

## Kirkbride Parish Council



### Minutes of the Meeting of the Parish Council Held on Tuesday 14<sup>th</sup> January 2020 at 7.00pm in Kirkbride School.

Present:

Councillors: Kirk (Chair), Day, Hedworth, Little and Mostyn.

County Councillor: Absent

Borough Councillor: Hedworth

Public attendance: None.

Clerk: M Abbs

#### **Apologies for absence, declarations of interest and dispensation requests from Cllrs.**

The clerk advised that apologies had been received from County Cllr Johnson, Cllr Noblett and Cllr Irving. The latter had provided a work-related explanation which was accepted as a 'fair reason'.

#### REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No dispensations requests had been made.

#### DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

No declarations were made.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

*If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.*

#### **2 Minutes** (previously circulated).

**2.1** To approve the minutes of the meeting held on Tuesday 12<sup>th</sup> November 2019 – **approved and signed.**

**Note 1: reminder** that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

#### **3 Report on action taken**

3.1. by councillors

No matters were reported.

3.1.1 Play area –

See also item 4.3.

## Kirkbride Parish Council

### 3.1.2 Footpaths –

Update on approach to United Utilities.

The clerk advised on the correspondence and discussions he had had with United Utilities concerning the footpath near the pumping station. The matter was now being investigated by a Senior manager and further news was awaited.

Cllr Day advised that he was still awaiting some costings from a landowner for remedial work on the footpath.

Cllr Kirk reminded Cllrs that written permission should be obtained prior to any work commencing.

The clerk provided details from a parishioner of an obstructed footpath. Cllr Hedworth would investigate and undertake remedial action if required.

### 3.1.3 Highways steward –

Cllr Kirk advised that a blocked drain at Cross House had been reported.

Cllr Day reported that flooding on Birch Hill Lane was occurring and was influenced by tidal conditions.

Working with the landowner to trim a hedge will be improve visibility at a junction which joined the B5307 to the East of the village.

### 3.1.4 Newsletter group -

No newsletter was planned in the near future.

### 3.2- by the clerk –

The clerk confirmed that the Precept had been submitted to Allerdale BC.

## 3.3 Public participation (at the Chairman's discretion)

### 3.3.1 Report from the Borough Councillor

Cllr Hedworth had no matters to report.

### 3.3.2 Report from the County Councillor

Cllr Hedworth provided information supplied to him by County Councillor Johnson.

Proposals to change the speed limit to the West of the village were not going to be pursued and the current situation would remain unchanged. The clerk confirmed that he had received no correspondence on the matter.

## 4 New business

### 4.1 Footpaths – discussion of current condition and possible action.

See item 3.1.2.

### 4.2 Asset Register and Risk Assessment.

Review and possible update.

The clerk advised that he had reviewed the Council's systems and documentation covering Control and Governance and believed that the assessment of risks faced by the Council were being adequately covered by the Internal Controls and Insurance cover. After discussion and consideration of the existing risk assessment it was **agreed** that the existing arrangements were fit for purpose and **approved**. The Asset Register was **approved** following a minor descriptive change to the holding near Brighton House.

### 4.3 Playground and Garden Area.

Current situation on maintenance and repair.

Cllr Day advised that a representative from Fresh Air Fitness had visited the site and given maintenance advice. The 'limiters' on the air walker had been replaced. He had also checked the condition of the equipment at the same time and found it to be satisfactory.

### 4.4 Grass cutting – review of tenders and appointment of a contractor for the 2020 season.

The submitted tenders for the 2020 season were examined and discussed.

The tender from S. Nicholson was unanimously **accepted**. The clerk was instructed to write accordingly to the contractors.

### 4.5 Audit arrangements for 2019/20.

The clerk confirmed that there were, at this point, no major changes to the Audit arrangements and requirements. He would be contacting the internal auditor shortly to arrange a date for the audit. – **noted**.

### 4.6 Bus shelter replacement options.

Options for a new shelter were discussed and further enquiries would be made. In the meantime It was **agreed** that Cllr Kirk would measure the existing shelter and forward the details to Cllr Day. Cllr Hedworth would contact a local contractor to obtain a quote for the removal of the existing one.

### 4.7 Defibrillator – update on options and costings.

Cllrs discussed options provided by the clerk concerning purchase options. Cllrs **agreed** that a 'Managed Solution' seemed preferable but asked the clerk to clarify several points and report back to them. It was hoped that the matter could then be progressed prior to the next meeting.

## 5 Correspondence

To review correspondence received and take any appropriate action.

### 5.1 Allerdale BC/CALC – Discussion of letters/e-mails concerning Precept and possible action. See item 6.1.2.

## Kirkbride Parish Council

The clerk gave details of a letter he had received from Allerdale BC which it was **agreed** required no action or subsequent amendment to the Precept which was set at the November meeting.

5.2 Royal British Legion receipt and thanks for donation.

This was **noted**.

5.3 Great North Air Ambulance – thanks for donation.

This was **noted**.

5.4 Footway Lighting - Current situation concerning proposed transfer of responsibility for street lighting.

The clerk provided details of the letter received from Allerdale BC confirming their wish to transfer to Parish Councils 'the energy costs of lights within their Parish from April 2021'. Further details and costings would be forthcoming in due course.

In the meantime Cllrs **agreed** that the clerk should clarify if the letter was a proposal for discussion or notification of a decision that had been taken.

5.5 CALC – Buckingham Palace Garden Party Nomination Form.

Cllrs **agreed** to nominate Cllr Kirk and instructed the clerk to inform CALC.

5.6 CALC – S.137 Limit of 8.32 per elector for 2020/21

The clerk informed Cllrs of the change and explained the resulting impact. – **noted**.

## 6 Finance

### 6.1 Information

6.1.1 To approve accounts to 30<sup>th</sup> November 2019 and 31<sup>st</sup> December 2019 – available at the meeting. – **approved**.

6.1.2 **Budget** for 2020/21: see prepared sheet

& therefore **precept request to Allerdale BC for 2020/21**.

See item 5.1. Cllrs **agreed** that no further action was necessary.

### 6.2 Payments to approve.

6.2.1 Clerk's salary: **£524.33 – approved**.

6.2.2 Expenses: postage etc. £10.23; broadband + phone £25.48, SLCC contribution £59.95, travel 4 miles at 36p/mile= £1.44 total **£97.10 – approved**.

6.2.3 Kirkbride Primary School - newsletter printing **£25.00 – approved**.

6.2.4 B Day – expenses re-imburement **£29.96 – approved**.

## 7 Planning

### 7.1 Applications outstanding with Allerdale Borough Council.

None – **noted**.

### 7.2 Applications dealt with under standing order.

7.2.1 – FUL-2019/0237 Side extension to provide garage, utility, toilet and en-suite bedroom plus internal alterations to make existing bedroom bigger, 12 Birch Hill Lane, Kirkbride (Mr and Mrs S Watters)

The clerk confirmed that there had been **no objections**.

### 7.3 Applications decided by Allerdale BC.

7.3.1 – ADV/2019/0016 Advertisement consent for an interpretation board, Land adjacent to Brighton House, Kirkbride. - approval granted.

7.3.2 – OUT/2019/0033 Outline application for erection of dwelling utilizing existing access, Land between Sutherland House and the Garage, Kirkbride. (Mr J Wills) – approval granted.

Both the above were **noted**.

### 7.4 Applications for consideration by this Parish Council meeting.

None - **noted**.

## 8.1 Documents received for comment

8.1.1 Allerdale BC – budget consultation 2020/21. – **noted without action**.

## 8.2 Documents received for information (available on request to the clerk)

8.2.1 CALC Circular for December and October 2019 Three tier meeting minutes. – **noted**.

## 9 Claypit Charity

Nothing – **noted**.

## **Kirkbride Parish Council**

### **10 Any items of information brought by...**

#### 10.1 Clerk

No matters were brought to the meeting.

#### 10.2 Councillors

Cllr Day raised the possibility of installing a light(s) on the station laning footpath. The clerk and Cllrs would explore the possibility.

### **11 Meeting dates**

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 10<sup>th</sup> March 2020 at 7.00 p.m. in Kirkbride School.

11.2 **Future meetings: on Tuesdays** 12th May 2020 at 7.00 p.m. in Kirkbride School.

Cllr Kirk was aware that several Cllrs would be unavailable the proposed date in May. Monday the 11<sup>th</sup> was an alternative and the clerk said he would check on the availability of the school.

**Cllr Kirk closed the meeting at 8.45p.m.**