

Holme East Waver Parish Council

**Minutes of the Ordinary meeting of the Parish Council to be held on-line via Zoom.
Meeting ID 818 1495 7996 Passcode 110560 on Thursday 14 January 2021 at 7:30pm.**

Present: Chairman V Hodgson
Councillors: Graham, Roper and Stockdale.
Borough Councillor: Absent
County Councillor: Cllr Markley
Public attendance: None
Clerk: M Abbs

1.1 Apologies for absence and declarations of interest.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

None

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

No declarations were made.

2 Minutes

2.1 To approve the draft minutes of the meeting of the Parish Council held on 12th November 2020. - **approved and to be signed by the Chair at a later date.**

3 Report on action taken...

3.1 ...by members of the Council

No matters were reported at this point.

3.2 ...by the clerk

The clerk had circulated information relating to the current COVID situation and the current lockdown. An account had been opened by Kirkbride PC to obtain stationery supplies which Holme East Waver PC would be able to take advantage of.

County Cllr Markley joined the meeting.

3.3 **Public participation.** (At the chairman's discretion)

Cllr Markley commented on ongoing highway repairs and the gritting programme that appeared to be working well.

The County Council was looking to install more electrical charge points in the county.

Prosecutions had been made in respect of dog fouling.

The COVID situation in the County was extremely serious and he stressed the need to 'stay at home'. There was uncertainty as to whether the Elections scheduled for May would proceed.

The complex and conflicting views across the county with regard to Local Government Reform were outlined.

Bin collections were now going smoothly.

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He was thanked by the Cllrs for his contribution then left the meeting.

4 Correspondence

To review correspondence received and take any appropriate action.

4.1 Vacancies on the Council. Clerk update. Consideration of application(s)

The clerk had previously circulated the e-mail of application from the candidate. Following consideration and discussion, it was **agreed** with the required majority that Mr Derek Welch be co-opted to the Council. The clerk was instructed to inform Mr Welch and Allerdale BC then arrange for the completion of the legally required paperwork at or before the next meeting.

One vacancy remained to be filled at a later date. - **noted**

4.2 Consideration of any correspondence from Allerdale BC concerning the Precept for 2021/22.

The clerk confirmed that the Precept had been submitted to the authority in order to ensure that their deadline was met.

The only letter received was to notify the Council of the Council tax base for the forthcoming year. - **noted without action.**

4.3 Royal British Legion receipt and thanks for donation.

The letter was – **noted.**

4.4 Newton Arlosh Brownies - Letter of thanks for the grant support.

The letter was – **noted.**

4.5 Newton Arlosh PCC - Letter of thanks for the grant support.

The letter was – **noted.**

4.6 Newton Arlosh Parish Hall Committee – Email of thanks for the grant support.

The e-mail was – **noted.**

4.7 Christmas Card from Mark Jenkinson MP.

The card was **noted.**

5 New business

5.1 Grass cutting for 2021.

Review of the current specification, tender procedure and invited contractors.

The clerk confirmed that there had been no responses to the tender documents that had been sent out for a second time.

The clerk said he would contact Bowness on Solway PC and check on their situation as their Grasscutting contract was the largest in the area.

5.2 Playground – report on developments since last meeting and current situation on potential grant funding. Possible decision on any required action including repairs and drainage contract.

Cllr confirmed that there were no urgent matters requiring attention. The required repair was in hand and Cllr Hodgson was going to measure a piece of equipment in order to take this forward.

Cllrs discussed the tenders that had been confirmed from contractors for the playground drainage. Cllrs **agreed** to accept the tender submitted by Evans Agricultural Contractors Ltd, subject to price confirmation of the material involved and proof of the required insurances.

The clerk updated and discussed with Cllrs the grant application to the Hadfield Trust which needed to be submitted by the end of the month.

5.3 Asset register and Risk Assessments.

Cllrs **agreed** that no changes were necessary.

5.4 Audit arrangements for 2020/21.

The clerk had been in contact with the internal auditor about a PAYE matter and she was still willing to carry out the audit in a few months' time.

5.5 Cumbria Police - the new 'Road Safety Concern Form'

The clerk appraised Cllrs of this new initiative which was **noted.**

5.6 Updating of clerk's resources – approval of book / handbook purchase.

The clerk reported to Cllrs that he wished to update his resources to take account of recent legislation. Cllrs **agreed** to the purchase of new updated materials.

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6 Finance

6.1 Information

6.1.1 To approve accounts to 30th November and 31st December (available at the meeting). -**approved**.

6.2 To approve the following payments.

6.2.1 Clerk: salary **£342.77 – approved**.

6.2.2 Clerk: expenses: phone and broadband £38.22, postage etc. £17.55, SLCC Costs £56.00 mileage 32 miles at 36p /mile £11.52
Total **£123.29 – approved**.

6.2.3 S Nicholson for grass cutting.

If invoice is received in time.

The clerk advised that no invoice had been received.

7 Highways

7.1 Highways steward

No matter were raised but see earlier item 3.3.

8 Planning.

8.1 Applications on which Allerdale BC decision is awaited.

8.1.1 – 2/2018/0322 Outline application for the erection of 5 dwellings including access and layout, Dovedale, Newton Arlosh (Mr S Parry). – **noted**.

8.2 Applications decided by Allerdale BC.

None – **noted**.

8.3 Applications dealt with under standing order.

None – **noted**.

8.4 Applications to be considered at this meeting.

None – **noted**.

9.1 Documents received for comment.

None – **noted**.

9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circular for October and November.

9.2.2 Elan City – speed enforcement product information.

The above were noted.

10.1 Any information brought by members of the Council.

Cllr Stockdale made Cllrs aware of concern by residents over the amount of dog fouling in the village.

The clerk and Cllr Hodgson provided details of the action that Allerdale BC were able to take if given sufficient information about the problem.

10.2 Any information brought by Borough Councillor.

Absent

10.3 Any information brought by County Councillor.

The report had been given earlier.

10.4 Any information from the clerk.

No information was reported.

10.5 Police report

No report had been received. Cllrs were now expected to view the information online.

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11 Meeting dates.

11.1 Date of next meeting **Thursday 11th March 2021 at 7. 30p.m** in Newton Arlosh Village Hall

11.2 Future date: **Thursday 13th May 2021 at 7.30p.m.** in Newton Arlosh Village Hall

Times and location dependent on the Covid 19 situation.

The dates were noted and the Chairman closed the meeting at 8.45 p.m.