

Holme East Waver Parish Council

Minutes of the Meeting of the Parish Council Held in the Parish Hall, Newton Arlosh on Thursday 11th January 2018 at 7.30pm.

Present: Chairman V Hodgson
Councillors: Logan, Roper and Stockdale.
Borough Councillor: Absent
County Councillor: Cllr A Markley
Public attendance: None
Clerk: M Abbs

1.1 Apologies for absence and declarations of interest.

Cllr Bell had sent apologies to the clerk for her absence. The reason given was accepted as a fair reason.
Borough Cllr Hedworth had sent his apologies.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No additional dispensations were requested.

An on-going dispensation is in force with regard to the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

No declarations of interest were made.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes

2.1 To approve the draft minutes of the meeting of the Parish Council held on Thursday 9th November 2017 – **approved and signed.**

3 Report on action taken...

3.1 ...by members of the Council

No matters were reported.

3.2 ...by the clerk

The clerk advised that actions would be reported later in the agenda.

3.3 **Public participation.** (At the chairman's discretion)

None

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4 Correspondence

To review correspondence received and take any appropriate action.

4.1 Allerdale BC/CALC – Discussion of letters/e-mails concerning Precept/Concurrent Grant and possible action.

The clerk updated Cllrs on the latest correspondence from Allerdale BC giving additional information and advising that the amount of the Council Tax Reduction Scheme grant would again fall this year and would not be paid beyond 2018/19. The amount received for this year would be £16.61. This was **noted without action**.

4.2 CALC -Capping, Section 137 limit and Transparency Code.

The clerk advised that there was no news on whether Parish Councils would have their precept capped for 2018/19. Transparency Code requirements remained unchanged. – **noted**.

4.3 Royal British Legion receipt and thanks for donation.

The clerk provided details which were **noted**.

4.4 St John's Church – Letter of thanks for the grant support.

The clerk provided details of the Church letter and additionally a similar letter from the Parish Hall Committee which were **noted**.

4.5 Cumbria Children's Dyslexia Project – Information and request for support.

The clerk provided details of the letter which was **noted without action**.

4.6 HMRC – Updated procedure to reclaim VAT.

A letter had been received informing the Council that there would be a change to the procedure to reclaim VAT. HMRC would provide further details in due course. – **noted**.

5 New business

5.1 Playground – report on developments since last meeting and current situation. Playground repair - possible decision on any required action. Theft of bench and possible replacement.

The clerk confirmed that the contractor had been notified of the award of the contract to carry out remedial work on the hedges. Cllrs were aware of the theft the bench from the playground and the clerk confirmed that this had been reported to the Police. It was **agreed** that possible replacements would be investigated before the next meeting.

5.2 Asset register and Risk Assessments.

The clerk advised that he had reviewed the Council's systems and documentation covering Control and Governance and believed that the assessment of risks faced by the Council were being adequately covered by the Internal Controls and Insurance cover. After discussion and consideration of the existing risk assessment it was **agreed** that the existing arrangements were fit for purpose and **approved**.

5.3 Confirmation of acceptance of grass cutting contract.

Colvilles Grounds Maintenance had accepted the contract for the forthcoming season. Insurance details would be provided by them in due course following renewal. – **noted**.

5.4 Current situation concerning the Councillor vacancy.

The clerk confirmed that the vacancy was being advertised on the noticeboard and he would ensure that it was advertised in the next Parish Magazine. – **noted**.

County Cllr Markley arrived.

5.5 Newton Arlosh Community Committee – request for grant assistance towards defibrillator at 'Moss Side'.

Cllrs discussed the information from the Community Committee which the clerk had circulated prior to the meeting. Cllrs **agreed** that they would like to have details of the exact location, model selected and full costings. Details of the plans for ongoing maintenance would also be beneficial. County Councillor Tony Markley believed that it might be beneficial for the Community Committee to make contact with the County Council Support Officers - Hayley Bishop or Lizzie Shaw, as there may be some funding/support available from the County Council. The clerk was instructed to write accordingly.

5.6 Audit arrangements for 2017/18 and future years.

The Council had received some details of the arrangements for the 2017/18 Audit and the clerk was aware that further details would be forthcoming in the next few weeks. He envisaged that the Council would be able to apply for an exemption to the requirement for an external audit due to the size of the Council's income and expenditure. – **noted**.

The Chairman invited Cllr Markley to give his report.

Cllr Markley reported that both the County Council and Allerdale BC were setting their budgets.

He mentioned that the Police and Crime Commissioner was looking for a funding increase for the Police.

The overall effect was that households may well see an increase in their annual bills.

He notified Cllrs that he had now become the Vice Chairman of the Area of Outstanding Natural Beauty (AONB).

Cllr Markley then gave his apologies and left the meeting.

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6 Finance

6.1 Information

6.1.1 To approve accounts to 30th November and possibly 31st December 2017 (available at the meeting) – **examined** and approved.

6.1.2 **Budget for 2018/19: see prepared sheet**
& therefore **precept request to Allerdale BC for 2018/19**

The clerk provided an updated budget which reflected the Council Tax Reduction Scheme grant which was now known – see item 4.1. Cllrs **approved** the budget and **agreed** that no changes to the Precept request were necessary.

6.2 To approve the following payments

6.2.1- Clerk: salary **£317.50 – approved.**

6.2.2 – Clerk: expenses: phone and broadband £13.25, postage etc. £3.10, mileage 22 miles at 36p /mile £7.92

SLCC Contribution £33.52 Total **£57.79 – approved.**

6.2.3 Bowness on Solway PC - consumables (print cartridges) **£23.65 – approved.**

6.2.4 Bowness on Solway PC – share of computer maintenance and repair. **£36.11 – approved.**

7 Highways

7.1 Highways steward

No matters were reported and the clerk advised that he had received no further news about the Saltcotes roads from the County Council. – **noted.**

8 Planning.

8.1 Applications on which Allerdale BC decision is awaited.

8.1.1 – 2/2017/0566 Application for a new dwelling (resubmission of application 2/2016/0746 Plot 6 Fellside House, Part Field 7800, Newton Arlosh). – **noted.**

8.2 Applications decided by Allerdale BC.

8.2.1 – 2/2017/0512 Two no 2 storey 3 bed semi - detached dwellings.

Location: Plot 5 Part Field 7800, Newton Arlosh.(Mr M Ruddick) – permission granted.

8.2.2 – 2/2015/0470 Outline application for the erection of 10 dwellings etc. West Farm, Newton Arlosh. (Mr J Atkinson).
- outline application approved.

8.2.3 - 2/2017/0490 The erection of a steel portal framed building to cover existing muck midden and silage pit

Location: Sleightholme Farm, Newton Arlosh. (Mr Arthur Hewson) – permission granted.

8.2.4 - 2/2017/0489 The erection of a steel portal framed building to cover existing silage pit.

Location: Sleightholme Farm, Newton Arlosh. (Mr Arthur Hewson) – permission granted.

The above were **noted.**

8.3 Applications dealt with under standing order.

8.3.1 – 2/2017/0566 Application for a new dwelling (resubmission of application 2/2016/0746 Plot 6 Fellside House, Part Field 7800, Newton Arlosh).

The clerk confirmed that no objections had been raised. - **noted**

8.4 Applications to be considered at this meeting.

None – **noted.**

9.1 Documents received for comment.

9.1.1 Allerdale Local Plan (Part 2): Site Allocations.Focussed Consultation: Additional Sites Submitted and Policy Options 2017.

The clerk had circulated the papers prior to the meeting. Cllrs confirmed their view that **no action was necessary.**

9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circular for December. – **noted.**

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10.1 Any information brought by members of the Council

No matters were raised.

10.2 Any information brought by Borough Councillor.

Absent

10.3 Any information brought by County Councillor.

His report had been given earlier.

10.4 Any information from the clerk.

The clerk reminded Cllrs of the forthcoming meeting in Cockermouth to meet the local Police representative and asked Cllrs to let him know if they intended to attend.

The usual invitation for a nominee from the Parish Council to attend the Annual Buckingham Palace Garden Party had been received.

10.5 Police report

The clerk advised Cllrs that the report was now viewable online.

11 Meeting dates.

11.1 Date of next meeting **Thursday 8th March 2018 at 7.30p.m** in **Newton Arlosh Village Hall**

11.2 Future date: Thursday 10th May 2018 at 7.00p.m. in **Newton Arlosh Village Hall**

The dates were noted and the Chairman closed the meeting at 8.50pm.