

Kirkbride Parish Council



Draft Minutes of the Meeting of the Parish Council Held on Tuesday 12th March 2024 at 7.00pm in Kirkbride School.

Present:

Councillors: Kirk (Chair), Benson, Day, A Hedworth and J Hedworth, Noblett and Simpson.

1.1 Apologies for absence, declarations of interest and dispensation requests from Cllrs.

Cumberland Councillor Mike Johnson had sent his apologies.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No requests were made.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

No declarations were made.

2 Minutes (previously circulated).

2.1 To approve the minutes of the meeting held on Tuesday 9th January 2024 – **approved and signed.**

Note 1: reminder that the order of business may be changed at the chairman's discretion to avoid undue delay for visitors.

3 Report on action taken

3.1. by councillors

3.1.1 Play area –

See item 4.1.

3.1.2 Footpaths –

Street lighting near the woodland area.

Cllrs A Hedworth and Cllr Kirk and the clerk reported on a meeting they had had with Mr Blaylock concerning footpath work near the Woodland area. This was followed by a discussion concerning the need for improved lighting, if possible, near the Woodland area. The possibility of a solar light would be explored and the clerk said he would put the item on the May Agenda.

3.1.3 Highways steward –

Cllr Day commented on the poor condition of the road/footpath outside the shop. This would be reported to the Authority on the hotline.

3.1.4 Newsletter group -

It was **agreed** that the next newsletter would be after the May meeting.

3.2- by the clerk -

Portrait of the King ordered.

The clerk confirmed that a free portrait King Charles had been ordered for use in the Village Hall.

He advised Cllrs of a letter received from HMRC which claimed that there were unpaid National Insurance contributions. This was incorrect and the accountant had assured him that this had been rectified. – **noted.**

3.3 Public participation (at the Chairman's discretion)

3.3.1 Report from the Cumberland Councillor

None.

The clerk reported Cllr Mike Johnson's willingness to assist with any matters reported to him after the meeting.

4 New business

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4.1 Playground and Woodland Area.

Review of maintenance and repair situation. Playground inspection rota.

Update on the tree maintenance – possible approval of invoice. See also item 3.1.2.

The Playground Inspection Report had been circulated and regular inspections by Cllrs had taken place. Three were no urgent matters needing attention. Some fitness equipment would have paint 'touched up' by Cllr Day. Broken glass had been found in the shelter during the regular inspections and removed. No invoice for the inspection had been received to date.

Some remedial work to the trees had taken place in the playground woodland area and the contractor would be contacted to ascertain when the outstanding work would be completed.

The purchase of bark to improve the adjacent footpath would be sought and an amount of £350 (ex VAT) was **agreed** for this. In addition the payment of an anticipated invoice for £21 for bird food was **approved**. Discussion took place to arrange a suitable date for a 'spring clean' of the playground and Cllrs would check their diaries to finalise a date.

4.2 Kirkbride Church PCC – application for a grass cutting grant.

This item was **deferred** to the May meeting as further information needed to be supplied.

4.3 Kirkbride Youth Group (NADT) – request for funding following submission of documents.

Following the submission of accounts and discussion a grant of £200 was **agreed**.

4.4 Website update.

Cllr Kirk provided an update on the website. The domain name would expire later in the year and enquiries were ongoing to establish if/how this could be extended. Cllrs were aware that it was a legal necessity to have a website.

4.5 Damage and repair to poster and frame in bus shelter.

Approval of repair invoice/expenses.

The clerk had informed Stagecoach of the vandalism that had occurred but had not received a response from them to date.

Cllr Benson had obtained perspex to repair the damaged frame and the repayment of £39.00 was **agreed**.

5 Correspondence

To review correspondence received and take any appropriate action.

5.1 Great North Air Ambulance – letter of thanks for the grant award.

This was **noted**.

5.2 SGL Ground Services Ltd – confirmation of Public Liability Insurance.

The clerk confirmed that a copy of the Certificate from the grasscutter had been received. – **noted**.

5.3 Wigton Baths Trust – letter of thanks for the grant award.

This was **noted**.

5.4 Spring Into Health Steering Group - letter of thanks for the grant award.

This was **noted**.

6 Finance

6.1 Information

6.1.1 To approve accounts to 31st January 2024 and 29th February 2024 – available at the meeting.

Examined and **approved**.

6.2 Payments to approve.

6.2.1 Clerk's salary: **£643.50 – approved**.

6.2.2 Expenses: postage etc. £16.96; telephone and broadband £43.90 = £60.86, travel 8 miles @ 45p= **£3.60 Total £64.46 – approved**.

6.2.3 Information Commissioner – data protection registration fee. **£40.00 – approved**.

6.2.4 Aspatria Farmers Ltd – bird food –

Amount to be confirmed at the meeting.

The invoice had not been received but see also item 4.1.

6.2.5 HSBC bank charges. **£8.00 – approved**.

Further notifications may be notified at the meeting.

6.2.6 Invoice for tree work at playpark – see item 4.1.

The invoice had not yet been received. – **noted**.

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7 Planning

7.1 Applications outstanding with Cumberland Council.

7.1.1. - FUL/2023/0266 New residential development of 23 no. dwellings together with associated infrastructure including Landscaping, Open Space, Access, Highways, and Drainage Design, The Piggeries, Bridge Hill, Kirkbride, Wigton. (Eden Home Solutions) - **noted**.

7.2 Applications dealt with under standing order.

None - **noted**.

7.3 Applications decided by Cumberland Council.

7.3.1 – FUL/2023/0197 Proposed semi-detached dwellings, The Bush Inn, Kirkbride. (Mr C. Smithson) – planning permission refused.

7.3.2 - FUL/2023/0244 Proposed conversion and extension of public house to two dwellings, The Bush Inn, Kirkbride. (Mr C. Smithson) - planning permission refused.

The above were **noted**.

7.4 Applications for consideration by this Parish Council meeting.

None - **noted**.

8.1 Documents received for comment.

None - **noted**.

8.2 Documents received for information (available on request to the clerk)

8.2.1 CALC Circular.

8.2.2 Elan City product information.

The above were **noted**.

9 Claypit Charity

Nothing. - - **noted**.

10 Any items of information brought by...

10.1 Clerk

The clerk said he would include the outstanding Cllr vacancy on the May agenda.

10.2 Councillors

Cllr Simpson asked if future meeting dates could be supplied to the school. The clerk said he would do this.

11 Meeting dates

11.1 **Date of next meeting: Parish Council Meeting** Tuesday 14th May 2024 at 7.00 p.m. in Kirkbride School.

11.2 **Future meetings: on Tuesdays:** 16th July 2024 at 7.00 p.m. in Kirkbride School.

Note: the correct date is 9th of July 2024 as pointed out at the meeting.

The dates were noted and the Chair closed the meeting at 9.38pm,