

## Holme East Waver Parish Council

**Minutes of the Annual Meeting of the Parish Council  
Held in the Parish Hall, Newton Arlosh on Thursday 20<sup>th</sup> May 2021 at 7-30 p.m.**

Present: Chairman V Hodgson

Councillors: Graham, Roper, Stockdale and Welsh.

Also Present: County Cllr Markley

Public attendance: None.

Clerk: M Abbs

### **1.1 To elect chairman**, who will then sign the form of acceptance of office.

Cllr Hodgson was unanimously **elected** as Chairman. The form of acceptance of office was then signed.

### **1.2 Apologies for absence and declarations of interest.**

Cllr Markley gave the apologies of Borough Cllr Johnson.

### REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and\or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force with regard to the Precept.

### DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

### **1.3 To elect vice chairman**

Cllr Graham was unanimously **elected** as vice chairman.

### **1.4 To elect** representatives to BTC Neighbourhood Forum and Allerdale ALC

Nobody was appointed. Representatives would be considered when meetings were announced.

### **1.5 To consider re-adoption or amendment of standing orders**

The standing orders were considered fit for purpose and **adopted** unchanged.

### **1.6 To appoint** one member as Highways contact

Cllr Welsh was **appointed** as the Highways contact.

## 2 Minutes

**2.1 To approve** the draft minutes of the meeting of the Parish Council held on Thursday 11<sup>th</sup> March 2021.  
and the Extraordinary meeting of the Council held on Wednesday 21<sup>st</sup> April 2021. – **both sets of minutes were approved and signed.**

## 3 Report on action taken...

3.1 ...by members of the Council

No matters were reported.

3.2 ...by the clerk

The response to the consultation concerning re-cycling had been submitted.

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### 3.3 Public participation. (At the chairman's discretion)

Cllr Markley provided information concerning both the County Council and Allerdale Borough Council.

Jet patching of potholes had enabled a large number of defects to be rectified. Major road repairs were taking place across the Solway area. Cllr Graham asked about some potholes that had been reported but not repaired - Cllr Markley asked that the details be supplied to him via the clerk. Cllr Roper confirmed that the 'tree in the river' had still not been tackled.

The current situation concerning the proposed mine in West Cumbria was clarified in response to a question.

It was expected, and hoped, that the Government would announce its decision concerning Local Government re-organisation in the forthcoming weeks.

Wigton was to be the recipient of a grant award and it was hoped that the benefits would 'trickle down' to the surrounding areas.

Cllr Markley was now the portfolio holder at Allerdale BC for Leisure and Tourism.

Cllr Welsh asked if any progress was being made to improve the collection of re-cycling in the village. Cllr Markley was not aware of any plans to do so, but following discussion, the clerk was instructed to forward the relevant papers to him.

### 4 Correspondence

To review correspondence received and take any appropriate action.

#### 4.1 Waste collection and re-cycling in the village.

The clerk advised Cllrs of the response he had received from the Borough Council.

See item 3.3. The clerk confirmed that he would forward the relevant correspondence to Cllr Markley.

### 5 New business

#### 5.1 Playground – report on developments since last meeting and current situation.

Confirmation of the booking of the Annual Inspection and consideration of any required action.

The clerk confirmed that the grant from the Hadfield Trust had now been received.

The Annual Inspection had been booked which should also provided an indication of the anticipated life span of the equipment for the first time.

Cllrs had received a number of positive comments about the recent drainage work. The clerk had noticed an anomaly on the invoice for the work which he was instructed to clarify with the contractor.

The new universal joint had been fitted in the playground and the clerk was awaiting the invoice. Cllrs **agreed** that this could be paid if it was for the anticipated amount.

Cllr Graham thought that improved fencing may be needed in one area of the hedge and Cllr Hodgson said he would investigate this.

Cllrs **agreed** to any required expenditure to rectify this.

Cllr Hodgson had met the grasscutter and an additional cut had been made, and the cuttings taken away from the site. Cllr Hodgson believed that a further cut would soon be needed as part of the plan to bring the playpark back into good condition.

#### 5.2 To consider the re-appointment of PL Gauntlett Accounts Ltd to handle PAYE for the Council.

Cllrs **agreed** to the re-appointment.

#### 5.3 To consider the re-appointment of PL Gauntlett Accounts Ltd to handle the Internal Audit for the Council.

Cllrs **agreed** to the re-appointment.

#### 5.4 To consider future priorities for the benefit of the Parish. Planning for a Parish Meeting.

Cllrs **agreed** that the Parish Meeting should be planned for the 8<sup>th</sup> of July and parishioners consulted as to what they believed should be the priorities for the parish. The clerk said he would prepare a notice for approval which could go into the Parish Magazine.

### 6 Finance

#### 6.1 Information

##### 6.1.1 To approve annual return: governance statement. – **examined and approved.**

##### 6.1.2 To approve accounts to March 31<sup>st</sup>, 2021 (circulated with this agenda)

print-out of Receipts & payments book; 3-year comparative summary;

bank reconciliation & explanation of variance;

bank statements to 31<sup>st</sup> March 2021 – **approved.**

##### 6.1.3 To approve annual return: accounting statements. – **examined and approved.**

##### 6.1.4 To note report of internal auditor. – **examined and approved.**

##### 6.1.5 To examine and approve the Certificate of Exemption from the Limited Assurance Review. – **examined and approved.**

##### 6.1.6 To approve accounts to April 30<sup>th</sup> (available at meeting) – **approved.**

##### 6.1.7 To note Information Commissioner: confirmation of registration renewal to 6/4/22 – **noted.**

##### 6.1.8 To note VAT return situation - amount to reclaim £95.20 – **noted.**

##### 6.1.9 To note Allerdale BC: precept 1<sup>st</sup> payment £3430.00 – **noted.**

##### 6.1.10 To note Hadfield Trust: grant award £2000.00 – **noted.**

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**6.2 To approve** the following payments.

6.2.1 Clerk: salary **£342.77 – approved.**

6.2.2 – Clerk: expenses: phone and broadband £38.22, postage etc. £6.46, mileage 43 miles at 36p /mile £15.48

Total **£60.16 – approved.**

6.2.3 BHIB Insurance renewal – **£331.87 – approved.**

6.2.4 P L Gauntlett: internal audit fee **£50.00 – approved.**

6.2.5 Information Commissioner: by direct debit and confirmation of renewal of registration **£35.00 – approved.**

### 7 Highways

7.1 Highways steward

Cllrs confirmed that a number of potholes had been reported to the Authority. See also item 3.3.

### 8 Planning.

#### **8.1 Applications on which Allerdale BC decision is awaited.**

8.1.1 – OUT/2021/0009 Outline proposal for residential development for up to 3 dwellings including access, Part Field 7800, Newton Arlosh, Wigton. (Mr K Foster)

The clerk reminded Cllrs that since the agenda had been issued Allerdale BC had advised that the application had been refused.

The rationale given by the Authority was then discussed.

#### **8.2 Applications decided by Allerdale BC.**

None - **noted.**

#### **8.3 Applications dealt with under standing order.**

None – **noted.**

#### **8.4 Applications to be considered at this meeting.**

None – **noted.**

### **9.1 Documents received for comment.**

None. – **noted.**

### **9.2 Documents received for information (available on request to clerk)**

9.2.1 CALC Circulars for February and March. - **noted**

### **10.1 Any information brought by members of the Council.**

No additional matters were reported.

### **10.2 Any information brought by Borough Councillor.**

See item 3.3.

### **10.3 Any information brought by County Councillor.**

See item 3.3.

### **10.4 Any information from the clerk.**

Cllrs were advised about an article concerning a possible site for the disposal of nuclear waste and the clerk said he would forward this to them as it could be publicised locally.

### **10.5 Police report**

No report had been received.

### **11 Meeting dates. (Provisional on item 1.5)**

**11.1 Date of the next meeting Parish Council Meeting is Thursday July 8th 2021 at 7. 30p.m in Newton Arlosh Village Hall**

As it was agreed earlier that there should be an Annual Parish Meeting the meeting will commence at 7.00p.m.

**11.2 Future date: Thursday 9<sup>th</sup> September 2021 at 7.30p.m. in Newton Arlosh Village Hall – noted.**

**The Chairman closed the meeting at 9.30p.m**