

## Kirkbride Parish Council



### Minutes of the Meeting of the Parish Council Held on Tuesday 10<sup>th</sup> March 2020 at 7.00pm in Kirkbride School.

Present:

Councillors: Kirk (Chair) Day, Hedworth, Irving, Mostyn and Noblett.

County Councillor: Absent

Borough Councillor: Hedworth

Public attendance: Three members of the Bowness on Solway First Responders Group

Clerk: M Abbs

#### 1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

The clerk had received apologies from County Cllr Johnson.

#### REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No Dispensation requests had been submitted or were made at the meeting.

#### DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

There were no Declarations of interest.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

*If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.*

#### 2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 14<sup>th</sup> January 2020 – **approved and signed.**

**Note 1: reminder** that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

#### 3 Report on action taken

3.1. by councillors

3.1.1 Play area –

See item 5.1

3.1.2 Footpaths –

See item 5.2

3.1.3 Highways steward –

The reporting by Cllrs and subsequent repair of potholes was on-going.

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3.1.4 Newsletter group –  
Cllrs **agreed** that no newsletter was required until after the May AGM.

3.2- by the clerk –  
No matters were mentioned at this point.

### 3.3 Public participation (at the Chairman's discretion)

Three members of the Bowness on Solway First Responders group addressed the meeting.

They explained their role and how they can respond to Kirkbride given the coverage of their pagers.

The Kirkbride Council plans for a defibrillator were explained and discussed. Further items including training, uniforms and the required volunteer commitment were discussed.

The Group were thanked for their contribution and left the meeting at 7.25p.m.

#### 3.3.1 Report from the Borough Councillor

See item 4.4.

#### 3.3.2 Report from the County Councillor

Absent

## 4 New business

### 4.1 Mc Donald memorial / Brighton House – rental payment.

The clerk confirmed that Mr and Mrs Taylor had thanked the Parish Council for its work on this matter and advised that the £25 payment that had been made could be treated as a donation to Council funds.

### 4.2 Arrangements for Annual Parish Meeting.

The previous and planned arrangements remained unchanged and were **agreed**.

### 4.3 Parish Council Audit.

The clerk confirmed that he had been in contact with the internal auditor to arrange a date for the audit. No communication had been received from the external auditor at this point. – **noted**.

### 4.4 Condition of Lilac House, Kirkbride.

Cllr Hedworth advised that the worsening condition of the property had been investigated by Allerdale BC and action was being taken. It was **agreed** that the clerk should seek an update.

### 4.5 Bus shelter – consideration of replacement quotation and removal cost of existing shelter.

Cllr Hedworth would approach a local contractor to provide a written quotation for the removal of the existing shelter.

Cllr Day provided details of a shelter supplied by a previously used supplier that would complement the existing shelter near the school. Cllrs **agreed** to proceed with the suggested shelter and pricing. The Council would try to co-ordinate the installation with the removal of the existing shelter to minimise disruption. The views of local residents on the proposal would be sought.

## 5 Correspondence

To review correspondence received and take any appropriate action.

### 5.1 Playground. Update on signage and painting. Maintenance contract. Playground Inspection.

Update on Claypit Woodland area.

A new sign for the Woodland Area had been obtained by Cllr Day and Cllrs **agreed** a payment of £75 for this.

Cllr Day had conducted a radio interview concerning the recently installed 'bug house'.

A local contractor had now informed the clerk that he would quote for the required work but the quote had not yet been received.

Cllrs **agreed** to accept an offer from Fresh Air Fitness to carry out Equipment Maintenance on the adult fitness equipment.

The playground inspection had been booked by the clerk.

### 5.2 Footpaths – Update from the clerk including response from United Utilities and the County Council re pumping station 'footpath'.

E-mails from parishioners concerning the Wayside footpath/bridleway.

The clerk advised that he had been in contact with the Countryside Access Officer at the County Council and the route to the west side of the United Utilities pumping station had 'no recorded public status'. United Utilities had also indicated that they believed the route was not an official footpath.

The County Council had informed the clerk that that there was a process to 'claim' it as a public footpath and Cllrs **agreed** to investigate.

In the meantime Cllrs **agreed** to a proposal from Cllr Day that the route which ran over Council controlled Claypit Charity land would be improved. A maximum sum of £150 was **agreed** to do this.

The clerk was also instructed to write to a landowner concerning the poor state of fencing panels adjoining a footpath.

The clerk had also received two e-mails from residents concerning the poor condition of the Wayside Bridleway and the clerk **was instructed** to write to the County Council and bring this to their attention requesting remedial work.

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### 5.3 Pension regulator – Re enrolment and re-declaration.

Correspondence concerning re-declaration had been received and would be dealt with by the clerk – **noted**.

### 5.4 Footway Lighting – Electricity Costs April 2021

Cllrs discussed the latest proposal and **agreed** to object to the proposal to by Allerdale BC to transfer electrical costs to the Parish Council with effect from April 2021. The clerk was instructed to write accordingly pointing out that through its financial management the Council had not increased its Precept in recent years. Residents were already paying for footway lighting through their Council tax.

### 5.5 Village defibrillator provision – update on options.

Following the presentation by the First Responders Group – see item 3.3, Cllrs **agreed** that the clerk should investigate the suitability of the machine which the group was familiar with and recommended. Cllrs discussed the option of a 'Managed Solution' with the Community Heartbeat Trust and **agreed** that this was desirable and **agreed** to authorise spending on this basis at the indicated cost. The clerk was instructed to take the matter forward and keep Cllrs informed of developments.

### 5.6 HSBC – Changes to terms and conditions.

The clerk explained that new terms and conditions had been received and that the bank had notified the Council that they needed to review the details it held concerning the Council. Cllrs **agreed** that this could be progressed by the Clerk, Chairman and any required bank signatories.

### 5.7 Wigton Baths Trust – update and request for support.

The clerk outlined the contents of the newsletter and Cllrs **agreed** to a grant of £200.

## 6 Finance

### 6.1 Information

6.1.1 To approve accounts to 31<sup>st</sup> January 2020 and 29<sup>th</sup> February 2020 – available at the meeting. – **approved**.

### 6.2 Payments to approve.

6.2.1 Clerk's salary: **£524.33 – approved**.

6.2.2 Expenses: postage etc. £28.67; broadband + phone £25.48, travel 8 miles at 36p/mile= £2.88 total **£57.03 – approved**.

6.2.3 Information Commissioner: by direct debit **£40.00 – approved**.

6.2.4 Chairman's Allowance **£60.00 – approved**.

6.2.5 Bowness on Solway PC – share of consumables **£33.97 – approved**.

6.2.6 B Day – a Expenses repayment **£62.52 -approved**.

b Expenses repayment **£76.11 – approved**.

## 7 Planning

### 7.1 Applications outstanding with Allerdale Borough Council and Cumbria CC.

None. - **noted**.

### 7.2 Applications dealt with under standing order.

None – **noted**.

### 7.3 Applications decided by Allerdale BC

7.3.1 – FUL-2019/0237 Side extension to provide garage, utility, toilet and en-suite bedroom plus internal alterations to make existing bedroom bigger, 12 Birch Hill Lane, Kirkbride (Mr and Mrs S Watters) – permission granted. – **noted**.

### 7.4 Applications for consideration by this Parish Council meeting.

7.4.1 – AGQ/2020/0001 Class Q for the conversion of former agricultural building to dwelling and removal of modern lean-to buildings attached to the building, Barns at Former Site of Black House Farm, Kirkbride, Wigton (Mr and Mrs Winder)

Cllrs discussed the papers, which had been circulated prior to the meeting, and agreed that there were **no objections**.

The clerk would write accordingly.

## 8.1 Documents received for comment

None – **noted**.

## 8.2 Documents received for information (available on request to the clerk)

8.2.1 CALC Circulars for February and March.

8.2.2 HAGS Playground Information.

8.2.3 Marmax Product Information.

8.2.4 Broxap Product Information.

8.2.5 Draft North West Inshore and Offshore Marine Plans

8.2.6 RAF - Battle of Britain Celebrations.

The above were **noted**.

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### **9 Claypit Charity**

Nothing - noted

### **10 Any items of information brought by...**

10.1 Clerk

No matters were raised.

10.2 Councillors

No matters were raised.

### **11 Meeting dates**

11.1 **Date of next meeting: Parish Council Meeting** Monday 11<sup>th</sup> May 2020 at 7.00 p.m. in Kirkbride School.

11.2 **Future meetings: on Tuesdays:** 14<sup>th</sup> July 2020 at 7.00 p.m. in Kirkbride School.

**The above were noted and the Chairman closed the meeting at 9.00p.m.**