

Kirkbride Parish Council



Draft Minutes of the Meeting of the Parish Council Held on Tuesday 14th March 2023 at 7.00pm in Kirkbride School.

Present:

Councillors: Kirk (Chair), Benson, Day, A Hedworth, J Hedworth, Noblett and Simpson.

County Councillor: Absent

Borough Councillor: A Hedworth

Public attendance: None.

Clerk: M Abbs

1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

Cllr Irving had submitted his apologies to the clerk and the work-related reason was accepted as a 'fair reason' for absence. County Cllr Johnson had sent his apologies to the clerk ahead of the meeting.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No requests for dispensations were made.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

No declarations were made.

Cllr Kirk had previously declared an interest in item 7.3.2

2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 10th January 2023 – **approved and signed.**

Note 1: reminder that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors.

3 Report on action taken

3.1. by councillors

3.1.1 Play area –

See item 4.1.

3.1.2 Footpaths – Cllr Kirk reported that she had contacted Mr W Little concerning some necessary repairs to a gate /fence and he had said that he will carry out the necessary repairs.

Cllrs advised that a duckboard had been installed on Wyne lonning. Cllr Noblett was aware of a partially obstructed footpath at the North end of the village. Details would be supplied to the clerk so that this could be reported to the Authority requesting that they contact the landowner.

Cllrs were aware that remedial work was also required on other footpaths. This could be carried out by the Parish Council and expenditure of £300 ex Vat was **agreed.**

3.1.3 Highways steward –

Cllr Kirk provided information on the condition of the pothole/ road collapse at the end of Wayside lonning. Work was still awaited on the fenced off area.

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3.1.4 Newsletter group -

It was agreed that there would be no work on a further newsletter until after the election in May.

3.2- by the clerk -

The clerk confirmed that he had written to a landowner concerning the wish for a football pitch but no response had been received.

3.3 Public participation (at the Chairman's discretion)

3.3.1 Report from the Borough Councillor

Cllr Hedworth commented that his role as a Borough Cllr would soon cease and advised that preparations were being made at Allerdale BC for the transition to the new authority.

3.3.2 Report from the County Councillor

Cllr Johnson whilst submitting his apologies had re-iterated his willingness to assist with any matters raised by the Parish Council.

4 New business

4.1 Playground and Woodland Area.

Review of maintenance and repair situation. Playground inspection rota.

The playground was being regularly inspected by Cllrs there were no critical matters requiring attention.

Cllrs were aware of a number of items that needed remedial work / regular monitoring. Following discussion Cllrs **agreed** expenditure of up to £1500 ex VAT for work on the playground. Cllr Kirk commented that a number of items required cleaning and that some evidence of anti-social behaviour had been found in the shelter and subsequently cleaned up.

Cllr Day commented that some refurbishment was necessary in the woodland area and that he would attend to this.

He had spent £10.47 on plants and Cllrs **agreed** to this being repaid to him.

The surface of an information panel was showing signs of 'pitting' and needed to be monitored. – **noted**.

4.2 Kirkbride PCC – application for a grass cutting grant.

Cllrs had examined the supplied documentation and following discussion **agreed** to a grant of £300.

4.3 Possible consideration of artwork for the phone box library.

Cllr Simson advised that in response to the request no artwork had been submitted. The resource was being well used however and Cllrs **agreed** expenditure of up to £100 ex VAT to purchase suitable artwork. Cllr Simpson said she would take this forward.

4.4 May Election – update from the clerk. Discussion of the May meeting date.

The clerk had attended a briefing session at Workington and handed out 'election packs' to those requiring them.

He pointed out that clerks had been advised not to be involved in the completion of Cllrs documentation. The Authority had indicated that they were very willing to advise Cllrs on the necessary process. – **noted**.

5 Correspondence

To review correspondence received and take any appropriate action.

5.1 HSBC – Information on Small and Medium-Sized Enterprises (SME).

The clerk provide details which were **noted without action**.

5.2 Kirkbride Jubilee Committee – Coronation Event request for grant support.

Cllrs examined the request and following discussion **agreed** to a grant of £250, which was to be repaid should the event not proceed.

5.3 DAC Beachcroft – Insurance claim; confirmation recovery of uninsured losses.

The clerk confirmed that he had been advised that the un-insured losses had been recovered and that he had requested payment into the Council's bank account. Cllrs thanked the clerk for his persistence in this matter.

5.4 Pensions regulator – advance notice of re-declaration requirement in December 2023.

The clerk advised that a reminder that re-declaration would shortly be required had been received. – **noted**.

5.5 HMRC – invitation to participate in National Minimum Wage survey.

The clerk provide details which were **noted without action**.

6 Finance

6.1 Information

6.1.1 To approve accounts to 31st January 2023 and 28th February 2023 – available at the meeting. - **approved**.

6.2 Payments to approve.

6.2.1 Clerk's salary: **£595.83 – approved**.

6.2.2 Expenses: postage etc. £9.04; telephone and broadband £40.82 = £49.86, , travel 34miles @ 45p= **£15.30 Total £65.16 – approved**.

6.2.3 Information Commissioner – data protection registration fee. **£40.00 – approved**.

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6.2.4 Aspatria Farmers Ltd – bird food - **£50.95 – approved.**

6.2.5 W Benson – expenses repayment. **£84.05 – approved.**

6.2.6 Marmax Products Ltd – seat purchase (VAT £75.00) **£450.00 – approved.**

6.2.7 HSBC bank charges. **£10.00**

Further notifications may be notified at the meeting.

The clerk confirmed that the amounts for the last two months were £11 in February and £8 to the beginning of March.

These were **noted and approved.**

7 Planning

7.1 Applications outstanding with Allerdale Borough Council.

7.1.1 - FUL/2022/0236 Hybrid application for plot 1 and outline for plots 2-5 including demolition of existing dwelling, formerly Ivy Dene, Angerton. (C Gordon) – **noted.**

7.2 Applications dealt with under standing order.

7.2.1 – VAR/2023/0002 Variation to condition 2 (approved plans) on approved application 2/2018/0023 for the conversion of traditional building to create dwelling to add solar panel, windows and small extension. (A Crawford)

7.2.2 - 2/2018/0023 for the conversion of traditional building to create dwelling to add solar panel, windows and small extension, Land at Powhill Farm, Kirkbride, Wigton. (A Crawford)

7.2.3 - HOU/2023/0031 Proposed two storey extension to provide kitchen/utility room and front porch with bedroom accommodation over,14 The Lees, Kirkbride, Wigton. (Combe)

The clerk confirmed that there had been no objections raised to these applications and that he had informed the authority.

7.3 Applications decided by Allerdale BC

7.3.1 - HOU/2022/0204 Single storey extensions, snug and ensuite, Boundary Bank, Kirkbride, Wigton. (Mr M Schofield) – permission granted.

Cllr Day reminded Cllrs that the garden room, which was part of the original submission had been withdrawn and the application was subsequently approved. – **noted**

7.3.2 - HOU/2022/0229 Proposed internal refurbishment and construction of Garden Room Extension Location: West Winds, Kirkbride, Wigton, (Mrs A Kirk) – permission granted. – **noted.**

7.3.3 - HOU/2023/0031 Proposed two storey extension to provide kitchen/utility room and front porch with bedroom accommodation over,14 The Lees, Kirkbride, Wigton. (Combe) – permission granted. – **noted.**

7.4 Applications for consideration by this Parish Council meeting.

7.4.1 - VAR/2022/0034 Variation to approved application 2/2018/0115 to amend condition 1 (drawings) for a revised house type for plot 19, Rodway, West Lane, Kirkbride, CA7 5JH (D R Tweddle)

Cllrs had examined the detail prior to the meeting and following discussion **no objections** were raised to the proposal.

4.2.2 - FUL/2023/0040 Erection of 1no two storey house to replace previously approved 1no semi-detached two storey houses. Location: Land adjacent to Rodway, West Lane, Kirkbride. (Derek Tweddle)

Cllrs had examined the detail prior to the meeting and following discussion **no objections** were raised to the proposal.

The clerk would inform the authority of both decisions.

8.1 Documents received for comment.

None -**noted.**

8.2 Documents received for information (available on request to the clerk)

8.2.1 CALC Circular.

This was **noted.**

9 Claypit Charity

Nothing.

This was noted.

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10 Any items of information brought by...

10.1 Clerk

The clerk notified Cllrs that planning application FUL/2023/0055 Lilac Cottage had just been received and would need to be handled by the Standing Order procedure.

10.2 Councillors

Cllr Simpson advised that the school was organising a tree planting session on the 17th of April and would be requesting assistance with this.

11 Meeting dates

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 9th May 2023 at 7.00 p.m. in Kirkbride School.

Provisional date due to election.

Cllrs noted the date and the clerk explained how the election could cause it to be moved.

The meeting would be proceeded by the Annual Parish Meeting.

11.2 **Future meetings: on Tuesdays:** 11th July 2023 at 7.00 p.m. in Kirkbride School.

The dates were noted and the Chair closed the meeting at 9.20p.m.