

Holme East Waver Parish Council

2nd May 2019

Dear Member,

Your attendance is required at the Annual Meeting of the Parish Council to be held on Thursday 16th May 2019 following the Annual Parish Meeting in the Village Hall, Newton Arlosh.

The business to be transacted is as shown on the accompanying agenda.

Yours sincerely,

M Abbs

_____ (Clerk to the Council)

1.1 To elect chairman, who will then sign the form of acceptance of office

1.2 All Members to sign forms of acceptance of office

1.3 Apologies for absence and declarations of interest.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force with regard to the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

1.4 To elect vice chairman

1.5 To elect representatives to BTC Neighbourhood Forum and Allerdale ALC

1.6 To consider re-adoption or amendment of standing orders

1.7 To appoint one member as Highways contact

2 Minutes

2.1 To approve the draft minutes of the meeting of the Parish Council held on Thursday 14th March 2019

3 Report on action taken...

3.1 ...by members of the Council

3.2 ...by the clerk

Election matters.

3.3 Public participation. (At the chairman's discretion)

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4 Correspondence

To review correspondence received and take any appropriate action.

4.1 Mrs S Whitaker – Moss Side defibrillator update.

4.2 Waste collection and re-cycling in the village. Including correspondence from a parishioner.

5 New business

5.1 Playground – report on developments since last meeting and current situation. Consideration of quotations for remedial work. Consideration of the Inspection Report and any required action.

5.2 To consider the re-appointment of PL Gauntlett Accounts Ltd to handle PAYE for the Council.

5.3 To consider the re-appointment of PL Gauntlett Accounts Ltd to handle the Internal Audit for the Council.

6 Finance

6.1 Information

6.1.1 To **approve** annual return: governance statement.

6.1.2 To **approve accounts** to March 31st 2019 (circulated with this agenda)
print-out of Receipts & payments book; 3-year comparative summary;
bank reconciliation & explanation of variance;
bank statements to 31st March 2019

6.1.3 To **approve** annual return: accounting statements.

6.1.4 To **note** report of internal auditor.

6.1.5 To **examine and approve** the Certificate of Exemption from the Limited Assurance Review.

6.1.6 To **approve** accounts to April 30th (available at meeting)

6.1.7 To **note** Information Commissioner: confirmation of registration renewal to 6/4/19

6.1.8 To **note** VAT return situation - amount to reclaim **£279.38**

6.1.9 To **note** Allerdale BC: precept 1st payment **£3347.50**

6.1.10 To **note** Via CALC – confirmation of S.137 spending limit of £8.12 per elector for 2019/20.

6.2 To **approve** the following payments

6.2.1 Clerk: salary **£333.67**

6.2.2 – Clerk: expenses: phone and broadband £25.48, postage etc. £1.99, 76.33 mileage miles at 36p /mile £27.48
Total **£54.95**

6.2.3 CALC: subscription renewal 2019/20 – **£128.53**

6.2.4 BHIB Insurance renewal – **£331.87**

6.2.5 P L Gauntlett: share of invoice (£100) for PAYE services **£33.00**

6.2.6 P L Gauntlett: internal audit fee **£50.00**

6.2.7 Colvilles Grounds Maintenance £56.86 + £11.37 VAT = **£68.23**

6.2.8 Newton Arlosh Parish Hall – Hall Hire **£125.00**

6.2.9 Information Commissioner: by direct debit and confirmation of renewal of registration **£35.00**

7 Highways

7.1 Highways steward

7.1.2 Cumbria CC - Consultation on Speed Limit Review recommendations.

8 Planning.

8.1 Applications on which Allerdale BC decision is awaited.

8.1.1 – HRN/2019/0002 Hedgerow Removal Notice for work associated with the Raby Cote Outfall.

8.1.2 – 2/2018/0322 Amendments - Outline application for the erection of 5 dwellings including access and layout, Dovedale, Newton Arlosh (Mr S Parry).

8.1.3 – FUL/2019/0033 Erection of steel framed garage, Lakeside, Newton Arlosh (Mr P Hephherd).

8.1.4 – FUL/2019/0062 New building over farmyard to reduce contamination of clean water, Nerewater Farm, Kirkbride. (Bell Messrs RW and JN Bell)

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8.2 Applications decided by Allerdale BC.

8.2.1 – RMA/2019/0001 Reserved Matters application following approval 2/2018/0156 for appearance landscaping layout and scale. Part Field 7800 Newton Arlosh. (Mr J Griffiths) – plans approved.

8.2.2 – FUL/2019/0066 Roof over existing midden, Moss Side Farm, Newton Arlosh. (Mr J Harrison) – plans approved.

8.3 Applications dealt with under standing order.

8.3.1 – HRN/2019/0002 Hedgerow Removal Notice for work associated with the Raby Cote Outfall.

8.3.2 – 2/2018/0322 Amendments - Outline application for the erection of 5 dwellings including access and layout, Dovedale, Newton Arlosh (Mr S Parry).

8.3.3 – FUL/2019/0033 Erection of steel framed garage, Lakeside, Newton Arlosh (Mr P Hephherd).

8.3.4 – FUL/2019/0062 New building over farmyard to reduce contamination of clean water, Nerewater Farm, Kirkbride. (Bell Messrs RW and JN Bell)

8.4 Applications to be considered at this meeting.

None

9.1 Documents received for comment.

None.

9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circulars for February and March.

9.2.2 Zurich Insurance service details.

9.2.3 Merchant Navy Day 3.9.19 information.

9.2.4 HAGS Product Information.

10.1 Any information brought by members of the Council

10.2 Any information brought by Borough Councillor.

10.3 Any information brought by County Councillor.

10.4 Any information from the clerk.

10.5 Police report

11 Meeting dates. (Provisional on item 1.6)

11.1 Date of next meeting Parish Council Meeting is **Thursday July 18th 2019 at 7. 30p.m in Newton Arlosh Village Hall**

11.2 Future date: **Thursday 12th September 2019 at 7.30p.m. in Newton Arlosh Village Hall**