the option to comment which was **noted without action.**

Holme East Waver Parish Council

9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circulars.

9.2.2 The Pension regulator – information concerning contributions.

The above were **noted**.

10.1 Any information brought by members of the Council

No additional matters were reported.

10.2 Any information brought by Borough Councillor.

Cllr Hedworth had no matters to report.

10.3 Any information brought by County Councillor

He mentioned the 'Amey' road contract legal case which had received a lot of coverage in the local press.

A report had been compiled which focussed on lessons to be learnt for the future.

10.4 Any information from the clerk too late for the agenda.

The clerk advised that Cllr Wallace had resigned just prior to the meeting.

He would advise Allerdale BC accordingly which would set in motion the process to fulfil the vacancy.

10.5 Police report

The clerk reported that there had been no serious incidents.

11 Meeting dates.

11.1 Date of next meeting.

9th November 2017 at 7.30 p.m. in Newton Arlosh Village Hall.

11.2 Future date:

11th January 2018 at 7.30p.m. in Newton Arlosh Village Hall.