

Kirkbride Parish Council



Minutes of the Meeting of the Parish Council Held on Tuesday 8th January 2019 at 7.00pm in Kirkbride School.

Present:

Councillors: Hedworth (Chair), Day, Kirk, Irving, Little, Mostyn and Noblett.

County Councillor: Markley

Borough Councillor: Hedworth

Public attendance: Two members of the public.

Clerk: M Abbs

1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

No apologies for absence had been received.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No requests for dispensations were made.

An on-going dispensation is in force in respect of the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

No declarations were made.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 13th November 2018 – **approved and signed.**

Note 1: reminder that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

3 Report on action taken

3.1. by councillors

No matters were reported at this point.

3.1.1 Play area –

See also item 4.5.

3.1.2 Footpaths -

Cllr Day reported that repairs had been carried out to the Wine lonning footpath and further improvement work was **agreed.**

Cllr Hedworth advised that time constraints had not allowed him to carry out a repair to the footpath near his farm but assured Cllrs that the work would be carried out. – **noted.**

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3.1.3 Highways steward –

Cllr Day advised that a pothole in Birch lane had been repaired.

The clerk understood that there was a meeting soon at the County Council where the speeding proposals and responses would be discussed. – **noted**.

Following the public representation the flooding issue was discussed. The problem was ongoing and affected a number of properties. It was **agreed** that the clerk should write to the Highways Department and request that the drains in the area be investigated for defects.

3.1.4 Newsletter group -

No newsletter was being planned at the moment.

3.2- by the clerk - including:

3.2.1 Grass cutting contract.

The clerk confirmed that the contractor for the grass cutting had verbally confirmed his acceptance of the contract. – **noted**.

3.3 Public participation (at the Chairman's discretion)

3.3.1 Report from the Borough Councillor

No matters were reported by Cllr Hedworth.

County Cllr Markley arrived during the following section.

The two members of the public advised Cllrs of the ongoing flooding issues they were suffering to their property located in the middle of the village. Details were provided and the matter was discussed. During the discussion one member of the public left the meeting. The Chairman asked Cllrs to revert to item 3.1.3 to discuss the matters raised.

County Cllr Markley discussed the matter with the parishioner when he arrived.

3.3.2 Report from the County Councillor

The County Council were working on a scheme called 'Working Together' which aimed at establishing closer collaboration between County Council and Parish Councils. Details would be sent to clerks in due course.

Surface dressing of nearby roads was planned. Cllrs also welcomed news that work in Kirkbampton was planned for February.

Following an enquiry from Cllr Day he explained that it was likely that changes would be made to local speed restrictions, in line with the current National guidelines. Clerks would be given the relevant details. There may then be possible further consultation.

There were still ongoing, controversial, discussions about a Unitary Authority for Cumbria.

He envisaged a rise of about 1.9% in the County Council share of the Community Charge.

The County Council vacancy for the area he believed was in hand with the County Council but he was unaware of when an election would be held for the seat, though he hoped this would be soon.

Following a request from Cllr Hedworth he said he would arrange for the damaged road in the area of Townhead Farm to be investigated.

4 New business

4.1 Mc Donald memorial / Brighton House – update and discussion/approval of any required action. Consideration of correspondence from Minihan McAlister.

The clerk reminded members of the recent correspondence from the solicitor confirming that 'possessory title' of the land had been granted to the Parish Council by the Land Registry. The action advocated by the solicitor was **agreed** with Cllrs confirming that they still wished to sell the part of the land comprising the Brighton House garden. The clerk was instructed to inform the solicitor who would progress the matter with Mr and Mrs Taylor and produce required documentation.

4.2 Footpaths – discussion of current condition and possible action.

The required matters had been discussed under item 3.1.2. See also item 6.2.6.

4.3 Asset Register and Risk Assessment.

Review and possible update.

The clerk advised that he had reviewed the Council's systems and documentation covering Control and Governance and believed that the assessment of risks faced by the Council were being adequately covered by the Internal Controls and Insurance cover. After discussion and consideration of the existing risk assessment it was **agreed** that the existing arrangements were fit for purpose and **approved**. The Asset Register was **approved** unchanged.

4.4 Untidy/obstructive hedges in the Parish. Discussion of the current situation and any required action.

Cllrs discussed the current situation and **agreed** that the owner of Lilac House should be asked to take remedial action on the hedge. The clerk would write accordingly.

4.5 Playground.

Current situation on maintenance and repair and possible equipment purchase decisions. CALC Tree Safety guidance.

The new 'Octobrunch' picnic table had been delivered but not installed yet.

Cllr Day explained that some materials were required to carry out the required regular maintenance and Cllrs **agreed** to this expenditure.

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The wording for a new playground sign was discussed and it was **agreed** that Cllr Day would take this forward with the clerk if necessary.

Details were provided and **noted** of the new guidelines for tree maintenance/safety following a recent court judgement. The clerk was asked to include this again on the March agenda.

4.6 Audit arrangements for 2018/19 and future years.

The clerk confirmed that there were, at this point, no major changes to the Audit arrangements and requirements. He would be contacting the internal auditor shortly to arrange a date for the audit. – **noted**.

5 Correspondence

To review correspondence received and take any appropriate action.

5.1 Allerdale BC/CALC – Discussion of letters/e-mails concerning Precept and possible action.

The clerk gave details of a letter he had received from Allerdale BC which it was **agreed** required no action or subsequent amendment to the Precept which was set at the November meeting. The clerk confirmed that he had sent off the Precept request to Allerdale and had evidence of its safe arrival. – **noted**.

5.2 Royal British Legion receipt and thanks for donation.

This was **noted**.

5.3 Great North Air Ambulance – thanks for donation.

This was **noted**.

5.4 Footway Lighting - Current situation concerning proposed transfer of lights.

The details of a letter from Allerdale BC concerning the future responsibility for street lighting were discussed. The clerk provided details of legal guidance he had received from CALC on the matter. The situation was **noted without action pending further correspondence containing detailed proposals**.

6 Finance

6.1 Information

6.1.1 To approve accounts to 30th November 2018 and 31st December 2018 – available at the meeting. -**approved**.

6.1.2 **Budget** for 2019/20: see prepared sheet

& therefore **precept request to Allerdale BC for 2019/20**.

See item 5.1. Cllrs **agreed** that no further action was necessary.

6.2 Payments to approve.

6.2.1 Clerk's salary: **£508.89 – approved**.

6.2.2 Expenses: postage etc. £3.40; broadband + phone £25.48, SLCC contribution £58.66, travel 8 miles at 36p/mile= £2.88 total **£90.42 – approved**.

6.2.3 CGM Grass cutting (Vat £11.36) **£68.15 – approved**.

6.2.4 Marmax Recycled Products: Octobrunch purchase (VAT £110.04) **£660.24 – approved**.

6.2.5 Brian Johnstone: Playground painting (VAT £52.00) **£312.00 – approved**.

6.2.6 B Day: Footpath repair materials **£13.22 – approved**.

7 Planning

7.1 Applications outstanding with Allerdale Borough Council.

7.1.1 – 2/2018/0115 Variation of condition 2 of planning approval 2/2010/0408 for amendments to site layout, house types and elevations. Land adjacent to Rodway West Lane Kirkbride. (Tweddle Developments Ltd).

The above was **noted**.

7.2 Applications dealt with under standing order.

7.2.1 – 2/2018/0516 Proposed external entrance and access stair for first floor bedrooms, Bush Inn, Kirkbride (Mr C Smithson).

No objections had been raised.

7.2.2 - 2/2018/0567 Listed building consent for renovation of Lilac House building and external works to rear land including erection of 2 no dwellings, subdivision of land, works to clay dabbin wall (forming carport) and formation of private road. Lilac House Kirkbride Wigton (Hunter Contracts North East Limited)

No objections were raised but the land ownership situation was noted.

7.2.3 - 2/2018/0565 Renovation of Lilac House building and external works to rear land including erection of 2 no dwellings, subdivision of land, works to clay dabbin wall (forming carport) and formation of private road. Lilac House, Kirkbride Wigton (Hunter Contracts North East Limited)

No objections were raised but the land ownership situation was noted.

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7.3 Applications decided by Allerdale BC.

7.3.1 – 2/2018/0516 Proposed external entrance and access stair for first floor bedrooms, Bush Inn, Kirkbride (Mr C Smithson) – approved.

The above was **noted**.

7.4 Applications for consideration by this Parish Council meeting.

None - **noted**.

8.1 Documents received for comment

None – **noted**.

8.2 Documents received for information (available on request to the clerk)

8.2.1 CALC Circular for December.

8.2.2 BHIB – advice concerning winter safety.

8.2.3 HAGS Product Information.

The above were **noted**.

9 Claypit Charity

Nothing – **noted**.

10 Any items of information brought by...

10.1 Clerk

No items were reported.

10.2 Councillors

Cllr Day commented on engine noise from the airfield and wondered if this was within required limits.

Cllr Kirk advised that details of the 'Priority Register' had been given to parishioners at a recent coffee morning.

She advised that the Speed Information Device (SID) near the playground was still not working correctly and the clerk said he would report this directly to the Highways Department.

11 Meeting dates

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 12th March 2019 at 7.00 p.m. in Kirkbride School.

11.2 **Future meetings: on Tuesdays** 14th May 2019 at 7.00 p.m. in Kirkbride School.

The dates were noted and the Chairman closed the meeting at 9.57p.m.