

Kirkbride Parish Council



**Minutes of the Ordinary meeting of the Parish Council held online via Zoom
Meeting ID 858 7048 4436 Passcode 870215
on Monday 21st September 2020 at 7:00pm.**

Present: Cllr A Kirk (Chair) Cllr Day, Cllr Hedworth Cllr Noblett, Cllr Mostyn and Cllr Irving.
Clerk: M. Abbs
Public: None

1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

No apologies, declarations of interest, or dispensation requests had been received or were made at the meeting.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 14th July 2020 – **approved and to be signed by Chair at a later date.**

Note 1: reminder that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

3 Report on action taken

3.1. by councillors

3.1.1 Play area –

To be considered later.

3.1.2 Footpaths –

Cllr Irving commented on an overgrown footpath near Wyne Lonning, Cllrs were aware of others requiring attention and **agreed** to carry out remedial action.

Cllr Hedworth was aware of a hedge that needed cutting and necessary remedial work to a damaged gate. Following discussion Cllr Hedworth said he would speak to the landowner and advise him on a source of possible grant funding.

3.1.3 Highways steward –

No matters were raised.

3.1.4 Newsletter group -

Cllr Day was beginning to plan the next newsletter and requested items for inclusion. The public would be reminded about the need for social distancing in the Playpark

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3.2- by the clerk –

Items would be reported later in the agenda.

3.3 Public participation (at the Chairman's discretion)

3.3.1 Report from the Borough Councillor

Cllr Hedworth had nothing to report

3.3.2 Report from the County Councillor

Absent.

4 New business

4.1 Grass cutting specifications for 2021.

Review of the current tender procedure and possible action.

Cllrs agreed a minor change to the 2020 specification and the contractors that could be approached by the clerk to tender for the work. A date would be set by the clerk for the return of tenders which would enable a decision to be made at the November meeting.

4.2 Playground – Update.

Including quotation for the Playground Repair.

Cllr Day had moved a seat back to its correct location in the playground.

Cllr Hedworth advised that Mrs Maxwell, the Head at the School, was concerned about a lack of social distancing by users in the playground and the knock-on effect this could have on the school. Cllrs felt it was important to keep the playground open and **agreed** to additional signage.

Cllrs discussed a quote from the original manufacturer for repairs to playground equipment and painting and **agreed** to accept it and proceed with the necessary work. There were no urgent matters requiring attention following the regular inspections.

Cllr Day advised that there had been some minor damage in the Woodland Area which he had rectified.

Cllr Day outlined further work that he would like to carry out in the Woodland Area and nearby path and Cllrs **agreed** an additional expenditure of up to £300 for the work.

4.3 Vacancies on the Council. – current situation.

A resignation letter from Mr Little had been received and the clerk had notified the Authority and posted the legally required notices. A letter was now awaited from the Authority upon receipt of which the two existing vacancies could be advertised and filled by co-option.

4.4 Defibrillator provision the village.

The clerk and Cllr Kirk re-appraised Cllrs of the current position. Cllrs **agreed** to proceed with the acquisition of a defibrillator under a 'Managed Solution' scheme from The Community Heartbeat Trust (CHT). A Zoll AED 3 was the preferred option and the anticipated expenditure of £2500 was **agreed and authorised. The clerk was instructed to contact the CHT and the Village Hall and inform them of the decision.**

Cllrs thought it would be beneficial to have a number of local 'first responders' and a request for interested volunteers would be made in the newsletter.

4.5 Condition of bus shelter at the North end of the village.

Current situation concerning replacement.

A quote for the demolition of the existing shelter had still not been received and the clerk was asked to contact a local contractor for one. Cllr Day and the clerk would seek an updated quote following the easing of COVID-19 lockdown restrictions.

5 Correspondence

To review correspondence received and take any appropriate action.

5.1 Pension Regulator – confirmation of re-declaration submission.

The clerk confirmed that the re-declaration had been made successfully.

5.2 HSBC – Revised Overdraft information, changes to terms and conditions and the latest on Compensation.

The clerk updated Cllrs on the new information and advised that the awaited compensation had not been received yet.

5.3 Kirkbride Tennis Club – Application for grant assistance.

Cllrs discussed the submitted documentation and **agreed** that the clerk should ask the Tennis Club if grant funding for a new playing surface had been sought from the (e.g.) Lawn Tennis Association. If necessary, they would consider the current request towards the cost of a new mower at a future meeting, as the Council was supportive of the local provision provided by the Tennis Club.

6 Finance

6.1 Information

6.1.1 To approve accounts to 31st July and 31st August 2020 – available at the meeting. - **approved.**

6.1.2 Allerdale BC – receipt of second Precept payment amount to be confirmed at the meeting.

The clerk advised that the payment had not been received yet but he would monitor the situation. -**noted.**

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6.1.3 PKF Littlejohn LLP – Confirmation of receipt of documents confirming exempt from audit status.
The clerk notified Cllrs of the documentation which completed the audit procedure for 2020. – **noted.**

6.2 Payments to approve.

6.2.1 Clerk's salary: **£524.33 - approved.**

6.2.2 Expenses: postage etc. £9.85; telephone and broadband £50.96 = £60.81,
travel 8m @ 36p= £2.88 Total **£63.69 – approved.**

6.2.3 Allerdale BC – Playground Inspection (VAT £11.20) **£67.20 – approved.**

6.2.4 Aspatia Farmers Ltd – bird food **£53.15 – approved.**

6.2.5 Mr B Day – fuel expenses re-payment **£17.01 – approved.**

7 Planning

7.1 Applications outstanding with Allerdale Borough Council.

None – **noted.**

7.2 Applications dealt with under standing order.

None – **noted.**

7.3 Applications decided by Allerdale BC.

7.3.1 - FUL/2020/0106 To extend an existing steel framed storage building by making it two bays longer and by adding a lean-to on one side to make it wider, Bank House, Church Road, Kirkbride, Wigton. (Mr William Irving) - approval granted.

7.3.2 - FUL/2020/0100 Installation of play equipment for infants & juniors in space at top of car park.

The Bush, Inn Main Street, Kirkbride, Wigton (Mr Colin Smithson, Inn At The Bush Ltd) – permission granted – **noted.**

7.4 Applications for consideration by this Parish Council meeting.

None – **noted.**

8.1 Documents received for comment

8.1 CALC - Local government reorganisation in Cumbria – interim position statement. – **noted without action.**

8.2. Documents received for information (available on request to the clerk)

8.2.1 CALC Circulars.

8.2.2 Playground product information from several suppliers.

The documents were **noted.**

9 Claypit Charity

No matters to consider. – **noted.**

10 Any items of information brought by...

10.1 Clerk

The clerk advised that a planning consultation had been received and details would be forwarded to Cllrs.

10.2 Councillors

Cllr Day advised that weeds on the highway in the North of the village would be reported to the Authority.

Cllr Hedworth had been approached again about the possibility of ground for a football pitch being found in the village.

Cllrs would make enquiries and discuss the matter further if a feasible option was forthcoming.

Cllrs discussed the best time for hedge cutting to take place in the village and Cllr Hedworth would contact a local contractor.

11 Meeting dates

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 10th November 2020 at 7.00 p.m. in Kirkbride School.

11.2 **Future meetings: on Tuesdays:** 12th January 2021 at 7.00 p.m. in Kirkbride School.

Venue dependent on COVID situation and room availability.

The dates were noted and the Chairman then closed the meeting at 20.20 p.m.