

Kirkbride Parish Council



Minutes of the Meeting of the Parish Council Held on Tuesday 11th September 2018 at 7.00 p.m. in Kirkbride School

Present:

Councillors: Hedworth (Chair and Borough Cllr), Irving, Little, Mostyn and Noblett.

Public attendance: None

Clerk: M Abbs

1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

The clerk had received apologies from Cllrs Day, Kirk and County Cllr Fairbairn.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

None received.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

None made or received to the clerk.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 10th July 2018 – **approved and signed.**

Note 1: reminder that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

3 Report on action taken

3.1. by councillors

No matters were reported.

3.1.1 Play area –

See also item 4.4

3.1.2 Footpaths –

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Cllr Mostyn reported that the footpath between Greenside and the Stamper's property may require some attention to trim hedges.

3.1.3 Highways steward –

Cllr Hedworth had reported the poor condition of the Powhill to Laithes road again.

3.1.4 Newsletter group -

There was no news to report, but possible items were discussed and would be brought to the attention of Cllrs Day and Kirk.

3.2- by the clerk –

Audit update.

The clerk advised members that the audit company logged 'exemption from audit certificates' when they received them and only would contact the Council again if there was a problem with them. As no contact had been received, the clerk advised that it could be assumed that the 2017-2018 audit had been satisfactorily concluded.

War memorial consultation.

Cllrs were reminded that following the recent consultation the War Memorial in the Churchyard had now been 'grade 2 listed'. The clerk had ensured that the Revd Peter Blackett was aware of the listing.

The clerk confirmed to Cllrs that a new Accounts book would be required, and he'd make enquiries and advise Cllrs of the cost.

3.3 Public participation (at the Chairman's discretion)

3.3.1 Report from the Borough Councillor

The Borough Cllr had no matters to report.

3.3.2 Report from the County Councillor

Absent

4 New business

4.1 Mc Donald memorial/ Brighton House – update and discussion/approval of any required action.

The clerk confirmed that the completed 'Statement of Truth' had been delivered to the solicitor.

It had been approved and sent by the solicitor to the Land Registry and a response was awaited. – **noted**.

4.2 Hedge Cutting in the village latest situation and any required decision.

Cllrs **agreed** that the regular trimming of the hedges by Mr Graham should again take place and Cllr Hedworth said he would arrange this with the contractor.

Untidy hedges in the village.

The County Council's response to the Parish Council's concern over untidy hedges in the village was discussed. The County Council's view that currently the hedges are in 'tidy condition' was **noted**. Cllrs would continue to monitor the situation. The clerk recommended that concerned parishioners should be encouraged to report the matter not only to local Cllrs but also direct to the authority.

4.3 Grass cutting specifications for 2019.

Review of the current tender procedure and possible action.

Review of the current specification, tender procedure and invited contractors.

The existing specification was examined and discussed. It was **agreed** that no changes were necessary along with the contractors to be approached and invited to submit tenders. The clerk would consult Cllrs as to the suitability of other applicants if the Council was approached by other contractors wishing to submit tenders for the work.

4.4 Playground – Update on fencing and payment for equipment and installation. Insurance situation.

Update on approved painting work. Rota for regular inspections. 'Public Opening' for the new equipment.

Cllrs were aware that the order, and 1st payment, for the new playground equipment had been placed and were aware of the planned installation date. The clerk had worked with Cllr Day on the completion of the required forms.

The clerk had notified the insurance broker of the forthcoming installation of the new equipment. Cllrs discussed the response from the insurance broker and **agreed without action** that the current sum insured was adequate to cover all the equipment.

Cllrs **agreed** that at least one more picnic table /bench should be purchased and the clerk suggested a type that could be explored. Once all the work was completed an official opening would be considered.

Some 'wooden step posts' needed to be removed and the work and expense to do this was **approved**.

The clerk was **instructed** to make further enquiries from the painting contractor to ascertain why the requested work had not been completed.

Cllr Noblett offered to compile a rota, involving most Cllrs, for the required regular inspections. These would need to encompass the new equipment.

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4.5 Vacancy on the Council. – current situation.

The clerk confirmed that no candidates had come forward and he said he would check on the legal position with Allerdale BC given that an election would take place next year. – **noted**.

4.6 Defibrillator provision the village.

Cllr Mostyn informed the meeting that a parishioner had enquired if 24hr access to a defibrillator could be provided in the village. Cllrs felt that the Kirkbride surgery was the most logical and best location for this provision and **agreed** that the clerk should approach the surgery.

4.7 Citizens Advice Allerdale – request for support.

The clerk brought details of the request to the attention of members and it was **noted without action**.

5 Correspondence

To review correspondence received and take any appropriate action.

5.1 Kirkbride Bowling Club – road signage.

The clerk updated Cllrs on the latest situation, as advised by the Bowling Club, which required no current action. **Noted**.

5.2 CALC – Membership Subscriptions Review.

The clerk explained the correspondence which proposed a change in the allocation of the annual subscription between local and national organisations. This was **noted without action**.

6 Finance

6.1 Information

6.1.1 To approve accounts to 31st July and 31st August 2018 – available at the meeting. – **approved**.

The clerk pointed out the re-imbursment of the VAT claim in August for **£206.76** and the accounts were **approved**.

6.1.2 Allerdale BC – receipt of second Precept payment + CTRS grant – amounts to be confirmed at the meeting.

The clerk advised that no notification of payment had been received from the authority up to that point. He would monitor the situation closely and keep Cllrs updated. – **noted**.

6.2 Payments to approve.

6.2.1 Clerk's salary: **£508.89** – **approved**.

6.2.2 Expenses: postage etc. £8.06; telephone and broadband £25.48 = £33.54
travel 4m @ 36p= £1.44, total **£34.98** – **approved**.

6.2.3 Colville Ground Maintenance: grass cutting (VAT £34.08) **£204.45**

6.2.4 B. Day: Reimbursement of United Utilities playground property check. - **£40.10** – **approved**.

6.2.5 G Stamper payment for playground fencing installation. Invoice will be brought to the meeting if received in time.

The clerk advised that no invoice had been received but **agreed** that it could be paid when received if it was for the anticipated amount.

7 Planning

7.1 Applications outstanding with Allerdale Borough Council.

7.1.1 – 2/2018/0115 Variation of condition 2 of planning approval 2/2010/0408 for amendments to site layout, house types and elevations. Land adjacent to Rodway West Lane Kirkbride. (Tweddle Developments Ltd). – **noted**.

7.2 Applications dealt with under standing order.

7.2.1 – 2/2018/0378 Application for proposed roof over midden, Shaw House, Kirkbride.

(Mr A Carruthers Messrs JW & S Carruthers)

7.2.2 - 2/2018/0290 Wood chip storage building, Hangar K1, Kirkbride Airfield (Mr D Tweddle, Tweddle Engineering).

The clerk reminded Cllrs that there had been no objections to either of the above. – **noted**.

7.3 Applications decided by Allerdale BC.

7.3.1 – 2/2018/0308 Replacement of existing concrete farmyard, Shaw House, Kirkbride. (Mr A Carruthers Messrs JW & S Carruthers) – permission granted.

7.3.2 - 2/2018/0182 Outline application for the demolition of existing house and proposed residential development. Land at Ivydene, Kirkbride (A. Gordon) – outline application approved.

7.3.3 – 2/2018/0378 Application for proposed roof over midden, Shaw House, Kirkbride.

(Mr A Carruthers Messrs JW & S Carruthers) – permission granted

7.3.4 - 2/2018/0290 Wood chip storage building, Hangar K1, Kirkbride Airfield (Mr D Tweddle, Tweddle Engineering).

Permission granted.

All the above were **noted**.

7.4 Applications for consideration by this Parish Council meeting.

None – **noted**.

8.1 Documents received for comment

8.1.1 Police and Crime Commissioner and Cumbria Constabulary – Option to complete online survey.

This was **noted without action**.

8.2. Documents received for information (available on request to the clerk)

8.2.1 CALC Circulars.

8.2.2 Playground product information from several suppliers.

These were **noted without action**.

9 Claypit Charity

9.1 Charity Commission Return Completed.

The clerk brought the required return to the attention of Cllrs and it was **noted**.

10 Any items of information brought by...

10.1 Clerk

There were no additional items to report.

10.2 Councillors

No further items were brought forward.

11 Meeting dates

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 13th November 2018 at 7.00 p.m. in Kirkbride School.

The clerk apologised for the error on the agenda and pointed out the correct date to the Cllrs.

11.2 **Future meetings: on Tuesdays:** 8th January 2019 at 7.00 p.m. in Kirkbride School.

The dates were noted, and the Chairman closed the meeting at 8.50p.m.