

Kirkbride Parish Council



Minutes of the Meeting of the Parish Council Held on Tuesday 6th September 2022 at 7.00pm in Kirkbride School.

Present:

Councillors: Kirk (Chair), Benson, Day, A Hedworth, J Hedworth, Noblett and Simpson.

County Councillor: Absent

Borough Councillor: A Hedworth

Public attendance: None

Clerk: M Abbs

1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

Cllr Irving had sent a written apology to the clerk and the work-related reason was accepted as a fair reason for absence. County Cllr Mike Johnson had also sent his apologies.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No requests for dispensations were made.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

No declarations of interest were made.

2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 12th July 2022 – **approved and signed.**

Note 1: reminder that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors

3 Report on action taken

3.1. by councillors

3.1.1 Play area –

See also item 4.1

No matters were reported at this point.

3.1.2 Footpaths –

Possible decision on any footpaths requiring attention.

Following discussion Cllrs felt no footpath repairs were required at this point. A number of paths were in need of strimming by the contractor and the clerk **was instructed to arrange this.**

3.1.3 Highways steward –

Response from Cumbria CC to request for warning signs alerting vehicles to children playing.

The clerk outlined the response from the County Council which should result in some additional warning signage at the north end of the village. – **noted.**

Cllr Day advised that repairs had been carried out on Birch Hill Lane.

Cllrs understood that concern over congestion at the pub had been referred to the Highways Department by a parishioner.

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A parishioner had also expressed concern to a Cllr, and on Facebook, about fumes from vehicles left running by people when visiting the shop.

Cllr Kirk had reported the poor condition of Church Road to the Highways Authority. She also understood that a parishioner had reported a flooding incident at Angerton to the Authority.

All the above were **noted**.

3.1.4 Newsletter group -

It was **agreed** that a newsletter would be produced by Cllr Day and items for inclusion were discussed.

3.2- by the clerk –

The clerk reported on a dead cow that had been ‘dumped’ in the river and a phone call he had received from a concerned parishioner. Following calls made to Allerdale BC concerning the health risk the cow was removed several days later.

3.3 Public participation (at the Chairman’s discretion)

3.3.1 Report from the Borough Councillor

Cllr Hedworth had no matters to report.

3.3.2 Report from the County Councillor

Absent. However, he had offered help to the Council if there were any matters that he could assist with.

4 New business

4.1 Playground – Update and discussion of any required action.

Sculpture update. Consideration of the Inspection Report if received in time. Recovery of uninsured losses relating to the insurance claim.

With regard to the sculpture installation, SGR Groundworks was going to contact Tweddle Engineering Ltd concerning this.

Cllr Day advised that the contractor was extremely busy at the moment but would do so as soon as possible.

The Clerk was still awaiting revised paperwork from Aviva’s loss adjuster. The clerk had stressed to Aviva that the Council was keen to recover its uninsured losses and had requested Aviva to speak to its loss adjuster.

The Inspection Report had not yet been received.

The above were **noted**.

4.2 Update on the adoption of the phone box near The Lees and indication of conversion costs.

The required payment had been sent to the Community Heartbeat Trust and paperwork for the formal adoption, which had been forwarded to Cllrs ahead of the meeting, was discussed. Cllrs **agreed** to the adoption and subsequently **approved the signing of the document by the required signatories. Cllrs agreed an expenditure of £100 (excluding VAT) to convert the box into a book exchange. The clerk would take this forward with Cllr Benson when confirmation was received that the transfer had been completed.**

5 Correspondence

To review correspondence received and take any appropriate action.

5.1 HSBC – update on online banking etc.

Cllr Kirk advised that the online bank account had been set up with the next, previously agreed, stage being to make the clerk an authorised signatory. – **noted**.

5.2. Wigton Baths Trust – request for support.

The clerk provided details of the request and following discussion the Cllrs **agreed** a grant of £500.

5.3 Opportunity to opt out of the SAAA Central External Auditor Appointment Arrangements.

The clerk explained the situation to the Cllrs which required no action unless a change to the existing arrangement was authorised. This was **noted without action**.

5.4 CALC – Emergency Information Sheet (EIS).

The clerk provided information which was discussed and **noted without action**.

5.5 Civility & Respect Project – consideration of the initiative and possible decision.

The clerk and Cllr Kirk provided details which were **noted without action**.

6 Finance

6.1 Information

6.1.1 To approve accounts to 31st July and 31st August 2022 – available at the meeting. – **approved**.

6.1.2 Allerdale BC – receipt of second Precept payment – amount to be confirmed at the meeting.

The clerk advised that the payment had not yet been received but he would monitor the situation. – **noted**.

6.1.3 VAT reclaim **£1304.39**

The clerk advised that the payment had been received – noted.

6.1.4 PKF Littlejohn LLP – Confirmation of receipt of ‘notification of exempt status’ audit document.

The receipt of the document was **noted**.

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6.1.5 M&J Baird Wedholme Flow Licence **£5.00 – noted.**

6.1.6 Aviva – insurance claim - **£643.00 – noted.**

6.2 Payments to approve.

6.2.1 Clerk's salary: **£548.17 – approved.**

6.2.2 Expenses: postage etc. £4.25; telephone and broadband £40.82 = £45.07, travel 8m @ 45p= £3.60 Total **£48.67 – approved.**

6.2.3 Allerdale BC - playground inspection – paid by clerk and reclaimed (VAT £12.39) **£74.34 – approved.**
If invoice/report received in time.

6.2.4 Community Heartbeat Solutions Ltd – Telephone box transfer fee (VAT £5.00) **£30.00 – approved.**

6.2.5 HSBC Bank Charges to 6th July £12.00 and 6th August £14.00 **£26.00 – approved.**

Additional charges may be brought to the meeting.

No additional charges were reported.

7 Planning

7.1 Applications outstanding with Allerdale Borough Council.

None. – **noted.**

7.2 Applications dealt with under standing order.

None. - **noted.**

7.3 Applications decided by Allerdale BC.

None. - **noted.**

7.4 Applications for consideration by this Parish Council meeting.

None - **noted.**

8.1 Documents received for comment

None. - **noted.**

8.2. Documents received for information (available on request to the clerk)

8.2.1 CALC Circulars.

8.2.2 CALC – Local Council Awards Scheme.

The above were

noted.

9 Claypit Charity

No matters to consider. - **noted.**

10 Any items of information brought by...

10.1 Clerk

The clerk advised that approval for a planning application at the White Heather Hotel had been received – **noted.**

10.2 Councillors

It was reported that a possible sewage problem near 'Monks Dyke' had been reported to the appropriate authority by a parishioner.

11 Meeting dates

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 1st November 2022 at 7.00 p.m. in Kirkbride School.

11.2 **Future meetings: on Tuesdays:** 10th January 2023 at 7.00 p.m. in Kirkbride School.

The dates were noted and the Chair closed the meeting at 8.40p.m.