

## Kirkbride Parish Council



### Minutes of the Meeting of the Parish Council Held on Tuesday 13<sup>th</sup> July 2021 at 7.00pm in Kirkbride School.

Present:

Councillors: Kirk (Chair) Day, Hedworth, Mostyn, and Simpson.

County Councillor: Absent.

Borough Councillor: Hedworth

Public attendance: One

Clerk: M Abbs

Cllr Kirk opened the meeting by welcoming Cllr Simpson to her first meeting.

#### 1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

County Cllr Johnston send his apologies via County Cllr Hedworth.

Cllr Noblett had provided a personal reason for absence along with Cllr Irving whose reason for absence was work related.

Both were accepted as fair reasons.

#### REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No dispensation requests had been received.

#### DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Cllr Hedworth declared an interest in item 4.3.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

*If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.*

#### 2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Monday 24<sup>th</sup> May 2021 – **approved and signed.**

**Note 1: reminder** that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

### 3 Report on action taken

#### 3.1. by councillors

##### 3.1.1 Play area –

See also 4.2

##### 3.1.2 Footpaths –

Discussion on footpath maintenance and possible decision.

A number of footpaths were overgrown despite some recent maintenance by the County Council. The clerk pointed out that the duty to keep them clear was largely a County Council responsibility. The clerk was instructed to email the authority a map showing those which were currently blocked. The clerk would clarify with CALC the powers the Parish Council had in terms of footpath maintenance.

##### 3.1.3 Highways steward –

A number of potholes had been repaired on Birch Hill Lane and the Parish Council had put up a warning sign near the playpark. Cllrs still felt that an official Highways sign was desirable and the clerk said he would approach the County Council.

##### 3.1.4 Newsletter group -

BD thanked Cllrs for their contribution and recent distribution work. Cllrs discussed if a paper newsletter was still needed and the majority felt that it was.

#### 3.2- by the clerk -

The clerk confirmed the following:

Completion of co-option paperwork for Cllr Simpson.

Response to Mr Lacey concerning 'The Lees' Grass cutting. This was the responsibility of the Housing Association.

### 3.3 Public participation (at the Chairman's discretion)

#### 3.3.1 Report from the Borough Councillor

Cllr Hedworth had no matters to report.

#### 3.3.2 Report from the County Councillor

Cllr Hedworth advised that Cllr Johnson had asked him to inform the meeting that the proposed new road markings outside the school had been approved.

### 4 New business

#### 4.1 Update on the external Audit.

The clerk confirmed that the required paperwork had been sent to the auditor ahead of the required deadline.

The required public inspection rights had been published.

#### 4.2 Play / recreation areas – consideration of the Inspection Report if received in time.

Consideration and possible purchase of new seating/tables.

Further consideration of the sculpture/artwork proposal.

There were no urgent matters requiring attention from the recently received Inspection Report. The clerk said he would arrange for payment of the invoice to be made when received. Discussion of the suggested remedial work occurred and a date set for an inspection of the site by Cllrs. Possible additional seating would be discussed at this meeting and a sum of up to £1000 was **agreed** for this and any necessary expenditure. The clerk would approach Allerdale BC about a bin for the playpark and also a litter bin for the nearby bus shelter.

Cllr Simpson informed Cllrs that she was exploring an alternative to the quote she had received for a sculpture and Cllrs instructed the clerk to include the item again on the September agenda.

Cllr Day wished to purchase a weed sprayer for use primarily in the Woodland Area. Cllrs **agreed** to the estimated cost of £40.

#### 4.3 Vacancy on the Council – Consideration of application.

Cllr Kirk wished to move this item till the end of the meeting and all agreed.

Prior to discussion Cllr Hedworth left the room having previously declared an interest. The member of the public also left the meeting.

The clerk had circulated an application to Cllrs prior to the meeting. Following discussion, Cllrs **agreed** to defer consideration of this until the September meeting.

#### 4.4 Letter of thanks for grant from the Kirkbride Tennis Club.

The clerk provided details which were **noted**.

#### 4.5 Football pitch – latest developments and possible decision.

Cllr Hedworth had discussed the prospect of a piece of local land being used for a pitch with a local landowner. Cllrs welcomed this development and the clerk was instructed to arrange a site meeting with the landowner which Cllrs would attend.

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4.6 Consideration of a village event to mark the ending of COVID restrictions.

The clerk confirmed that, following his enquiries, the Council was empowered to hire a local caterer to provide food but stressed the need for health and safety rules to be adhered to. Cllrs discussed the possibility of an event but no decision was taken.

### 5 Correspondence

To review correspondence received and take any appropriate action.

5.1 BHIB Insurance Brokers – Confirmation of insurance renewal.

The clerk provided confirmation – **noted**.

5.2 Village hall defibrillator - update and consideration of any action required.

The clerk and Cllr Kirk confirmed that the machine was being regularly inspected and reports submitted.

Additional signage had been installed locally. – **noted**.

5.3 Cumbria County Council – Proposal for ‘Keep Clear’ markings outside of the school gates.

Cllrs had been circulated with the details prior to the meeting by the clerk and had been in favour of the proposal.

See also item 3.3.2.

### 6 Finance

#### 6.1 Information

6.1.1 **To approve accounts** to 31<sup>st</sup> May 2021 and 30<sup>th</sup> June 2021 – available at the meeting. – **examined and approved**.

6.1.2 **To note** HMRC VAT repayment update.

The clerk confirmed that the claim for the year ending 31.03.21 had been submitted.

#### 6.2 Payments to approve.

6.2.1-Clerk’s salary: **£538.63 – approved**.

6.2.2 -Expenses: postage etc. £12.84; telephone and broadband £38.22, travel 8m @ 36p= £5.76, total **£56.82 – approved**.

6.2.3 B Day – Woodland Trail Expenses **£74.43 – approved**.

6.2.4 GCS Fencing Ltd – Playground shelter (VAT £874.00) **£5244.00 – approved**.

6.2.5 Miracle Design and Play – Playground repair (VAT £169) **£1017.60 – approved**.

6.2.6 – B Day – Sign re-imburement **£30.18 – approved**.

6.2.7 Aspatria Farmers Ltd – Bird food **£30.50 – approved**.

6.2.8 – Kirkbride Primary School – Photocopying of newsletter **£24.00 – approved**.

### 7 Planning

#### 7.1 Applications outstanding with Allerdale Borough Council and Cumbria CC.

None – **noted**.

#### 7.2 Applications dealt with under standing order.

None – **noted**.

#### 7.3 Applications decided by Allerdale BC

7.3.1 - HOU/2021/0105 Ground floor extension and private roof terrace with spiral staircase, Oak Lodge, Greenside Farm, Kirkbride, Wigton CA7 5JH (Rebecca Carruthers) – permission refused.

7.3.2 – HOU/2021/0119 Proposed construction of single storey rear extension to property to create living room, downstairs shower room/sc and boiler room, The Old Mill, Kirkbride (Sandra Pringle) – permission granted.

The above were **noted**.

#### 7.4 Applications for consideration by this Parish Council meeting.

None – **noted**.

### 8.1 Documents received for comment

None – **noted**.

### 8.2 Documents received for information (available on request to the clerk)

8.2.1 CALC Circulars. – **noted**.

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### 9 Claypit Charity

No matters. – **noted**.

Cllr Hedworth re-joined the meeting.

### 10 Any items of information brought by...

#### 10.1 Clerk

No items were brought by the clerk.

#### 10.2 Councillors

Cllr Day provided a summary of his dealings with Fresh Air Fitness concerning the maintenance they had carried out.

The company had promised a 'maintenance kit' but this had not yet been received.

Cllr Simpson suggested a 'What's App' group to enable easier communication between Cllrs. Cllrs would explore this.

### 11 Meeting dates

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 14<sup>th</sup> September 2021 at 7.00 p.m. in Kirkbride School.

11.2 **Future meeting:** on Tuesdays: 9<sup>th</sup> November 2021 at 7.00 p.m. in Kirkbride School.

The dates were **noted** and the Chairman closed the meeting at 9.05p.m.