

Holme East Waver Parish Council

13th May 2021

Dear Member,

Your attendance is required at the Annual Meeting of the Parish Council to be held on Thursday 20th May 2021 at 7.30p.m.in the Village Hall, Newton Arlosh.

The business to be transacted is as shown on the accompanying agenda.

Yours sincerely,

M Abbs

_____ (Clerk to the Council)

1.1 To elect chairman, who will then sign the form of acceptance of office

1.2 Apologies for absence and declarations of interest.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force with regard to the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

1.3 To elect vice chairman

1.4 To elect representatives to BTC Neighbourhood Forum and Allerdale ALC

1.5 To consider re-adoption or amendment of standing orders

1.6 To appoint one member as Highways contact

2 Minutes

2.1 To approve the draft minutes of the meeting of the Parish Council held on Thursday 14th March 2021 and the Extraordinary meeting of the Council held on Wednesday 21st April 2021.

3 Report on action taken...

3.1 ...by members of the Council

3.2 ...by the clerk

Election matters.

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3.3 **Public participation.** (At the chairman's discretion)

4 Correspondence

To review correspondence received and take any appropriate action.

4.1 Waste collection and re-cycling in the village.

5 New business

5.1 Playground – report on developments since last meeting and current situation.

Confirmation of the booking of the the Annual Inspection and consideration of any required action.

5.2 To consider the re-appointment of PL Gauntlett Accounts Ltd to handle PAYE for the Council.

5.3 To consider the re-appointment of PL Gauntlett Accounts Ltd to handle the Internal Audit for the Council.

5.4 To consider future priorities for the benefit of the Parish. Planning for a Parish Meeting.

6 Finance

6.1 Information

6.1.1 **To approve** annual return: governance statement.

6.1.2 **To approve accounts** to March 31st 2021 (circulated with this agenda)
print-out of Receipts & payments book; 3-year comparative summary;
bank reconciliation & explanation of variance;
bank statements to 31st March 2021

6.1.3 **To approve** annual return: accounting statements.

6.1.4 **To note** report of internal auditor.

6.1.5 **To examine and approve** the Certificate of Exemption from the Limited Assurance Review.

6.1.6 **To approve** accounts to April 30th (available at meeting)

6.1.7 **To note** Information Commissioner: confirmation of registration renewal to 6/4/22

6.1.8 **To note** VAT return situation - amount to reclaim **£95.20**

6.1.9 **To note** Allerdale BC: precept 1st payment **£3430.00**

6.1.10 **To note** Hadfield Trust: grant award **£2000.00**

6.2 To approve the following payments

6.2.1 Clerk: salary **£342.77**

6.2.2 – Clerk: expenses: phone and broadband £38.22, postage etc. £6.42, mileage 43 miles at 36p /mile £
Total **£60.16**

6.2.3 BHIB Insurance renewal – **£331.87**

6.2.4 P L Gauntlett: internal audit fee **£50.00**

6.2.5 Information Commissioner: by direct debit and confirmation of renewal of registration **£35.00**

7 Highways

7.1 Highways steward

8 Planning.

8.1 Applications on which Allerdale BC decision is awaited.

8.1.1 – OUT/2021/0009 Outline proposal for residential development for up to 3 dwellings including access, Part Field 7800, Newton Arlosh, Wigton. (Mr K Foster)

8.2 Applications decided by Allerdale BC.

None

8.3 Applications dealt with under standing order.

None

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8.4 Applications to be considered at this meeting.

None

9.1 Documents received for comment.

None.

9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circulars for February and March.

10.1 Any information brought by members of the Council

10.2 Any information brought by Borough Councillor.

10.3 Any information brought by County Councillor.

10.4 Any information from the clerk.

10.5 Police report

11 Meeting dates. (Provisional on item 1.5)

11.1 Date of the next meeting Parish Council Meeting is **Thursday July 8th 2021 at 7. 30p.m in Newton Arlosh Village Hall**

11.2 Future date: Thursday 9th September 2021 at 7.30p.m. in Newton Arlosh Village Hall