

Kirkbride Parish Council



Minutes of the Meeting of the Parish Council Held on Tuesday 13th March 2018 at 7.00pm in Kirkbride School.

Present:

Councillors: Hedworth (Chair) Kirk, Little, Mostyn and Noblett

County Councillor: Absent

Borough Councillor: Hedworth

Public attendance: None

Clerk: M Abbs

1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

The clerk advised that he had received apologies from County Cllr Fairbairn and Cllrs Wills, Day and Irving.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No additional requests were made.

An on-going dispensation is in force in respect of the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

No declarations were made.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 9th January 2018 – **approved and signed.**

Note 1: reminder that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

3 Report on action taken

3.1. by councillors

No matters were reported.

3.1.1 Play area –

See item 5.1

3.1.2 Footpaths –

Condition of Wyne Lonning.

Cllrs discussed the wet condition and considered it to be a result of the recent extremely wet weather.

No action was taken and the situation would be monitored.

Kirkbride Parish Council

3.1.3 Highways steward –

Cllrs were aware that some repairs had been made near to the playground. Work to install improved internet access had been observed near the White Heather. Flooding at Powhill was still an issue and Cllr Hedworth said he would continue to report and monitor this.

3.1.4 Newsletter group -

A newsletter had recently been issued and nothing was planned soon.

3.2- by the clerk -

Submission of Site Allocations observations to Allerdale BC.

The clerk confirmed that there had been no response to date from the Authority.

3.3 Public participation (at the Chairman's discretion)

3.3.1 Report from the Borough Councillor

Cllr Hedworth reported that Borough Cllrs had controversially voted to increase salaries and expenses.

3.3.2 Report from the County Councillor

Absent.

4 New business

4.1 Mc Donald memorial / Brighton House – update and discussion/approval of any required action.

The clerk confirmed that the required paperwork had been sent to the solicitor but there had been no further developments to report. – **noted**.

4.2 Condition of hedges in the village including reaction to the newsletter.

Cllrs confirmed that the newsletter had been delivered to every house setting out the legal position and requesting that any necessary action be taken. Several properties were believed to still contravene the legal requirements and a course of action was **agreed**.

4.3 Arrangements for Annual Parish Meeting.

Cllrs **agreed** that the existing arrangements worked well and that no changes were necessary.

4.4 Parish Council Audit.

The clerk confirmed that arrangements had been made with the internal auditor but that no papers/communication had yet been received from the new External Auditor. He had confirmed with CALC that this was the situation with other Cumbrian Councils. – **noted**.

4.5 Consideration of the speeding traffic issue including correspondence concerning the Kirkbride to Oulton road.

The clerk confirmed that he had no further news to report concerning any traffic calming measures. He then briefed Cllrs on correspondence he had received from County Cllr Markley concerning the Kirkbride to Oulton road. Cllrs, following discussion, **agreed** that additional safety measures on this stretch of road were desirable and instructed the clerk to respond to Cllr Markley with a number of recommendations.

5 Correspondence

To review correspondence received and take any appropriate action.

5.1 Playground inspection report if available. Update on grant application and purchase of equipment.

The clerk advised that the grant application had been submitted and acknowledged but he had no further news to report. Cllr Hedworth confirmed that the existing area used for football would be unaffected by the introduction of any new equipment. Cllrs were aware that requested painting work had yet to be carried out, probably due to the poor weather. The playground inspection would take place in the next few weeks.

5.2 HSBC Changes to banking terms and conditions.

The clerk informed Cllrs of the details which concerned 'ring fencing' and **agreed** that no action was required.

5.3 Wigton Baths newsletter and request for support.

The clerk provided details and Cllrs **agreed** a grant of £200 in view of the number of local resident that utilize the facility.

5.4 E-mail from Mrs G Taylor concerning the access road/bridleway at the West End.

Cllrs considered the correspondence which they believed referred to an un-adopted access road and **agreed** that no action was necessary. The clerk was instructed to respond to Mrs Taylor with the Council's opinion.

5.5 Allerdale BC – Community Governance Review Process.

The clerk explained the background to the correspondence and Cllrs **agreed** that they did not need to request a review.

5.6 Mr and Mrs Bullock – Concern about flooding at Midtown Cottages.

Cllrs discussed the correspondence and **agreed** that no action was necessary as they understood that adjacent landowners were in discussion.

Kirkbride Parish Council

5.7 Data Protection Regulations – new requirements.

The clerk informed Cllrs that significant changes and new legislation was being introduced which would have an impact on Parish Council. Clerks had received some guidance but CALC had promised to issue guidance on its impact on small councils in forthcoming weeks. The clerk would keep Cllrs updated – **noted without action**

5.8 Police – local engagement questionnaire.

The clerk explained that a questionnaire had been received but had been followed by very recent notification of staffing changes at the Police. The clerk would ascertain the current position and keep Cllrs informed. – **noted.**

6 Finance

6.1 Information

6.1.1 To approve accounts to 31st January 2018 and 28th February 2018 – available at the meeting. – **approved.**

6.2 Payments to approve.

6.2.1 Clerk's salary: **£498.93- approved.**

6.2.2 Clerk's Expenses: postage + stationery £17.24; broadband + phone £13.25, travel 4m @36p= £1.44, total **£31.93 – approved.**

6.2.3 Information Commissioner: by direct debit **£35.00 – approved.**

6.2.4 Chairman's Allowance **£60.00 – approved.**

6.2.5 B Day – planter expenses **£22.46**

The clerk advised that he was now in possession of the invoice which showed £22.45 and Cllrs approved this payment.

6.2.6 H&H Reeds Printers – Printing of the leaflets. **£395.00 – approved.**

7 Planning

7.1 Applications outstanding with Allerdale Borough Council and Cumbria CC.

7.1.1 - 2/2017/0529 Application to vary condition 2 on planning approval 2/2013/0729 to remove remote footpath link and removal of affordable housing requirement, Ivydene, Kirkbride. (Mr Gordon). – **noted.**

7.2 Applications dealt with under standing order.

7.2.1 – 2/2018/0023 Conversion of traditional farm buildings to create two dwellings, Land at Powhill Farm, Kirkbride. (Mr Baird) – the clerk confirmed that there had been no objections. – **noted.**

7.2.2 – HOU/2018/0028 Replacement of workshop with annexe and garage/store linked with the main house. Oakfield, Kirkbride. (Mr and Mrs Steven Carruthers) - the clerk confirmed that there had been a Council objection to this proposal. – **noted.**

7.3 Applications decided by Allerdale BC

7.3.1 – 2/2017/0547 Proposal to demolish existing lean-to extension and erection of new storage shed, Bank House, Church Road, Kirkbride. (Mr C Irving) – permission granted. - **noted**

7.4 Applications for consideration by this Parish Council meeting.

None – **noted.**

8.1 Documents received for comment

None – **noted.**

8.2 Documents received for information (available on request to the clerk)

8.2.1 CALC Circulars for February and March.

8.2.2 HAGS Playground Information.

8.2.3 Marmax Product Information.

8.2.4 Broxap Product Information.

All the above were **noted.**

9 Claypit Charity

Nothing – **noted.**

10 Any items of information brought by...

Kirkbride Parish Council

10.1 Clerk

No matters were raised.

10.2 Councillors

No matters were raised.

11 Meeting dates

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 8th May 2018 at 7.00 p.m. in Kirkbride School.

11.2 **Future meetings: on Tuesdays:** 10th July 2018 at 7.00 p.m. in Kirkbride School.

The dates were noted, and the Chairman closed the meeting at 8.55 p.m.