

## Kirkbride Parish Council



### Minutes of the Meeting of the Parish Council Held on Tuesday 10<sup>th</sup> July 2018 at 7.00 p.m. in Kirkbride School

Present:

Councillors: Hedworth (Chair), Irving, Little, Mostyn and Noblett.

Public attendance: None

Clerk: M Abbs

#### 1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

The clerk had received apologies from County Cllr Fairbairn, Cllr Kirk and Cllr Day.

#### REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force in respect of the Precept.

#### DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

No declarations were made.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

*If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.*

#### 2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 8<sup>th</sup> May 2018 – **approved and signed.**

**Note 1: reminder** that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

#### 3 Report on action taken

3.1. by councillors

No matters were raised at this point.

3.1.1 Play area – Playground report.

See also 4.3 – considered later in the Agenda.

No other matters were raised at this point.

3.1.2 Footpaths –

There were no major issues; possibly as a consequence of the dry weather. Some paths were slightly overgrown and would hopefully receive remedial work.

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### 3.1.3 Highways steward –

See also 5.2

Cllrs were aware that work had been carried out which would alleviate the flooding problems in the Powhill area.

### 3.1.4 Newsletter group -

No newsletter was planned.

### 3.2- by the clerk -

The clerk confirmed that the Audit had been sent off. – **noted**.

## 3.3 Public participation (at the Chairman's discretion)

### 3.3.1 Report from the Borough Councillor

### 3.3.2 Report from the County Councillor

## 4 New business

### 4.1 Mc Donald memorial / Brighton House – update and discussion of correspondence from

solicitor including approval and signing of documentation plus any other required action

concerning the registration of land at Brighton House.

The clerk updated Cllrs on the current situation. Cllrs discussed the latest letter from the solicitor and **agreed** to the signing of the 'Statement of Truth' by the required signatory, A Hedworth as Chairman. The clerk said he would return the document promptly to the solicitor to enable it to be forwarded to the Land Registry.

### 4.2 Update on the external Audit.

The clerk confirmed that the documentation requesting the exemption from audit had been delivered to the external audit company and he had no further news to report at this stage. -**noted**.

### 4.3 Play area – consideration of the Inspection Report and painting update. Equipment purchase update and related matters including quotation for fencing and painting update. See also item 6.2.7

The clerk confirmed that he had contacted Mr Johnstone concerning the outstanding painting work and had received assurances that this would be carried out soon. The Inspection Report had been circulated and examined. There were no urgent issues, but Cllr Irving said he would continue to monitor the 'spinner' which might require some new parts.

The clerk advised that the order had been confirmed for the new play equipment and he had met with Cllrs Day to examine documentation that had been received subsequently. Cllr Day was going to seek some clarification from the supplier.

It was necessary to carry out some fencing work prior to installation of the new equipment and Cllrs considered three quotes from contractors then **agreed** to appoint Mr G Stamper to complete the work. See also item 6.2.7.

### 4.4 Hedge Maintenance in the Parish. Current situation concerning the request to Cumbria County Council for action.

The clerk advised that he had nothing further from the County Council following the submission to them of addresses the Parish Council believed to still be in contravention of the regulations. The clerk would enquire again and notify Cllrs accordingly.

### 4.5 Kirkbride Bowling Club - brown signage update and request for grant support.

The clerk supplied details of the communication from the Kirkbride Bowling Club. Cllrs once again expressed support for the signage and **agreed** to the grant request for **£200** for the initial application by the bowling club to the County Council.

### 4.6 Vacancy on the Council – update from the clerk.

The clerk advised that there had been no applications to fill the vacancy on the Council. Cllrs **agreed** that the vacancy notices should remain on the noticeboard and website.

## 5 Correspondence

To review correspondence received and take any appropriate action.

### 5.1 BHIB Insurance Brokers – Confirmation of insurance renewal.

The clerk provided confirmation that the insurance had been renewed to 2019. – **noted**.

### 5.2 Speeding traffic and related issues: consideration of Cumbria CC correspondence following the site visit.

The clerk reminded Cllrs of the communication from the County Council. Cllrs **agreed**, with gratitude, to the proposed installation of the Speed Indicator Device (SID) near the school alongside the other proposed measures in the village.

### 5.3 Cumbria CC – Restoration of Traditional Highway Directional Signage and Milestones.

Listing of relevant items.

Details of the letter from the authority were given and Cllrs **agreed** that they would inform the clerk of any relevant items in the Parish to enable a list to be compiled.

### 5.4 Allerdale BC – Tree preservation Order No.4 of 2018, Land at Birch Hill Lane, Kirkbride.

The clerk, and Cllr Irving, provided details of the correspondence which was **noted**.

## 6 Finance

### 6.1 Information

6.1.1 To approve accounts to 31<sup>st</sup> May 2018 and 30<sup>th</sup> June 2018 – available at the meeting. – **approved.**

6.1.2 To note HMRC VAT repayment update.

The clerk advised that the claim had been compiled but not yet submitted to HMRC – **noted.**

### 6.2 Payments to approve.

6.2.1 Clerk's salary: **£508.89 – approved.**

6.2.2 Expenses: postage etc. £26.90; telephone and broadband £25.48 = £52.38, travel 8m @ 36p= £2.88, total **£55.26 – approved.**

6.2.3 Colville Ground Maintenance: grass cutting (VAT £34.08) **£204.45**

Additional invoices may be brought to the meeting.

An additional invoice had been received which made the VAT inclusive total **£272.60 – approved.**

6.2.4 Bowness on Solway PC – Share of consumables **£23.98 – approved.**

Clerk may provide an amended figure at the meeting.

6.2.5 Allerdale BC: Play area inspection (£56.00 + £11.20 VAT) **£67.20 – approved.**

6.2.6 Malcolm Clark – bench repair at Beach Lea **£117.00 – approved.**

6.2.7 Fr Hugh Harris Ltd t/a Fresh-Air Fitness – Play area equipment and installation (VAT £2617.76) **£15706.56**

First instalment will be **£7853.28 -approved.**

The clerk confirmed that no payment would be made until the required checks (see 4.3) had been carried out and the required preparatory work carried out. The payment would need to be sent with the 'official signed order'. The clerk and Cllr Day would keep members informed of developments.

## 7 Planning

### 7.1 Applications outstanding with Allerdale Borough Council and Cumbria CC.

7.1.1 – 2/2018/0115 Variation of condition 2 of planning approval 2/2010/0408 for amendments to site layout, house types and elevations. Land adjacent to Rodway West Lane Kirkbride. (Tweddle Developments Ltd).

7.1.2 - 2/2018/0182 Outline application for the demolition of existing house and proposed residential development. Land at Ivydene, Kirkbride (A. Gordon)

The above were **noted.**

### 7.2 Applications dealt with under standing order.

None – **noted.**

### 7.3 Applications decided by Allerdale BC

7.3.1 – 2/2018/0139 Variation of condition 2 on application 2/2014/0820 to encompass the rebuilding of an existing outbuilding to accommodate dependent parental annexe. Oakfield (adjacent Greenside Farm) Kirkbride. (Mr & Mrs Carruthers). – permission granted.

7.3.2 – 2/2018/0023 Conversion of traditional farm buildings to create two dwellings, Land at Powhill Farm, Kirkbride. (Mr Baird) – permission granted.

The above were **noted.**

### 7.4 Applications for consideration by this Parish Council meeting.

None – **noted.**

### 8.1 Documents received for comment

None – **noted.**

### 8.2 Documents received for information (available on request to the clerk)

8.2.1 CALC Circulars.

8.2.2 H&H Reeds Printers – privacy policy and fair processing.

8.2.3 Seafarers UK – Merchant Navy Day 3<sup>rd</sup> September.

The above were **noted.**

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### 9 Claypit Charity

Nothing. -noted.

### 10 Any items of information brought by...

#### 10.1 Clerk

Two items had arrived which would need to be handled under the Standing order procedure:

1. Historic England were proposing to add the Kirkbride War Memorial to the List of Buildings of Special Architectural or Historic Interest and were inviting comments.

2 A planning consultation had arrived: 2/2018/0290 Wood chip storage building, Hangar K1, Kirkbride Airfield (Mr D Tweddle, Tweddle Engineering).

#### 10.2 Councillors

No matters were raised.

### 11 Meeting dates

The clerk apologised for an error on the Agenda concerning the dates and said that he would correct this for the minutes.

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 11<sup>th</sup> September 2018 at 7.00 p.m. in Kirkbride School.

11.2 **Future meeting:** on Tuesdays: 13<sup>th</sup> November 2018 at 7.00 p.m. in Kirkbride School.

**The Chairman closed the meeting at 8.40p.m.**