

Kirkbride Parish Council



DRAFT Minutes of the Meeting of the Parish Council Held on Tuesday 12th July 2022 at 7.00pm in Kirkbride School.

Present:

Councillors: Kirk (Chair), Benson, Day, A Hedworth, J Hedworth, Irving, Noblett and Simpson.

County Councillor: Absent

Borough Councillor: A Hedworth

Public attendance: None

Clerk: M Abbs

1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

Borough Cllr A Hedworth gave apologies on behalf of County Cllr Johnson.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No dispensation requests were made.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

No declarations of interest were made.

1.2 To elect vice chairman

Cllr Irving was unanimously **elected** as vice-chair.

2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 10th May 2022 – **approved and signed.**

Note 1: reminder that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

3 Report on action taken

3.1. by councillors

No matters were reported at this point.

3.1.1 Play area –

See also 4.2

3.1.2 Footpaths –

Problems reported by clerk to the Cumbria CC access officer.

The clerk reported that following his report concerning the blocked footpaths he was not aware that any action had been forthcoming. Cllrs **agreed** that the clerk should pursue a response.

Footpath condition close to the property of Mr E Wills.

Cllr Kirk confirmed that the footpath was a public right of way and outlined what she considered to be necessary work.

Following discussion it was **agreed** that SGR Groundworks will be approached to appraise the site and provide a quotation.

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Cllrs **noted** that a new kissing gate was required along with others that had not yet been replaced. The clerk was **asked to obtain an update** on this from the County Council.

3.1.3 Highways steward –

Additional warning signage requested by the clerk.

The clerk understood that a warning notice would be installed close to the playpark warning motorists that there may be children playing ahead. – **noted.**

3.1.4 Newsletter group -

Cllrs **agreed** that there would be no newsletter until September when it would be discussed at that meeting.

3.2- by the clerk -

See 3.1.2 and 3.1.3

3.3 Public participation (at the Chairman's discretion)

3.3.1 Report from the Borough Councillor

Cllr A Hedworth confirmed that the threatened bus service had been saved 'for the time being'. The process to engage officers for the new Cumberland Council was underway.

3.3.2 Report from the County Councillor

Absent.

4 New business

4.1 Update on the external Audit.

The clerk advised that he had received confirmation that the papers had been received by the auditor but he had not yet heard anything further. **Noted.**

4.2 Play / recreation areas – consideration of the Inspection Report if received in time.

Sculpture/artwork update.

The clerk confirmed that the sculpture was now being held at Tweddle Engineering following completion of the powder coating. Cllr Simpson would arrange a meeting for the Cllrs to go and inspect the sculpture and Cllr A Hedworth said he could offer safe storage for it. Cllr Day would contact SGR Groundworks to arrange for the installation in the play area.

An invoice had been received from Tweddle Engineering Ltd for £1815.60 incl VAT – Cllrs **agreed** that this could be paid when they were satisfied with the work carried out.

Cllr A Hedworth had installed the new swings for which he was thanked.

The clerk updated Cllrs on the progress of the insurance claim. Aviva had indicated that they would pay the submitted invoice less the policy excess. He had encountered difficulties communicating with the body appointed by Aviva to recover these uninsured losses. Aviva had advised that they would contact them again on behalf of the Council.

An invoice from Aspatria Farmers Ltd for bird food £63.70 had been received and was **approved for payment.**

4.3 Village hall defibrillator - update and consideration of any action required.

Cllrs **noted without action** that all was working well.

4.4 Possible adoption of phone box at the Lees.

Transfer from the Community Heartbeat Trust and possible donation to the charity.

Future function and responsibility for administering its usage.

Following discussion Cllrs **agreed** to take over the box as an asset. The payment of an administration charge of £10 was **agreed.** Cllr Benson offered to measure the box and obtain a quote to turn it into the library and would advise further at the September meeting.

4.5 HSBC bank plc - Discussion on action required to utilise internet banking.

In order to reduce the charges the bank had introduced, Cllrs **agreed** to the clerk becoming a signatory to the accounts and **agreed** an amendment to the Standing Orders which would facilitate this and regulate how the account would be operated. Cllrs **agreed** that the setting up of online banking should now be taken forward with the Chair.

4.6 Discussion of dates for future Parish Council meetings in September and November.

Following discussion of Cllr availability it was **agreed** that the Council would meet on Tuesday 6th September and Tuesday 1st November. The clerk would check the availability of the school.

4.7 Update on the 93/93A bus service.

The bus service which operated through Kirkbride and the Bowness on Solway area had been saved until March 2023 – see item 3.3.1. Cllrs discussed the possible provision of a 'Community Bus' in the area and Cllr J Hedworth would keep Cllrs updated. Cllrs were aware that detailed information concerning usage and ongoing costs would need to be provided prior to any major decision.

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4.8 To consider approval of a dispensation for Cllr Ben Irving from attending meetings of the council due to illness in order to avoid ceasing to be a member of the council under section 85 of the Local Government Act 1972.
Cllrs were pleased to **note** Cllr Irving's improved health and that the dispensation would not be required.

5 Correspondence

To review correspondence received and take any appropriate action.

5.1 BHIB Insurance Brokers – Confirmation of insurance renewal.

The clerk confirmed that the insurance had been renewed. – **noted**.

5.2 Platinum Jubilee Committee – letter of thanks for grant award.

The letter was **noted**.

5.3 St Brides' PCC – letter of thanks for the Grasscutting grant.

The letter was **noted**.

5.4 Letter from Mark Jenkinson MP concerning 'short term holiday lets'.

The clerk provided details of the letter which was discussed and **noted without action**.

5.5 Consideration of the Hidden Gems in Cumbria initiative.

The clerk provided details of the letter which was discussed and **noted without action**.

6 Finance

6.1 Information

6.1.1 **To approve accounts** to 31st May 2022 and 30th June 2022 – available at the meeting.

The accounts were **approved**.

6.1.2 **To note** HMRC VAT repayment update.

The clerk confirmed that the claim had been submitted but no payment received yet – **noted**.

6.1.3 **To review and take action** on any correspondence received relating to the audit.

The clerk was aware that the papers had been received but had not heard anything further to date. – **noted**.

6.2 Payments to approve.

6.2.1-Clerk's salary: **£548.17 – approved**.

6.2.2 -Expenses: postage etc. £16.58; telephone and broadband £40.82, travel 4m @ 36p= £1.44, total **£58.84 – approved**.

6.2.3 B Day – Woodland Trail Expenses **£12.00 – approved**.

6.2.4 GCS Fencing Ltd – Playground boundary repair (VAT £128.00) **£768.00 – approved**.

6.2.5 Community Heartbeat Trust – annual support cost (VAT£33.00) **£198.00 – approved**

6.2.6 Fenland Leisure Products Ltd – Cradle swing seats (VAT £38.20) **£229.20 – approved**.

6.2.7 Tweddle Engineering Ltd – sculpture tubing for the playground.

Amount to be confirmed at the meeting.

See item 4.2.

6.2.8 Allerdale BC - playground inspection – paid by clerk and reclaimed.

Amount to be advised at the meeting if invoice arrives in time.

The clerk advised that the report and invoice had not yet been received. Cllrs **agreed** that the clerk could make the payment when received if it was for the anticipated amount.

6.2.9 Messrs. John Graham – hedge cutting (VAT £23.20) **£139.20 – approved**.

6.2.10 Bank Charges **£27.00 – approved**.

Additional charges may be notified at the meeting.

7 Planning

7.1 Applications outstanding with Allerdale Borough Council and Cumbria CC.

7.1.1 - FUL/2021/0258 New build dwelling, Vacant plot, formerly Ivy Dene, Angerton. (C Gordon) – **noted**.

7.2 Applications dealt with under standing order.

None – **noted**.

7.3 Applications decided by Allerdale BC / Cumbria CC

7.3.1 FUL/2022/0060 Change of use of store room to dog grooming salon, The Cottage, Kirkbride CA7 5JH (Andrea Armstrong) - permission refused. - **noted**

7.3.2 HOU/2022/0057 Build an extension to add kitchen and loft conversion to add 3 bedrooms and bathroom, Meadow Cottage, Kirkbride (Stephen Little) – permission granted. – **noted**.

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7.4 Applications for consideration by this Parish Council meeting.

None – **noted.**

8.1 Documents received for comment

None – **noted.**

8.2 Documents received for information (available on request to the clerk)

8.2.1 CALC Circulars.

The above was **noted.**

9 Claypit Charity

Nothing. – **noted.**

10 Any items of information brought by...

10.1 Clerk

No items were brought by the clerk.

10.2 Councillors

Cllr A Hedworth advised that he had met Ms Sarah Dunning and understood that Home Housing intended to create additional parking at The Lees.

11 Meeting dates – see also item 4.6

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 14th September 2022 at 7.00 p.m. in Kirkbride School.

11.2 **Future meeting:** on Tuesdays: 9th November 2022 at 7.00 p.m. in Kirkbride School.

The agreed dates were now Tuesday 6th September and Tuesday 1st November.

The Chair closed the meeting at 9.02p.m.