

Kirkbride Parish Council



Minutes of the Meeting of the Parish Council Held on Tuesday 13th November 2018 at 7.00 p.m. in Kirkbride School

Present:

Councillors: Hedworth (Chair and Borough Cllr), Day, Irving, Kirk, Mostyn and Noblett.

County Councillor: Vacant

Public attendance: None

Clerk: M Abbs

Cllr Hedworth opened the meeting then paid tribute to former County Councillor Fairbairn who had died recently. This was followed by a minutes' silence in his memory.

1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

The clerk confirmed that no apologies had been received.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force in respect of the Precept.

No additional dispensation requests had been received.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

No declarations were made.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 11th September 2018 – **approved and signed.**

Note 1: reminder that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

3 Report on action taken

3.1. by councillors

No matters were reported at this point.

3.1.1 Play area –

See item 4.4

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3.1.2 Footpaths –

Cllr Day reported that he had received a complaint about the condition of the footpath at Wyne lonning. Cllrs discussed remedial action and Cllrs Day and Hedworth said they would investigate further and take action to rectify the matter. Cllr Hedworth also assured members that he would clear some undergrowth from an additional footpath. – **noted**. Cllr Day asked if there was any news on the route of the new coastal path. The clerk informed members that he understood discussions were on-going concerning the route. -**noted**.

3.1.3 Highways steward –

The clerk had asked the County Council for an update on the installation of the Speed Indicator Device and had received an assurance that progress was being made towards its installation. – **noted**.

3.1.4 Newsletter group -

A newsletter had just been issued and the Chairman thanked members who had assisted with its distribution. The clerk advised that he had not yet received an invoice for its printing. – **noted**.

3.2- by the clerk -

The clerk had spoken to Allerdale Borough Council and given the fact that an Election would be held next May, had received confirmation that it was not now necessary to co-opt a further member this term. – **noted**.

3.3 Public participation (at the Chairman's discretion)

3.3.1 Report from the Borough Councillor

Cllr Hedworth had no matters to report.

3.3.2 Report from the County Councillor

The clerk informed members that he had received an assurance from County Cllr Markley to assist with any matters brought to his attention pending the filling of the current vacancy.

4 New business

4.1 Grass cutting tender consideration and awarding of contract for 2019.

The submitted tenders for the 2019 season were examined and discussed.

The tender from Colvilles Grounds Maintenance was unanimously **accepted**. The clerk was instructed to write accordingly to the contractors.

4.2 Annual Donation to Poppy Appeal. Decision required.

A donation of £140 was **agreed** in accordance with its powers under section 137 of the Local Government Act 1972. The expenditure, in the opinion of the council, being in the interest of the area and its inhabitants.

4.3 Mc Donald memorial / Brighton House – update and discussion/approval of any required action.

The clerk confirmed that the solicitor had advised that the Land Registry had visited the site and was now in the process of consulting with local residents. – **noted**.

4.4 Playground.

Current situation on maintenance and repair and possible equipment/bench purchase decisions.

Review of the new installed equipment. Playground inspection rota. Painting update.

Cllr were aware that some painting work had been carried out but felt that some further work on the swing was now required.

The clerk was instructed to pursue this matter with the contractor.

Cllrs **agreed** to the purchase of a new picnic table for the site. A seat currently on another site would be relocated to the playground.

The clerk and Cllr Day confirmed that the equipment installer had revisited the site and rectified the minor faults. The inspection regime had been clarified. Cllrs had subsequently given authorisation to the clerk to release the outstanding payment.

Cllr Day said he would carry out the monthly inspection of the new equipment. The rotas for the normal weekly inspection would continue.

The depression in the ground in front of the basketball area would be investigated and remedial action taken.

4.5 Electricity North West / United Utilities – Utility Priority Services Register.

Following discussion, the clerk was asked to forward the details to all Cllrs. – **noted**.

4.6 Local concern over the condition of property 'Lilac House' Kirkbride.

Cllr Kirk advised that she had received comments from local residents concerning the condition and future of the property.

The clerk advised that there were no current planning applications for the property.

The clerk provided details of the Grade II*listing for the property and Cllr Kirk explained that she had spoken to Allerdale Borough Council. Following discussion, it was **agreed** that the clerk should contact the Authority to express its concern about the state of the property and the likelihood of decay. He was also instructed to write to the owner concerning the untidy hedge bordering the property.

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5 Correspondence

To review correspondence received and take any appropriate action.

5.1 Pension Regulator – Requirement to update records.

The clerk informed Cllrs that the regulator had informed the council that an update to the records they held would be required in the forthcoming months. The clerk said he would handle this ahead of the deadline. – **noted**.

5.2 Great North Air Ambulance – request for grant support.

A donation of £200 was **agreed** in accordance with its powers under section 137 of the Local Government Act 1972. The expenditure, in the opinion of the council, being in the interest of the area and its inhabitants.

5.3 BHIB Insurance - details of the Aviva Community Fund.

This was **noted without action**.

5.4 HMRC – new VAT reclaim procedure.

The clerk explained that a new procedure was being introduced which he would acquaint himself with and need to implement for the next VAT reclaim. – **noted**.

5.5 Allerdale BC – Copy of Tree Preservation Order No.4 of 2018, Land at Birch Hill Lane, Kirkbride.

The details were **noted without action**.

5.6 Cumbria County Council – consultation on proposed speed limit changes in the Allerdale area.

Discussion and possible decision.

Cllrs discussed the proposed change and it was **agreed** that the the clerk should write to the Authority opposing the proposal, the change considered to be detrimental on safety grounds to both pedestrians and vehicles. It was also not considered to take into consideration future housing developments in the village.

6 Finance

6.1 Information

6.1.1 To approve accounts to 30th September 2018 and 31st October 2018 – available at the meeting. – **approved**.

6.1.2 **Budget** for 2019/20: see prepared sheet

& therefore **precept request to Allerdale BC for 2019/20**.

The clerk explained the latest situation relating to the setting of the Precept and reminded Cllrs of their current financial position. Members then considered the estimates for the rest of this year, and at the same time considered the grants usually paid to parish organisations. Together with the anticipated expenditure for 2019/20 and some allowance for possible contingency, the budget was approved it was **agreed** unanimously that the precept request for 2019/20 should again be £9700. The Clerk was authorised to send the precept to Allerdale District Council.

6.1.3 Electricity North West – Wayleave receipt - **£3.39 – noted**.

6.1.4 Confirmation of receipt of second Precept payment from Allerdale BC (£4850 + CTRS £79.57) **£4929.57**

The clerk advised that, following receipt of the bank statement and documentation from Allerdale BC, the amount received had been **£4889.79**. The investigated difference being due to the lower amount of CTRS (Council Tax Reduction Scheme) received. – **noted**.

6.2 Payments to approve.

6.2.1 Clerk's salary: **£508.89 – approved**.

6.2.2 Expenses: postage etc. £14.19; telephone and broadband £25.48 = £39.67

travel 8m @ 36p= £2.88, total **£42.55 – approved**.

6.2.3 CGM Grass cutting (£113.58 + £22.72) **£136.60 – approved**.

Additional invoices may be brought to the meeting.

The clerk advised that he thought there was still a cut to be invoiced.

6.2.4 Hugh Harris Ltd t/a Fresh Air Fitness - playground equipment (two vat inclusive payments totalling £15706.56) second payment **£7853.28 – approved**.

6.2.5 B Day – planter and play equipment expense re-imburement **£38.89 – approved**.

6.2.6 Brady Corporation Ltd – playground signage **£47.10 – approved**.

6.2.7 GCS Fencing Ltd – playground fencing (VAT £270.00) **£1620.00 – approved**.

6.2.8 Shaw & Sons – Accounts book (VAT £12.40) **£74.40 – approved**.

7 Planning

7.1 Applications outstanding with Allerdale Borough Council.

7.1.1 – 2/2018/0115 Variation of condition 2 of planning approval 2/2010/0408 for amendments to site layout, house types and elevations. Land adjacent to Rodway West Lane Kirkbride. (Tweddle Developments Ltd). – **noted**.

7.2 Applications dealt with under standing order.

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None – **noted**.

7.3 Applications decided by Allerdale BC

None -**noted**.

7.4 Applications for consideration by this Parish Council meeting.

None – **noted**.

8.1 Documents received for comment

8.1.1 Allerdale Local Plan – (Part2) Site Allocations. - **noted without action**.

8.2 Documents received for information (available on request to the clerk)

8.2.1 CALC Circular for October and November.

8.2.2 CALC AGM 10th November 2018 at Newbiggin Village Hall.

8.2.3 Playground equipment Information – various suppliers.

8.2.4 Royal Mail – ‘scam mail’ advice.

The above were **noted**.

9 Claypit Charity

No matters. – **noted**.

10 Any items of information brought by...

10.1 Clerk

The clerk mentioned that a response had been received concerning the defibrillator location and the he said he would now write to the Kirkbride surgery.

10.2 Councillors

No additional matters were raised.

11 Meeting dates

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 8th January 2019 at 7.00 p.m. in Kirkbride School.

11.2 **Future meetings: on Tuesdays:** 12th March 2019 at 7.00 p.m. in Kirkbride School.

The dates were noted and the Chairman closed the meeting at 9.30pm.