

Kirkbride Parish Council



Minutes of the Meeting of the Parish Council Held on Tuesday 9th July 2019 at 7.00 p.m. in Kirkbride School

Present:

Councillors: Irving (Chair) Day, Hedworth Little and Mostyn.

Public attendance: None

Clerk: M Abbs

1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

The clerk had received apologies from Cllrs Kirk and Noblett.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force in respect of the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 14th May 2019 – **approved and signed.**

Note 1: reminder that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

3 Report on action taken

3.1. by councillors

No matters were reported at this point.

3.1.1 Play area – Playground report.

See also 4.3

3.1.2 Footpaths –

Cllr Mostyn reported on his survey of the footpaths.

Some maintenance had been carried out and more was planned for the Summer holiday period.

Cllr Mostyn said he would check on some locations with Cllr Irving.

Kirkbride Parish Council

3.1.3 Highways steward –

The Speed Indication Device (SID) outside the school was now working.

Cllr Day advised that Birch Hill Lane needed re-surfacing and would be reported.

3.1.4 Newsletter group -

Items for a future newsletter were requested by Cllr Day and suggestions were made.

3.2- by the clerk -

Delivery of Declaration of Disclosable Pecuniary Interest Forms to Allerdale BC.

Completion of Acceptance of Office forms by Cllrs Noblett and Little.

The above were **noted** and the clerk advised that further actions would be reported later in the agenda.

3.3 Public participation (at the Chairman's discretion)

None present.

3.3.1 Report from the Borough Councillor

Cllr Hedworth provided information on the problems being encountered by Allerdale BC concerning re-cycling collections and disposal.

3.3.2 Report from the County Councillor

None present.

4 New business

4.1 Mc Donald memorial / Brighton House – update and discussion of correspondence from solicitor including approval and signing of documentation plus any other required action concerning the registration of land at Brighton House.

Discussion followed a briefing by the clerk. Cllrs **approved the completion and signing of the document by the required signatories** to enable the transfer to proceed. The clerk would arrange for the payment of the required amount for the land transfer to the Council with the solicitor.

4.2 Update on the external Audit.

The clerk advised that the audit company had acknowledged receipt of the Certificate of Exemption which should complete the audit for this year. – **noted**.

4.3 Play / recreations areas – consideration of the Inspection Report and painting update.

The clerk advised that the contractor had been contacted concerning the required painting, but an estimate/quotation had not yet been received.

The Inspection Report was considered, and it was **agreed** that no urgent action was necessary.

Cllr Day advised that Mr Blaylock had kindly offered to cut the roadside area next to the Claypit Wood. Discussion followed and it was **agreed** that a further sign would be purchased and installed. Cllr Day would again make enquiries.

The new footpaths had been completed but the clerk advised that no invoice had yet been received. Cllr Day updated Cllrs on planting and intended to construct a 'bug house' for the area. Cllr Day was thanked by all for his work on the new area.

4.4 Vacancy on the Council – update from the clerk.

The clerk advised that he had received no enquiries or applications despite the coverage the vacancy had received locally. The vacancy would be mentioned in the forthcoming newsletter.

5 Correspondence

To review correspondence received and take any appropriate action.

5.1 BHIB Insurance Brokers – Confirmation of insurance renewal.

The clerk provided confirmation that the insurance had been renewed to 2020. – **noted**.

5.2 Village defibrillator provision – Village Hall Committee response and discussion of required action.

Cllrs were updated by the clerk on the latest communication from the Village Hall Committee. Discussion followed and the clerk was requested to respond accordingly to Mr Kyrke. Cllrs hoped that further progress would then be made.

5.3 Citizens Advice Allerdale – request for support.

This was **noted without action**.

6 Finance

6.1 Information

6.1.1 **To approve accounts** to 31st May 2019 and 30th June 2019 – available at the meeting. – **approved**.

6.1.2 **To note** HMRC VAT repayment update.

The clerk provided an update of the difficulties being encountered by him and other parishes in carrying out the VAT reclaim following the introduction of a new system by HMRC. He hoped to report more positively on developments at the next meeting. -**noted**.

Kirkbride Parish Council

6.2 Payments to approve.

6.2.1 Clerk's salary: **£524.33 – approved.**

6.2.2 Expenses: postage etc. £22.19; telephone and broadband £25.48 = £47.67, travel 20m @ 36p= £7.20, total **£54.87 – approved.**

6.2.3 Colville Ground Maintenance: grass cutting (VAT £23.16) **£139.00 – approved.**

Additional invoices may be brought to the meeting. No additional invoices were brought.

6.2.4 Allerdale BC: Play area inspection (£56.00 + £11.20 VAT) **£67.20 – approved.**

6.2.5 WM Plant – brush cutter purchase (VAT £85.32) **£511.90 – approved.**

7 Planning

7.1 Applications outstanding with Allerdale Borough Council and Cumbria CC.

7.1.1 - FUL/2019/0214 Garage building and associated wedding car business (Retrospective), Garage Behind Sutherland House. (Mr J Wills) - **noted.**

7.2 Applications dealt with under standing order.

7.2.1 - FUL/2019/0214 Garage building and associated wedding car business (Retrospective), Garage Behind Sutherland House. (Mr J Wills)

The clerk advised that there had been no objections. – **noted.**

7.3 Applications decided by Allerdale BC

7.3.1 – FUL/2019/0069 Change of use from redundant agricultural barn to extension of existing house, Mount Pleasant, Kirkbride. (Mr P Stamper) – full plans approved. – **noted.**

7.4 Applications for consideration by this Parish Council meeting.

None – **noted.**

8.1 Documents received for comment

None – noted.

8.2 Documents received for information (available on request to the clerk)

8.2.1 CALC Circulars.

8.2.2 Creative Play product information.

The above were **noted.**

9 Claypit Charity

Nothing. – **noted.**

10 Any items of information brought by...

10.1 Clerk

The clerk gave the Police report.

Details of the changes to waste collections were advised. – **noted.**

10.2 Councillors

Clr Day advised that he intended to purchase more plants for the Claypit Woodland area, as previously approved. – **noted.**

11 Meeting dates

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 10th September 2019 at 7.00 p.m. in Kirkbride School.

11.2 **Future meeting:** on Tuesdays: 12th November 2019 at 7.00 p.m. in Kirkbride School.

The dates were noted, and the Chairman then closed the meeting at 8.15p.m.