

Holme East Waver Parish Council

Minutes of the Meeting of the Parish Council Held in the Parish Hall, Newton Arlosh on Thursday 13th September 2018 at 7.30pm.

Present: Hodgson (Chair)
Councillors: Bell, Graham, Roper, Stockdale and Thompson.
County Cllr Markley
Clerk: M Abbs
There was one member of the public in attendance.

1.1 Apologies for absence and declarations of interest.

Cllr Hodgson opened the meeting by thanking Cllr Bell for chairing the July meeting at short notice.

The Chairman had received apologies from Borough Cllr Hedworth. No declarations of interest were made.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force with regard to the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

No dispensation requests were made.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes

2.1 To approve the draft minutes of the meeting of the Parish Council held on 12th July 2018. (previously circulated) – **approved and signed.**

3 Report on action taken...

3.1 ...by members of the Council
No matters were reported.

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3.2 ...by the clerk

Audit situation.

The clerk advised members that the audit company logged 'exemption from audit certificates' when they received them and only would contact the Council again if there was problem with them. As no contact had been received, the clerk advised that it could be assumed that the 2017-2018 audit had been satisfactorily concluded.

3.3 **Public participation.** (at the chairman's discretion)

A member of the public expressed concern about debris from hedge cutting and mud from agricultural activity being left on nearby verges and the road through the village. Cllrs Hodgson and Markley explained the legal position concerning the responsibility of the farmer to clean up any debris. The matter could be brought to the attention of the County Council but Cllr Hodgson said he felt that an initial letter from the Parish Council to the farmer concerned might be more appropriate. Cllrs agreed that this could be discussed again under item 7 later in the agenda.

Cllr Hodgson thanked the parishioner for his attendance and he departed.

Cllr Markley then gave his report.

He was aware that the damaged Chevron sign near Raby had been replaced.

4 Correspondence

To review correspondence received and take any appropriate action.

4.1 CALC – Membership Subscriptions Review.

The clerk explained the correspondence which proposed a change in the allocation of the annual subscription between local and national organisations. This was **noted without action**.

4.2 Citizens Advice Allerdale – request for support.

The clerk brought details of the request to the attention of members and it was **noted without action**.

4.3 CALC – Casual Vacancy on the CALC Executive Committee.

The clerk explained the vacancy which was **noted without action**.

5 New business

5.1 Playground – report on developments since last meeting and current situation.

Possible bark purchase.

Cllr Hodgson confirmed that he had carried out some strimming in the playground – and was thanked by members. Weeds were a problem and some minor remedial work needed to be carried out – but there were no major issues in need of attention. Cllr Bell was willing to make enquiries with a supplier of bark that the clerk had obtained details for. The hedges had been trimmed and the contractor had submitted an invoice for the anticipated amount of £180 including VAT. Cllrs were happy with the work carried out and **agreed** to make the payment. Cllr Bell would draw up an inspection rota for the playground and circulate this to members.

5.2 Grass cutting specification for 2019.

Review of the current specification, tender procedure and invited contractors.

The existing specification was examined and discussed. It was **agreed** that no changes were necessary along with the contractors to be approached and invited to submit tenders. The clerk would consult Cllrs as to the suitability of other applicants if the Council was approached by other contractors wishing to submit tenders for the work.

5.3 Archiving of old minutes.

Following discussion Cllrs **agreed** that the clerk should pursue the deposit of historical minutes, and possibly accounts, with the County Archive Service.

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6 Finance

6.1 Information

6.1.1 **To approve accounts** to 31st July 2018 – **approved**.

6.1.2 **To approve accounts** to 30th August 2018 (available at meeting). – **approved**.

6.1.3 **To note and approve** -Allerdale BC – receipt of second Precept payment £3250 + £16.61 CTRS grant = **£3266.61**

Anticipated amount shown.

The clerk advised that no notification of payment had been received from the authority up to that point. He would monitor the situation closely and keep Cllrs updated. – **noted**.

6.1.4 HMRC Vat re-payment **£339.60 – noted**.

6.2 To approve the following payments

6.2.1- Clerk: salary £317.50 the clerk apologised and explained that this should have been shown as **£323.84 – approved**.

6.2.2 Clerk: expenses: phone and broadband £25.48, postage etc. £8.05, mileage 16 miles at 36p /mile £5.76 Total **£39.29 – approved**.

6.2.3 - Colvilles Grounds Maintenance (£167.22 + £33.45 VAT) **£200.67 – approved**.

7 Highways

Local issues needing to be raised.

The matter raised by the parishioner earlier was discussed and Cllrs **agreed** that the clerk should write to the farmer concerned requesting a concerted effort in future to reduce debris in order not to alienate locals.

The damaged Chevron near Raby had been repaired. Cllr Graham advised that he was aware of three traditional road signs in the Parish at Raby Cote, Mosside and near the Joiners Arms. The subsidence on the Marsh Road at Saltcotes was still a problem and the clerk was instructed to report the matter again to the County Council. The Authority would also be informed again, at the same time, about the bank erosion close to the bridge at Ellercar. Cllrs raised the concern of some locals concerning speeding traffic and Cllr Markley, and the clerk, reminded members of the fairly recent traffic survey which had been carried out and which indicated no significant problem.

Discussions were ongoing concerning a Unitary Authority for Cumbria; which Cllr Markley said the Conservatives would continue to press for. He thought this could result in substantial savings.

Cllr Markley was thanked and he left the meeting.

8 Planning.

8.1 Applications on which Allerdale BC decision is awaited.

None. – **noted**.

8.2 Applications decided by Allerdale BC.

8.2.1 – 2/2018/0156 Outline proposal for a residential development for up to 3 dwellings, Part Field, 7800 Newton Arlosh. – permission granted. – **noted**.

8.3 Applications dealt with under standing order.

None. – **noted**.

8.4 Applications to be considered at this meeting.

None. - **noted**

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9.1 Documents received for comment

9.1.1 Police and Crime Commissioner and Cumbria Constabulary –
Option to complete online survey.

This was **noted without action**.

9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circulars.

9.2.2 Creative Play product information.

9.2.3 HAGS product information.

These were **noted without action**.

10.1 Any information brought by members of the Council

None

10.2 Any information brought by Borough Councillor.

Absent

10.3 Any information brought by County Councillor

His report had been given earlier.

10.4 Any information from the clerk too late for the agenda.

Further correspondence requiring action had just been received from the pension regulator and would be responded to.

10.5 Police report

The clerk had no information for members. Crime information could now be viewed online.

11 Meeting dates.

11.1 Date of next meeting.

8th November 2018 at 7.30 p.m. in Newton Arlosh Village Hall.

11.2 Future date:

10th January 2019 at 7.30p.m. in Newton Arlosh Village Hall.

The dates were noted and the Chairman closed the meeting at 9.10p.m.